

REPORT TO CITY COUNCIL

DATE: FEBRUARY 10, 2021

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: JESSICA FORTE, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER

SUBJECT: NOTICE OF COMPLETION FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOREST COVE PARK REHABILITATION AND MAINTENANCE PROJECT #602174-19; NIB 20-01

On December 11, 2019, the City Council approved Resolution No. 19-1919, which identified the City's CDBG programs and projects for Fiscal Year 2019-20. The Forest Cove Park Rehabilitation and Maintenance Project was identified and approved as part of the City's FY 2019-20 CDBG Program. The CDBG total allocated funds were \$288,563 for the project.

On August 12, 2020, the City Council awarded the construction contract for the CDBG Forest Cove Park Rehabilitation and Maintenance Project #602174-19; NIB 20-01 (Project) to Ardalan Construction Company, Inc. (Ardalan) in the amount of \$218,200. City Council also authorized the City Engineer to issue change orders within a 15% contingency. The original scope of work under this project included removal and replacement of existing sand in the lower playground and replacement with new rubber pour-in-place play surface and wood fiber under the exit points of existing slides, replacement of four surrounding benches, and concrete repairs from the parking lot, around the restroom facility and the playground to meet the Americans with Disabilities Act (ADA) standards. Additionally, the parking lot was to be crack filled, slurry sealed and restriped with current ADA designated parking stalls with an accessible path of travel to the existing play equipment.

During the early stages of construction, field conditions were exposed, which required and allowed redesign of the playground area. The estimated costs for this change order was anticipated to exceed the City Engineer's 15% contingency authorization. On November 10, 2020, the City Council approved additional contingency funds for the Project, increasing the contract authority to \$298,572. This increase in funding allowed the City to 1) keep all existing slides, 2) place new rubber pour-in-place play surface over the entire playground area, eliminating the use of wood fiber completely, which makes the facility more inclusive, and 3) repave the entire parking lot, extending its life by over 20 years.

There were four (4) change orders for the project in total. The first change order, as described above, was due to changes to on-site field conditions and redesign of playground area, which included additional removal of sand and backfill with base suitable for pour-in-place rubber surface, regrading of playground area, and installing a

new subsurface drain. The second change order was the method of rehabilitation for the parking lot. After the first application of crack sealing, it became apparent that the parking lot necessitated a more substantial rehabilitation method. The second change order covered the grind and overlay of the parking lot. The third change order covered a credit to the City from the contractor for use of onsite electrical for hand-held tools and water for dust control during demolition. The fourth change order covered update of ADA signs for van accessible parking and centering of sign poles at ADA parking stalls.

The final cost for the project is as indicated in the table below.

Original Contract	\$218,200.00
Change Order No. 1	\$46,000.00
Change Order No. 2	\$21,974.67
Change Order No. 3 (Credit)	(\$400.00)
Change Order No. 4	\$1481.87
Total Revised Contract	\$287,256.54
Total Budget	\$298,572.00

Ardalan completed construction of the improvements to the playground surface, concrete repairs, and installation of benches on November 23, 2020. Parking lot resurfacing, striping of ADA stalls and signage improvements were completed on December 17, 2020.

Upon construction completion, staff requested a labor compliance review from the Los Angeles County Development Authority (LACDA). On January 21, 2021, LACDA completed their review of the project files and cleared the project for Notice of Completion.

The Project was completed on time and within allocated CDBG budget, performed to the satisfaction of staff, and is expected to serve the community well for many years to come.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve, and accept as complete, the work of Ardalan Construction Company, Inc. for the CDBG Forest Cove Park Rehabilitation and Maintenance Project #602174-19; NIB 20-01.
2. Authorize the Public Works Director/City Engineer to sign the Notice of Completion for the project and authorize the City Clerk to forward the Notice of Completion to the County recorder for recordation.
3. Authorize the Public Works Director/City Engineer to release the retention amount 35 days after the Notice of Completion is recorded.

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

NAME CITY OF AGOURA HILLS
STREET ADDRESS 30001 Ladyface Court
CITY, STATE, ZIP Agoura Hills, CA 91301

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.) Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- 2. The full name of the owner is CITY OF AGOURA HILLS
- 3. The full address of the owner is 30001 LADYFACE COURT, AGOURA HILLS, CA 91301
- 4. The nature of the interest or estate of the owner is: In fee.

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(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASER UNDER CONTRACT OF PURCHASE, OR "LESSEE")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:
- | NAMES | ADDRESSES |
|-------|-----------|
| | |
| | |

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:
- | NAMES | ADDRESSES |
|-------|-----------|
| | |
| | |

- 7. A work of improvement on the property hereinafter described was completed on February 10, 2021 The work done was:
Community Development Block Grant Forest Cove Park Rehabilitation and Maintenance Project #602174-19; NIB 20-01

- 8. The name of the contractor, if any, for such work of improvement was Ardalan Construction Company, Inc.
- (IF NO CONTACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE") (DATE OF CONTRACT)

- 9. The property on which said work of improvement was completed is in the City of Agoura Hills, County of Los Angeles, California and described as follows:
Parking lot and lower playground area of Forest Cove Park, 5451 Forest Cove Lane, Agoura Hills, CA 91301

- 10. The street address of said property is 5451 Forest Cove Lane, Agoura Hills, CA 91301
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE".)

Dated: *2/10/2020 _____
AGENT) Kimberly Rodrigues, City Clerk (SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS

VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer, the declarant of the foregoing notice of completion;
(PRESIDENT OF ", "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on *2/10/2020 at AGOURA HILLS, COUNTY OF LOS ANGELES, CALIFORNIA
(Date) (City, County, & State)

Jessica Forte, P.E.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion is true.)