

# NOTICE OF CANCELLATION



## **CANCELLATION OF SPECIAL MEETING – CLOSED SESSION**

### **AGOURA HILLS CITY COUNCIL**

Civic Center – Council Chambers

30001 Ladyface Court, Agoura Hills, California 91301

**Wednesday, February 24, 2021**

**5:00 p.m.**

The Closed Session of the Agoura Hills City Council, scheduled for Wednesday, February 24, 2021, at 5:00 p.m., is hereby canceled, due to a lack of business to be transacted.

# CANCELLATION

Dated: February 19, 2021

A handwritten signature in blue ink, appearing to read "K. Rodrigues".

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Kimberly M. Rodrigues, MPPA, MMC  
City Clerk

*In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.*

**AGENDA**  
**REGULAR MEETING – VIDEO CONFERENCE**  
**AGOURA HILLS CITY COUNCIL**  
**Civic Center – Council Chambers**  
**30001 Ladyface Court, Agoura Hills, California 91301**  
**Wednesday, February 24, 2021**  
**6:00 p.m.**

**NOTE:** *The health, well-being, and public safety of community members, public officials, and staff is a top priority for the City of Agoura Hills. Therefore, there will NOT be a physical meeting location. City Councilmembers and staff will be participating in this meeting via video conferencing. In the interest of maintaining appropriate social distancing, members of the public may participate electronically by emailing their public comments (see section on "Public Participation" below). In-person attendance in the Council Chambers will not be permitted.*

*Due to the ongoing COVID-19 pandemic, and in response to Governor Newsom's State of California Executive Order N-25-20, dated March 12, 2020, and Agoura Hills Resolution No. 20-1926, Ratifying the Director of Emergency Services' Proclamation of the Existence of a Local Emergency, adopted by the Agoura Hills City Council on March 17, 2020, to follow state guidelines on social distancing, all City facilities are closed to the public until further notice.*

*This meeting is being conducted utilizing video conferencing and electronic means consistent with the Governor's State of California Executive Order N-29-20, dated March 17, 2020, regarding the COVID-19 pandemic. **The live stream video can be viewed the night of the meeting on the City's website at [agourahillscity.org](http://agourahillscity.org) under "Watch Meetings Online" at the top of the webpage;** the indexed archive of the meeting(s) are available on the City's website under "City Council Agendas" at the top of the webpage. In accordance with Executive Order N-29-20, the public may only view the meeting online and/or by television; public attendance in the Council Chambers will not be permitted.*

*The telecast of the Wednesday, February 24, 2021, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*

**Public Participation (Public Comment):**

**Items not listed on the Agenda and Non-Public Hearing items.**

*There are no live or call-in testimonies for the above categories; written public comments are received remotely. To ensure the City Council has the opportunity to review information prior to the meeting, please submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m. on the meeting date (Wednesday, February 24, 2021). Please identify the agenda item number in the email subject line. Public comments provided via email will be posted on the City website and distributed to the City Council prior to the City Council meeting. Any public comments received after 4:00 p.m. on the meeting day through the adjournment of that meeting will be posted on the City's website and forwarded to the City Council after the meeting. Any comments submitted via text or social media will not be accepted.*

*Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at [agourahillscity.org](http://agourahillscity.org) and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*

**NOTE:** *The live stream video can be viewed the night of the meeting on the City's website at [agourahillscity.org](http://agourahillscity.org) under "Watch Meetings Online" at the top of the webpage; the indexed archive of the meeting(s) are available on the City's website under "City Council Agendas" at the top of the webpage.*

## CALL TO ORDER

## PLEDGE OF ALLEGIANCE

## ROLL CALL

Mayor Denis Weber  
Mayor Pro Tem Deborah Klein Lopez  
Councilmember Chris Anstead  
Councilmember Illece Buckley Weber  
Councilmember Linda L. Northrup

## REPORT OF CLOSED SESSION

## APPROVAL OF AGENDA

## PRESENTATIONS

## INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

California Public Utilities Commission (CPUC) Update  
Las Virgenes/Malibu Council of Governments Update  
(City Council and Staff)

## PUBLIC COMMENTS

*(This section is reserved for persons wishing to submit written public comments for items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. Please enter "Public Comment" in the subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m., on Wednesday, February 24, 2021. See "Public Participation" above for full details.)*

## CONSENT CALENDAR

*(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. For persons wishing to submit written public comments for items on the Consent Calendar, please enter the Item number (i.e., No. 1) in the subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m., on Wednesday, February 24, 2021. See "Public Participation" above for full details.)*

1. Approve Minutes of the Regular City Council Meeting of February 10, 2021

STAFF REFERENCE: CITY CLERK RODRIGUES

2. Approve Demand Warrant Register No. 845

STAFF REFERENCE: DIRECTOR OF FINANCE PINUELAS

3. Approve Treasurer's Report for January 2021

STAFF REFERENCE: DIRECTOR OF FINANCE PINUELAS

**CONSENT CALENDAR, continued –**

4. Approve Authorization to Purchase Battery Back-ups for Traffic Signals from the Clary Corporation

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

5. Approve Appointment to Outside Agency Board – Southern California Association of Governments (SCAG)

STAFF REFERENCE: CITY CLERK RODRIGUES

**CONTINUED DISCUSSION / ACTION ITEM**

*(This section is reserved for persons wishing to submit written public comments for this Discussion / Action item. Please enter item number (i.e., No. 6) in the subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m., on Wednesday, February 24, 2021. See “Public Participation” above for full details.)*

6. Continued Discussion to Consider Approval of Draft Climate Action and Adaptation Plan (CAAP) and Direct Staff to Proceed to Phase 2 of the CAAP Process to Prepare the Appropriate Environmental Document in Compliance with the California Environmental Quality Act (CEQA) *(Continued from February 10, 2021)*

STAFF REFERENCE: ASSISTANT CITY MANAGER ADEVA

**DISCUSSION / ACTION**

*(This section is reserved for persons wishing to submit written public comments for this Discussion / Action item. Please enter item number (i.e., No. 7) in the subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m., on Wednesday, February 24, 2021. See “Public Participation” above for full details.)*

7. Discussion to Consider Midyear Budget Update and Recommendations to Amend Fiscal Year 2020-21 Budget

STAFF REFERENCE: DIRECTOR OF FINANCE PINUELAS

8. Discussion to Consider Adoption of **Resolution No. 21-1968**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, EXPRESSING SUPPORT FOR ACTIONS TO FURTHER STRENGTHEN LOCAL DEMOCRACY, AUTHORITY, AND CONTROL AS RELATED TO LOCAL ZONING AND HOUSING ISSUES with California Cities for Local Control Grassroots Organization

STAFF REFERENCE: CITY MANAGER HAMBURGER

## **COUNCIL, STAFF COMMENTS**

### **ADJOURNMENT**

The next Regular Meeting of the City Council will be held at 6:00 p.m., Wednesday, March 10, 2021, in the Council Chambers of the Civic Center. It is anticipated the meeting will be held by video conference and in-person attendance by the public in the Council Chambers will not be permitted.

**MINUTES**  
**REGULAR MEETING – VIDEO CONFERENCE**  
**AGOURA HILLS CITY COUNCIL**  
**Civic Center – Council Chambers**  
**30001 Ladyface Court, Agoura Hills, California 91301**  
**Wednesday, February 10, 2021**  
**6:00 p.m.**

The City Council meeting was called to order at 6:00 p.m. by Mayor Weber.

The Pledge of Allegiance was led by Mayor Pro Tem Lopez.

Present were: Mayor Denis Weber, Mayor Pro Tem Deborah Klein Lopez, Councilmember Chris Anstead, Councilmember Illece Buckley Weber, and Councilmember Linda L. Northrup.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Consultants Michael Hendrix and Preeti Verma, Deputy City Manager Louis Celaya, Administrative Analyst John Treichler, Community Development Director Denice Thomas, Assistant Planner Katrina Garcia, Director of Public Works/City Engineer Jessica Forte, Director of Finance Christy Pinuelas, Director of Community Services Amy Brink, Recreation Manager Nick Newkirk, Executive Assistant Amber Victoria, and City Clerk Kimberly M. Rodrigues.

**REPORT OF CLOSED SESSION**

No Closed Session was held.

**APPROVAL OF AGENDA**

ACTION: Mayor Pro Tem Lopez moved to approve the Agenda, as presented. Councilmember Northrup seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

NOES: None.

ABSENT: None.

**PRESENTATIONS**

Councilmember Buckley Weber and Mayor Weber provided a special presentation honoring former Planning Commissioners Kate Anderson and Michael Justice and the City Council thanked them for their years of dedicated service to the community.

Mayor Weber introduced the City of Agoura Hills Volunteer Recognition presentation, by the Community Services Department, and the City Council thanked all the City Volunteers for volunteering their time to the City.

## **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Greater Conejo Valley Chamber of Commerce Manager of Government & Economic Affairs, Adam Haverstock, provided a Chamber update.

## **PUBLIC COMMENTS**

There were no public comments.

## **CONSENT CALENDAR**

City Manager Hamburger announced that, upon review with the City Attorney, the resolution in Item No. 5 had been amended, including condensing some of the language and clarifying Section 1, and a copy of the amendment had been distributed to the City Council prior to the meeting.

There were no public comments.

**ACTION:** Councilmember Northrup moved to approve Consent Calendar Item Nos. 1-4, including the revisions to Item No. 5. Mayor Pro Tem Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

**NOES:** None.

**ABSENT:** None.

1. Approve Minutes of the Regular City Council Meeting of January 27, 2021
2. Approve Demand Warrant Register No. 844
3. Approve Notice of Completion, with Ardalan Construction Company, Inc., for the Community Development Block Grant (CDBG) Forest Cove Park Rehabilitation and Maintenance Project #602174-19; NIB 20-01
4. Approve Rejection of Claim for Damages – Rajendra Jena
5. Adopt **Resolution No. 21-1966**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RATIFYING AND CONFIRMING THE DIRECTOR OF EMERGENCY SERVICES' EXECUTIVE ORDER NO. 2021-01, AN EXECUTIVE ORDER OF THE DIRECTOR OF EMERGENCY SERVICES OF THE CITY OF AGOURA HILLS AUTHORIZING DESIGNATED ESTABLISHMENTS TO CONDUCT TEMPORARY OUTDOOR OPERATIONS

WITH ISSUANCE OF A TEMPORARY OUTDOOR OPERATIONS PERMIT,  
CONSISTENT WITH THE COUNTY OF LOS ANGELES DEPARTMENT OF  
HEALTH REOPENING PROTOCOLS

### PUBLIC HEARING / ACTION

6. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 21-1967**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAMS AND PROJECTS FOR THE 47<sup>TH</sup> PROGRAM YEAR (JULY 1, 2021 – JUNE 30, 2022)

Following presentation of the staff report, Mayor Weber opened the Public Hearing at 6:50 p.m.

There being no public speakers, Mayor Weber closed the Public Hearing at 6:52 p.m.

**ACTION:** Following deliberation, Mayor Pro Tem Lopez moved to adopt Resolution No. 21-1967. Councilmember Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

**NOES:** None.

**ABSENT:** None.

### DISCUSSION / ACTION

7. Discussion Regarding the Adoption of **Ordinance No. 21-455U**; AN URGENCY ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, REPEALING URGENCY ORDINANCE NO. 20-450U, REGARDING TEMPORARY OUTDOOR DINING PERMITS; AND REPEALING AND RESCINDING CITY OF AGOURA HILLS EXECUTIVE ORDER 2020-03; REGARDING TEMPORARY OUTDOOR COMMERCIAL EXPANSION PERMITS, AND EXECUTIVE ORDER 2020-04, REGARDING TEMPORARY OUTDOOR NON-COMMERCIAL EXPANSION PERMITS, AND DECLARING THE URGENCY THEROF

Following presentation of the staff report, Mayor Weber opened the floor for public comment.

There were no public comments.



**ACTION:** Following deliberation, Councilmember Anstead moved to adopt **Urgency Ordinance No. 21-455U**. Councilmember Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

**NOES:** None.

**ABSENT:** None.

8. Discussion to Consider Authorization to Purchase Bus Stop Benches and Trash Receptacles from DuMor, Inc.

Director of Public Works/City Engineer Forte announced a copy of the following amendment, to the dollar amount in No. 3 of the recommendation, had been distributed to the City Council prior to the meeting.

*“3. Authorize the purchase of DuMor, Inc., bus stop benches and trash receptacles in the amount not to exceed **\$91,429.65.**”*

Following presentation of the staff report, Mayor Weber opened the floor for public comment.

There were no public comments.

Director of Public Works/City Engineer Forte clarified there was consensus of the City Council on the textured rust color and to move forward with the purchase of the bench and both bins.

**ACTION:** Following deliberation, Councilmember Buckley Weber moved to approve the color and purchase of the bus amenities, as set forth in the staff recommendation. Councilmember Northrup seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

**NOES:** None.

**ABSENT:** None.

9. Discussion to Consider Approval of Draft Climate Action and Adaptation Plan (CAAP) and Direct Staff to Proceed to Phase 2 of the CAAP Process to Prepare the Appropriate Environmental Document in Compliance with the California Environmental Quality Act (CEQA)

Following presentation of the staff report, Mayor Weber opened the floor for public comment.

Public comments were received by email and forwarded to the City Council prior to the meeting by the following person(s):

Benjamin A. Suber, Agoura Hills  
David W. Pedersen, General Manager, Las Virgenes Municipal Water District  
Yvette Marie St. Onge, Agoura Hills  
Chair Sandy Sanchez, Founding Chair David Fleming, and Founding CEO Tracy Hernandez, representing the Los Angeles County Business Federation (BizFed)  
Public Affairs Manager Marisol Espinoza, representing SoCalGas  
Fran Pavley, Agoura Hills  
Chair Brad Rosenheim and President Stuart Waldman, representing the Valley Industry and Commerce Association (VICA)  
Jon Walter Mocey-Hanton, Liberty Canyon  
Vice President Diana Victoria Coronado, representing the Building Industry Association (BIA)  
President/CEO Danielle Borja, representing the Greater Conejo Valley Chamber of Commerce  
Cyrena Nouzille, Agoura Hills  
Founder Garry Collett, representing the California Commercial Investment Companies (CCI)

There were no further public comments.

**MOTION:** Following deliberation, Councilmember Northrup moved to continue the item to the next City Council meeting with a request that staff bring back a revised document that incorporates the comments and gives the public and businesses an opportunity to submit their comments. ***The motion failed for lack of a second.***

**ACTION:** Following further deliberation, Councilmember Northrup moved to continue the discussion to the next City Council meeting to allow the public (the opportunity) to submit their comments in the next two weeks, and direct staff to forward all public comments to the City Council to incorporate into their consideration of the document for discussion at the next meeting (February 24, 2021). Mayor Pro Tem Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, Buckley Weber, and Northrup.

**NOES:** None.

**ABSENT:** None.

## **COUNCIL, STAFF COMMENTS**

Councilmember Northrup left the meeting at 10:41 p.m.

Councilmember Anstead encouraged everyone to stay safe

Councilmember Buckley Weber requested the City Council adjourn in memory of all the victims of the attack on the U.S. Capitol.

Mayor Weber, Councilmember Anstead, and Councilmember Buckley Weber thanked Mayor Pro Tem Lopez for their Valentine candy grams (distributed by the Department of Community Services).

## **ADJOURNMENT**

Mayor Weber announced the next Regular Meeting of the City Council would be held at 6:00 p.m., Wednesday, February 24, 2021, in the Council Chambers of the Civic Center. It is anticipated the meetings will be held by video conference and in-person attendance by the public in the Council Chambers will not be permitted.

**ACTION:** At 10:44 p.m., Councilmember Buckley Weber moved to adjourn the meeting in memory of all the victims of the attack on the U.S. Capitol. Councilmember Anstead seconded. The motion carried 4-0, by the following roll call vote:

**AYES:** Mayor Weber, Mayor Pro Tem Lopez, and Councilmembers Anstead, and Buckley Weber.

**NOES:** None.

**ABSENT:** Councilmember Northrup.

Kimberly M. Rodrigues, MPPA, MMC  
City Clerk

**REPORT TO CITY COUNCIL**

**DATE: FEBRUARY 24, 2021**  
**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**  
**FROM: NATHAN HAMBURGER, CITY MANAGER**  
**BY: CHRISTY PINUELAS, DIRECTOR OF FINANCE**  
**SUBJECT: DEMAND WARRANT NO. 845**

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Demand Warrant No. 845 hereby submitted for your approval.

All items on Demand Warrant are budgeted items; and all the items, when aggregated and annualized, are found to be within budget.

**RECOMMENDATION**

It is recommended the City Council approve Demand Warrant No. 845.

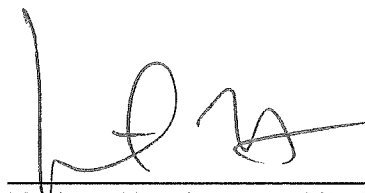
February 24, 2021

**DEMAND WARRANT REGISTER NO. EIGHT HUNDRED FORTY FIVE**

Pursuant to Section 2508, of the Agoura Hills Municipal Code (AHMC), the demands are herein presented, having been duly audited, and are hereby allowed and approved for payment in the amount as shown for the designated payees and charged to the appropriate funds as indicated.

Pursuant to Section 37202 of the Government Code, I certify the above demands are accurate and funds are available for payment thereof.

I hereby certify Demand Warrant No. 845 is a full, true, and correct statement.

A handwritten signature in black ink, appearing to read 'N. Hamburger', is written over a horizontal line.

Nathan Hamburger, City Manager



## Demand Register 845

Date	Check	Vendor	Description	Amount
02/04/2021	108857	Athens Services	Street Sweeping 12/20	12,330.83
02/04/2021	108858	Dish	TV Reception	146.56
02/04/2021	108859	Fedex	Shipping Charges	153.56
02/04/2021	108860	Gabriel M. Graham	COG 1/21	5,000.00
02/04/2021	108861	Granicus, Inc.	govAccess	300.00
02/04/2021	108862	Italia Deli & Bakery	Small Business Relief Grant	2,146.00
02/04/2021	108863	Joan Gilmore	False Alarm Program 12/20	200.00
02/04/2021	108864	Kimley Horn & Assoc.	Engineering Svcs.	19,268.32
01/28/2021	108865	La County Public Works Dept.	Public Works Svcs.	2,000.88
02/04/2021	108866	LA County Registrar-Recorder/Count	Candidate Stmt Printing	567.56
02/04/2021	108867	Larry Walker Associates	Malibu Crk Implementation	114,639.09
01/14/2021	108868	Locomotive Design	Support Restaurants Ad	400.00
01/21/2021	108869	LSA	Climate Action and Adaptation Plan	3,155.00
02/04/2021	108870	Maureen A. Micheline	COG 1/21	8,363.79
02/04/2021	108871	Office Depot	Toner	90.90
02/04/2021	108872	Raymond Bednash Construction	Refund Business License	73.00
02/04/2021	108873	Reserve Account Pitney Bowes	City Hall Postage	1,000.00
02/04/2021	108874	Richards, Watson & Gershon	Legal Fees - COG	2,208.15
02/04/2021	108875	Rms Printing Llc	Signs	461.36
02/04/2021	108876	SAE Communications	Communications Counsel Svcs	8,298.75
02/04/2021	108877	Solid Waste Solutions, Inc.	Program Coordination	2,742.00
02/04/2021	108878	Staples	Office Supplies	276.95
02/04/2021	108879	Telecom Law Firm, P.C.	Trust Exp	912.00
02/04/2021	108880	Terry Dipple	COG 1/21	12,250.00
02/04/2021	108881	The Hartford	Life & AD&D	1,102.56
02/04/2021	108882	TPX Communications	Communications	1,756.62
02/04/2021	108883	Vantage Point Transfer Agent	Retirees Health Benefits	4,290.71
02/11/2021	108884	Athens Services	Street Sweeping 1/21	12,330.83
02/11/2021	108885	California Code Check, Inc.	Plan Check	4,005.00
02/11/2021	108886	Conejo Awards	Awards	405.41
02/11/2021	108887	Conejo Valley Tourism Improvement	Tourism Fee 4th Qtr 2020	47,230.72
02/11/2021	108888	Danish Environment Janitorial Serv	Janitorial Svcs.	7,183.98
02/11/2021	108889	Department Of Justice	Fingerprinting	128.00
02/11/2021	108890	Dept Of Animal Care & Control	Animal Care 12/20	4,223.95
02/11/2021	108891	Direct Tv	TV Reception	61.32
02/11/2021	108892	Exer- More Than Urgent Care	Testing	40.00
02/11/2021	108893	FS Contractors, Inc.	Concrete Repairs	77,205.79
02/11/2021	108894	Geodynamics	Geotechnical	2,100.00
02/11/2021	108895	Gha Technologies Inc.	Laptops	3,870.02
02/11/2021	108896	Govconnection Inc	Software Renewal	1,219.20
02/11/2021	108897	Granicus, Inc.	govAccess	15,657.00
02/11/2021	108898	Ilene S Berke	Class Instruction	334.42
02/11/2021	108899	Karla Aguirre	Cancelled Event	6,607.00
02/11/2021	108900	Keyinfo	Data Storage and Backup	2,119.48
02/11/2021	108901	Kimley Horn & Assoc.	Engineering Svcs.	23,118.60
02/11/2021	108902	La County Public Works Dept.	Traffic Signal Maint	6,638.84
02/11/2021	108903	Lance, Soll & Lunghard, LLP	AHCCC Audit & St Controller Rpt	711.00
02/11/2021	108904	Lanspeed	Network Svcs.	1,250.00

02/11/2021	108905	Larry Walker Associates	Malibu Creek Watershed	78,231.85
02/11/2021	108906	Las Virgenes Municipal Water	Water Svcs.	4,389.05
02/11/2021	108907	League Of California Cities	Membership Dues	8,896.00
02/11/2021	108908	m6 Consulting, Inc.	Inspection Svcs.	11,766.47
02/11/2021	108909	Mackay Communications	Satellite Phone Comm	217.16
02/11/2021	108910	Mdg Associates	Single Fam Rehab 12/20	1,274.75
02/11/2021	108911	MNS Engineers Inc.	Project Mgmt	63,330.98
02/11/2021	108912	Ninjio LLC	Cyber Security Training	123.10
02/11/2021	108913	Oakridge Landscape	Landscape	1,282.50
02/11/2021	108914	Office Depot	Envelopes	39.40
02/11/2021	108915	Ontario Refrigeration	Maint & Repairs	2,312.00
02/11/2021	108916	Powell Constructors	Construction 1/21	107,583.60
02/11/2021	108917	Republic Elevator	Elevator Maint 2/21	177.02
02/11/2021	108918	Revel Environmental Mfg., Inc.	Service Catch Basin Insert Filters	2,592.00
02/11/2021	108919	Richards, Watson & Gershon	Legal Svcs. 12/20	20,189.97
02/11/2021	108920	Ricoh USA, Inc	Copier Rental 2/21	610.75
02/11/2021	108921	Ronald F. Troncatty	Equestrian Facility Maint 1/21	1,635.00
02/11/2021	108922	Rrm Design Group	AVSP Analysis	2,475.00
02/11/2021	108923	Rubberized Crackfiller Sealant, Inc	Concrete Crack Treatment	29,727.01
02/11/2021	108924	Signature Signs	Signage	585.00
02/11/2021	108925	Signs Now	Name Plates	210.00
02/11/2021	108926	Smith Pipe & Supply Inc.	Irrigation Supplies	122.61
02/11/2021	108927	Southern California Edison	Electricity	3,136.90
02/11/2021	108928	Vant System	Security System	202.50
02/11/2021	108929	Waste Management	Bin Rental	2,716.15
02/11/2021	108930	Willdan	Engineering Svcs.	17,343.25
02/11/2021	108931	Zee Medical	First Aid Supplies	254.69
			<b>Total:</b>	<b>781,999.86</b>
02/01/2021	DFT00035	PERS Health and Benefits	Health Benefits CC 2/21	6,854.47
02/01/2021	DFT00035	PERS Health and Benefits	Health Benefits 2/21	55,026.34
02/12/2021	Payroll	PPD 01/30/21 - 02/12/21	PPD 01/30/21 - 02/12/21	153,740.06
			<b>Wires:</b>	<b>153,740.06</b>
			<b>Grand Total:</b>	<b>935,739.92</b>

**Demand Register No. 845**

**PASSED, APPROVED, AND ADOPTED** this 24<sup>th</sup> day of February, 2021, by the following vote to wit:

AYES:        (  
NOES:        (  
ABSENT:     (  
ABSTAIN:    (  
                  )

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Denis Weber, Mayor

ATTEST:

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Kimberly M. Rodrigues, City Clerk

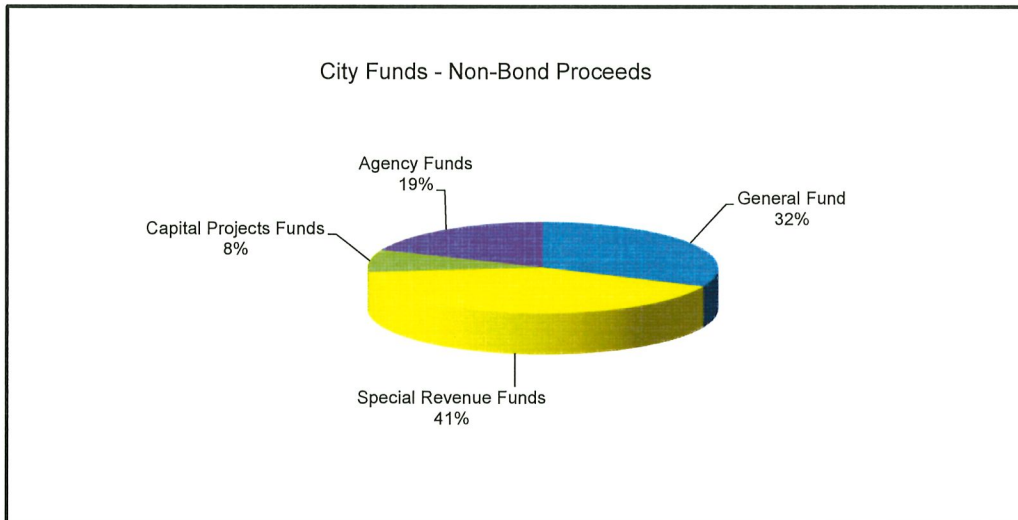




*"Gateway to the Santa Monica Mountains National Recreation Area"*

**Investment Report  
For the Month January 2021**

Type	Issuer	Purchase Date	Maturity Date	Coupon Interest Rate	Yield	Par Value	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	On Demand	0.458%	0.458%	\$ 12,196,002.08	\$ 12,196,002.08
Checking	Wells Fargo	On Demand	On Demand	0.000%	0.000%	\$1,026,244.36	1,026,244.36
Cash Custodial							-
Petty Cash						800.00	800.00
<b>Total Non-Bond Proceeds</b>						<b>13,223,046.44</b>	<b>13,223,046.44</b>
<b>Total Bond Proceeds (See Page 2)</b>						<b>406,437.50</b>	<b>406,437.50</b>
<b>Total Cash and Investments</b>						<b>\$ 13,629,483.94</b>	

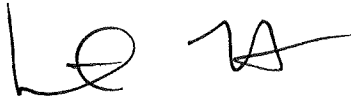


### Investment of Bond Proceeds

Investment	US Bank Agoura Hills Improvement Authority 2013 Series	US Bank Agoura Hills Finance Authority 2016 Series	Fair Value
US Bank- Money Market Account	\$ 406,437.50	\$ -	406,437.50
	\$ 406,437.50	\$ -	\$ 406,437.50

Original Bond Issue Amount	3,675,000	10,300,000
Principal Outstanding at 12/31/2020	3,295,000	9,105,000
Date of Bond Issue	9/25/2013	12/6/2016
Date of Final Maturity	2/1/2043	6/1/2041
Interest Rates	4.00%	4.00%
	to	to
	5.00%	4.38%

1. The City will be able to meet its expenditure requirements for the next six months.
2. The portfolio complies with the City's Investment Policy.
3. The original signed copy of this report is on file in the office of the City Clerk.

  
 \_\_\_\_\_  
 Nathan Hamburger, City Manager

February 25, 2021  
 \_\_\_\_\_  
 Date

## REPORT TO CITY COUNCIL

**DATE: FEBRUARY 24, 2021**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: JESSICA FORTE, DIRECTOR OF PUBLIC WORKS/CITY ENGINEER**

**SUBJECT: AUTHORIZATION TO PURCHASE BATTERY BACK-UPS FOR TRAFFIC SIGNALS**

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The Capital Improvement Program for Fiscal Year 2020-21 includes purchasing and installing battery back-up systems for traffic signals along bus routes within the City. The purpose of this report is to approve the purchase of these battery back-ups, and inform the City Council that the project is within budget and installation will be performed through an existing contract with the Los Angeles County Public Works (LACPW) Department.

Staff evaluated several options, as shown in Exhibit A below, and found the Clary Uninterruptable Power Supply (UPS) system and batteries to be superior in terms of design and reliability by allowing the signals to be energized longer during a power outage compared to the other manufacturers. In addition, the Clary Corporation is located in the City of Monrovia, and will be able to provide technical assistance quickly, if needed.

**Exhibit A**

<b>System</b>	<b>Estimated Cost</b>	<b>Run Time</b>
Clary UPS & Clary Batteries	\$45,517.64	9-11 Hours
Myers Battery Back-up w/ Clary Batteries	\$39,507.61	5-7 Hours
ZincBlue 2 UPS & ZincBlue Batteries	\$68,915.60	2-4 Hours

The scope of work to be undertaken includes removal and replacement of eight (8) battery back-ups at the following intersections:

- Agoura Road / Liberty Canyon Road
- Kanan Road / Canwood Street (north)
- Kanan Road / Hillrise Drive
- Kanan Road / Thousand Oak Boulevard
- Thousand Oaks Boulevard / Grey Rock Road
- Thousand Oaks Boulevard / Forest Cove Lane
- Thousand Oaks Boulevard / Reyes Adobe Road
- Thousand Oaks Boulevard / Lake Lindero Drive

The cost of the proposed battery back-up purchase is \$45,517.64, therefore this purchase does not require public bidding, pursuant to Ordinance No. 20-454, authorizing several updates to the City's competitive purchasing provisions. Specifically, the Ordinance allows contracts under \$60,000 to be negotiated Purchase Orders. This Ordinance was adopted on November 10, 2020, and took effect on December 10, 2020.

The project will be fully funded using Proposition C funds, with no General Funds being required. Proposition C is a restricted half-cent sales tax that Los Angeles County voters approved in 1990. This tax provides local returns to the City, and is restricted to use on bus and rail projects, much like its 1980 predecessor Proposition A. Due to restrictions, the City's opportunity to expend the funds is limited to bus routes. There is a sufficient fund balance in Prop C to absorb the budget amendment to include installation.

With a current lead time of six to eight (6-8) weeks, staff expects the units to be delivered to LACPW's Signal Maintenance Division by April. LACPW staff has committed to begin installation immediately thereafter, and expects the work to be completed within 10-15 days.

## **RECOMMENDATION**

Staff respectfully recommends the City Council:

1. Authorize the purchase of Clary Corporation back-up battery systems in the amount not to exceed \$45,517.64.
2. Authorize the City Manager to sign the purchase order on behalf of the City of Agoura Hills.

## REPORT TO CITY COUNCIL

**DATE: FEBRUARY 24, 2021**

**TO: MAYOR AND HONORABLE MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: KIMBERLY M. RODRIGUES, CITY CLERK**

**SUBJECT: APPROVE APPOINTMENT TO OUTSIDE AGENCY BOARD – SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS (SCAG)**

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On an annual basis, Councilmembers are appointed to serve on various outside agency boards, subject to City Council confirmation. There are several agencies that require the appointment of a voting delegate/alternate by full City Council action and do not allow for the appointment(s) by the individual action of the Mayor alone.

As the largest regional planning organization in California, the Southern California Association of Governments (SCAG) serves as a liaison among city and county elected officials, urban planners, and community organizations. At least once every year (usually in April or May), SCAG convenes the General Assembly to bring together the official representatives of SCAG's membership and help set the agency's course for the coming year, including the adoption of the General Fund Budget for the next fiscal year. Meetings are open to the public and the agendas are prepared and posted by the respective agency. This year's General Assembly is scheduled for May 6, 2021.

In order to participate in the upcoming meeting, the City is required to submit the names of one Official Representative (Delegate) and one Alternate for the General Assembly within 45 days before the annual meeting. Both members may attend the meeting, but only one member is allowed to cast a vote. Members are required to file a combined Assuming/Leaving Office Statement (Form 700); an Annual Statement is not required.

In accordance with past practice with other outside agencies, staff is recommending that the Mayor be appointed as the Delegate and the City Manager be appointed as the Alternate. Upon approval of the recommended appointments, the City Clerk will forward a copy of the minute motion to SCAG.

### **RECOMMENDATION**

Approve, by full City Council action, the appointment of Mayor Denis Weber, as Delegate, and City Manager Nathan Hamburger, as Alternate, to the Southern California Association of Governments (SCAG), and direct the City Clerk to file the appropriate voting designation documents with the respective agency.

## REPORT TO CITY COUNCIL

**DATE:** FEBRUARY 24, 2021

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** NATHAN HAMBURGER, CITY MANAGER

**BY:** RAMIRO ADEVA, ASSISTANT CITY MANAGER

**SUBJECT:** CONTINUED DISCUSSION TO CONSIDER APPROVAL OF DRAFT CLIMATE ACTION AND ADAPTATION PLAN (CAAP) AND DIRECT STAFF TO PROCEED TO PHASE 2 OF THE CAAP PROCESS TO PREPARE THE APPROPRIATE ENVIRONMENTAL DOCUMENT IN COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA)

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On February 10, 2021, the City Council of Agoura Hills unanimously voted to continue the discussion of the draft Climate Action and Adaptation Plan (CAAP), in order to allow more time for the public to review and provide comments on the draft.

The following is a re-cap of the CAAP process:

- Phase 1 – Preparation of the draft CAAP
- Phase 2 – Prepare Environmental Document/Environmental clearance
- Phase 3 – Implementation/Monitoring and Reporting

The draft CAAP that results from completing Phase 1 is not the implementation document, but rather a document that establishes overarching goals focused on both decreasing greenhouse gas (GHG) emissions from the primary sources identified for Agoura Hills, as well as proactively preparing for vulnerabilities and risks the City will face in the future due to climate change impacts.

More specifically, Phase 1 includes determining GHG emission sources and corresponding reduction measures, along with a variety of actions the City can consider to align with statutory reduction targets in 2030 and 2045. Because of its long-term purpose, the CAAP will require annual checkpoints to ensure the City remains aligned with achieving compliance. At any future review, if it is determined that additional, and/or revisions to existing measures and actions are needed, the CAAP can, and will, be adjusted to realign with the targets.

There will be more public discussion throughout Phase 2, where there will be additional opportunities to fine-tune the contents of the CAAP. Environmental clearance in the context of the CAAP is counter-intuitive to traditional analysis of project impacts. Typically, projects consist of developments and related construction, where physical

impacts to the surrounding environment can be expected, triggering the need for mitigation measures. CAAPs however, are projects that are inherently *impact-reducing* since generally they act to preserve, rather than physically alter, the surrounding environment, and therefore, result in “less than significant” impacts to the environment.

Phase 3 is implementation, which includes preparation of a Monitoring and Reporting Program, as well as screening tables, which will align with the goals and measures outlined in the CAAP draft. This final phase will detail the initial strategy for implementing the CAAP, and will need to be revised over time to coincide with any revisions that are made to the CAAP to ensure compliance.

It is important to note that any of the bullet-point items listed for each measure should be considered as a group of suggested actions that could be taken to reach compliance. At this point in the process, any suggested action items are subject to change with more discussion and community feedback in Phase 2.

The initial discussion from the February 10<sup>th</sup> meeting covered a multitude of topics including, but not limited to, an expected increase in telecommuting in the COVID-19 aftermath, removing references to renewable natural gas, fiscal impacts of the plan, clarification of proposed adaptation measures for wildfires, and whether electrification should be mandated or incentivized.

At the conclusion of the continued discussion, staff will take the comments received from the City Council and the community, and will work with the consultant, LSA, to return to the City Council with a revised draft on March 10, 2021. At that time, staff will be seeking approval to begin Phase 2, which includes the preparation of the environmental document for the CAAP.

## **RECOMMENDATION**

Staff respectfully recommends the City Council:

1. Continue discussion regarding the draft Climate Action and Adaptation Plan (CAAP), and
2. Direct staff to revise the draft to incorporate comments from the City Council and community, and
3. Return to the City Council on March 10, 2021, to consider approval of the final draft of the CAAP, and to direct staff to proceed to Phase 2 of the CAAP process to prepare the appropriate environmental document in compliance with the California Environmental Quality Act (CEQA).

## REPORT TO CITY COUNCIL

**DATE:** FEBRUARY 24, 2021  
**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**FROM:** NATHAN HAMBURGER, CITY MANAGER  
**BY:** CHRISTY PINUELAS, DIRECTOR OF FINANCE  
**SUBJECT:** MIDYEAR BUDGET UPDATE AND RECOMMENDATIONS TO AMEND FISCAL YEAR 2020-21 BUDGET

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The request before the City Council is to consider the amendments to the Fiscal Year 2020/21 City of Agoura Hills (City) Budget, as shown in Exhibit 'A'. The Finance Subcommittee has met and considered the recommended adjustments. The amended budget anticipated that many of the health restrictions would be lifted by December, 2020, and it was projected that the economy would return to its previous state by September, 2020. Continuation of the State and County Health Orders now requires us to consider further adjustments. The City Council last amended the Fiscal Year 2020-21 Budget in October, 2020. Staff has reviewed current data and has made projections through June, 2021 assuming there is no change in the Health Orders. Thus, the recommendation is to reduce revenues by \$521,910 and expenditures by \$413,085. The table below reflects the overall recommendations, as shown in the attached Exhibit "A".

General Fund	Current 2020/21	Recommended 20/21	Difference
Revenues	\$16,089,161	15,567,251	(\$521,910)
Expenditures/Transfers	16,084,839	15,671,753	(413,086)
Net Income/(Loss)	\$4,322	(\$104,502)	(\$108,824)

As shown in the above table, the General Fund is currently budgeted with a \$4,322 surplus, the recommended adjustments bring the General Fund to a \$104,502 deficit.

### Revenues

When Sales and Use Tax was estimated at the start of the pandemic, the full impacts to the City revenues were uncertain. However, a recent review by HdL Companies, the City's consulting firm, shows that most sectors are doing better than previously anticipated, particularly general consumer goods, restaurants, and state and county pools. Overall, Sales Tax is projected to be \$547,620 (14.5%) greater than originally projected. This increase is offset by a major decline in Transient Occupancy Tax.

Transient Occupancy Tax is generated from hotel stays and collected quarterly from the City's four hotels. This source generally is 20% of the City's General Fund revenue. With



staff's current recommendations, this revenue source will only bring in 10% of the City's General Fund revenue. In discussions with the individual hotel management staff, and reviewing the revenue to date, it is anticipated that occupancy is and, at least in the short-term, will remain below the original projections. In October, the Council adopted a \$600,000 reduction in the budgeted revenues, anticipating that the economy would be picking up by September, 2020. However, the Health Orders became stricter in November, 2020, and revenues continued to decline. Staff now projects an additional reduction of \$1,303,030 or 46%.

With the City's Recreation and Event Center closed to the public and all major events, camps, classes and excursions, anticipated to be cancelled through June, a reduction of \$86,000 in park and recreation fees and a reduction of \$35,500 in rental revenues is recommended. This is offset by a recommended reduction of \$206,700 in program-related costs and events.

The City applied for a Prop A Excess Surplus Grant, which provided an additional \$97,000 to offset the cost of operating the Recreation and Event Center. Additionally, the City will receive an additional \$84,000 more in CARES Act money than anticipated. And, finally, the City has been notified that it will receive \$204,000 in revenues from the final payout of the Southern California Edison settlement. These adjustments are reflected in an adjustment to Miscellaneous Revenue of \$385,000 total.

### Expenditures

The City had two unplanned retirements. An Executive Assistant, which is budgeted to be filled with an Administrative Assistant, and a Planning Director, which has been filled with a Senior Planner. These changes resulted in a net savings to the General Fund. Additionally, several part-time positions in the Community Services Department are recommended to go unfilled, due to the extended impact of the pandemic. This resulted in a recommended budget reduction in salaries and benefits of \$154,986.

In the City Manager Department, additional expenses for virtual videography presentations has led to an anticipated increase in costs of \$8,000. This is offset by a savings in travel, conferences, and meetings of \$5,000.

Due to the current closure of the Recreation and Event Center, there were no excursions, large events, or classes during the summer or fall. Based on the current Health Orders, staff is anticipating that the Center will remain closed for in-person events and excursions through June. This has resulted in savings for events held at the Event Center and for summer concerts and movies. Additionally, the recommended reduction includes budgeted costs for contract instructors, supplies, printing, and event security, which are recommended to be eliminated through June. As stated above, a total reduction of \$206,700 in expenses is recommended within the Recreation department.

Emergency Costs

The City anticipates spending \$105,000 in emergency costs for things such as unemployment, advertising, and sanitization of the building, masks, and other necessary protective measures. Staff has begun the process of applying for FEMA, additional CARES, and any other cost reimbursements available. To date, no grant amounts have been secured, and so there is no revenue budgeted to cover these costs. As staff continues to explore options, and secure monies, updates will be provided.

Balanced Budget

The City Council has a Balanced Budget Policy which states that the City’s operating budget in the General Fund is allowed to have total expenditures exceed revenues in a given year for “one-time”, non-recurring expenditures. Furthermore, ending fund balance must meet the minimum policy levels as defined by Council Resolution.

The City Council reserve policy states that the City Council and staff will endeavor to designate an amount equal to or greater than forty (40%) percent of each year’s proposed General Fund Operating Budget as the City’s unobligated General Fund Reserve. On June 30, 2020, the percentage was 45% of operating expenditures and transfers. Because the General Fund Operating Expenditures and Transfers are budgeted to reduce, the projected percentage at June 30, 2021, will be 50%, which is above the required amount.

General Fund	2019/20 Actual	2020/21 Budgeted
Ending Fund Balance	\$ 7,943,437	\$ 7,838,934
Operating Expenses and Transfers	\$17,487,063	\$15,671,753
Percentage	45%	50%

As part of the budget adoption, staff recommended quarterly budget reviews. Due to the timing of the City’s revenue and expenses, this timeframe has provided a snapshot of the first six months of the 2020-21 Fiscal Year and accurate account of the short-term economic effects of the pandemic. During the next six months it is anticipated that the Tourism Board Improvement District will market the area for short trip stays as vaccinations increase. Staff will continue to monitor the numbers monthly and anticipates the next review to occur in May, 2021, and will report back sooner, if needed.

**RECOMMENDATION**

Staff respectfully recommends the City Council review the recommendations to amend the Fiscal Year 2020-21 Budget with the following considerations for discussion.

1. Amend the adjusted budget, as recommended, with the \$104,503 deficit, and wait until May to see if any further adjustments either positive or negative occur.

2. Or recommend additional cuts to services such as a reduction in park landscape, deferral of building and vehicle maintenance, or the reduction of animal control services, and amend the budget, with the additional cuts.

Attachment: Exhibit "A"

**City of Agoura Hills  
Recommended adjustments  
Fiscal Year 2020/21**

		Current Budget	Proposed Budget	Proposed Adjustment Inc/(Dec)	Subtotal Adjustment Inc/(Dec)
<b>Adjustments General Fund</b>					
<b>Revenue - General Fund</b>					
010-0000-311000	Sales and Use Tax	3,770,647	4,318,267	547,620	
010-0000-313000	Transient Occupancy Tax	2,828,565	1,525,535	(1,303,030)	
010-0000-312002	Property Tax - Successor Agency	130,000	140,000	10,000	
010-0000-34xx	Building Plan Check	233,000	208,000	(25,000)	
010-Various	Park and Recreation Fees	141,000	55,000	(86,000)	
010- Various	Rental Fees	110,500	75,000	(35,500)	
010-0000-392000	Contributions	25,000	10,000	(15,000)	
010-0000-391000	Miscellaneous Revenue	504,287	889,287	385,000	
<b>Adjustments to Revenues</b>					<u><b>(521,910)</b></u>
<b>Expenditures - General Fund</b>					
<b>Salaries and Benefits</b>					
010-Various	Salaries and Benefits	4,928,192	4,773,206	(154,986)	
					<u>(154,986)</u>
<b>Recreation</b>					
010- Various	Programs, events	519,300	312,600	(206,700)	
					<u>(206,700)</u>
<b>City Manager</b>					
010-4120-541500	Travel, conference, meetings	10,000	5,000	(5,000)	
010-4120-551000	Professional Services	13,000	21,000	8,000	
					<u>3,000</u>
<b>Finance</b>					
010-4150-541500	Travel, conference, meetings	2,000	1,000	(1,000)	
010-4150-542300	Printing	4,500	3,500	(1,000)	
					<u>(2,000)</u>
<b>Public Facilities</b>					
010-4180-5424	Special Supplies	1,500	1,300	(200)	
010-4180-542800	Utilities	112,000	105,000	(7,000)	
010-4180-543400	Maintenance of Equipment	33,750	25,000	(8,750)	
010-4180-543401	Audio Visual Equipment Maintenance	7,500	3,750	(3,750)	
010-4180-543402	Vehicle Maintenance/Fuel	12,000	10,000	(2,000)	
					<u>(21,700)</u>
<b>Emergency Incident</b>					
010-4219 - Various	Emergency Incident Expenses	-	105,000	105,000	
					<u>105,000</u>

**City of Agoura Hills  
Recommended adjustments  
Fiscal Year 2020/21**

	<b>Current Budget</b>	<b>Proposed Budget</b>	<b>Proposed Adjustment Inc/(Dec)</b>	<b>Subtotal Adjustment Inc/(Dec)</b>
<b>Community Development</b>				
010-4305-552000	707,000	677,000	(30,000)	<u>(30,000)</u>
<b>Building and Safety</b>				
010-4390-541500	2,900	900	(2,000)	
010-4390-542200	2,000	1,300	(700)	
010-4390-552000	240,000	160,000	(80,000)	<u>(82,700)</u>
<b>Landscape Maintenance</b>				
010-4520-542400	47,000	20,000	(27,000)	
010-4520-552031	6,000	10,000	4,000	<u>(23,000)</u>
				<u>(413,086)</u>
				<b>Adjustments to Expenditures</b>
				<b>4,322</b>
				<b>Current Budgeted Net Income</b>
				<b>(108,824)</b>
				<b>Net Adjustment this Exhibit</b>
				<b>(104,502)</b>
				<b>Recommended 2020/21 Net Income</b>

## REPORT TO CITY COUNCIL

**DATE: FEBRUARY 24, 2021**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**SUBJECT: CONSIDERATION OF RESOLUTION NO. 21-1968, EXPRESSING SUPPORT FOR ACTIONS TO FURTHER STRENGTHEN LOCAL DEMOCRACY, AUTHORITY, AND CONTROL AS RELATED TO LOCAL ZONING AND HOUSING ISSUES WITH CALIFORNIA CITIES FOR LOCAL CONTROL GRASSROOTS ORGANIZATION**

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The Mayor and members of the City Council have received a request from Torrance City Councilmember Mike Griffiths, and others from the California Cities FOR Local Control Citizens Grassroots Group (Group) to consider a resolution of support.

City staff has reviewed the background of this Group, and would describe it as a grassroots coalition that is relatively limited in scope, resources, or abilities. Their mission statement is presented as follows:

*“Our mission is to spread awareness and enlist support to ensure that Cities can continue to manage their own land use and zoning issues, and not allow the State Legislature to mandate changes to our Cities that will remove local control and be detrimental to our communities.”*

The Group is reaching out to cities and elected officials to educate and request that they support the cause of the Group in signing petitions, requesting the passage of resolutions, and seek allies for possible legal action against the State, or promote efforts for ballot initiatives. There are approximately 45 cities that have approved some form of the proposed resolution.

The concept of grassroots groups is not new and from time to time arises in response to issues important to the group and tend to fade as the specific issues or sponsor(s) change. This Group originated out of the legislature sessions over the past two years, and the mandates on local agencies that have resulted, particularly, with respect to housing and housing related legislation. The impacts to Agoura Hills have yet to be fully realized as the implementation of this legislation has just begun, but is expected to affect how the community grows over the upcoming years. Some of the frustration felt by local agencies has been the one-size fits all methodology and thus reduces the City's ability to self-determine through development policies and regulations at the local level.

Although the City Council has previously approved a legislative platform that provides a framework for legislative priorities and serves as a reference guide for legislative positions and objectives, the City Council may consider support of this Group, which is consistent with several sections related to housing and State mandates.

From staff's research, there is no financial commitment and the proposed resolution does not prevent the City from considering a different stance than this Group in the future. If the City Council so desires, a symbolic resolution is attached for consideration that highlights the need for retaining local control, and supports the ideas of local democracy, authority and control for local zoning and housing issues, as well as other important priorities.

## **RECOMMENDATION**

Staff respectfully recommends the City Council discuss and consider approving Resolution 21-1968, expressing support for actions to further strengthen local democracy, authority, and control as related to local zoning and housing issues with California Cities FOR Local Control grassroots organization.

Attachment: Resolution 21-1968

**RESOLUTION NO. 21-1968**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, EXPRESSING SUPPORT FOR ACTIONS TO FURTHER STRENGTHEN LOCAL DEMOCRACY, AUTHORITY, AND CONTROL AS RELATED TO LOCAL ZONING AND HOUSING ISSUES**

WHEREAS, the legislature of the State of California each year proposes, passes, and has signed into law a number of bills addressing a range of housing issues; and

WHEREAS, the legislature State of California actions do not have sufficient time in between passage with the ability to determine the success in bringing about change related to the State of California's housing issues; and

WHEREAS, the majority of these bills usurp the authority of local jurisdictions to determine for themselves the land use policies and practices that best suit each City or jurisdiction and its residents and instead impose mandates that do not consider the needs and differences of jurisdictions throughout the State of California; and

WHEREAS, the ability of local jurisdictions to determine for themselves which projects require review beyond a ministerial approval; what parking requirements are appropriate for various neighborhoods within their jurisdiction; what plans and programs are suitable and practical for each community, rather than having these decisions imposed upon cities without regard to the circumstances of each individual City; and what zoning should be allowed for residential properties is a matter of great importance to the City of Agoura Hills among other items related to local zoning and housing issues; and

WHEREAS, the current COVID-19 pandemic has had major impacts on the City's ability to work towards and meet the rapidly approaching deadlines for compliance with bills recently passed by the State legislature; and

WHEREAS, the City Council of the City of Agoura Hills feels strongly that our local government is best able to assess the needs of our community and objects to the proliferation of State legislation that deprives us of that ability;

**THE CITY COUNCIL OF THE CITY OF AGOURA HILLS HEREBY FINDS, RESOLVES, AND ORDERS AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Agoura Hills is opposed to the current practice of legislature of the State of California of proposing and passing multitudes of bills that directly impact and interfere with the ability of cities to control their own destiny through the use of zoning authority that has been granted to them.

**SECTION 2.** The City of Agoura Hills will explore various ways to protect the ability of the towns and cities to retain local control over zoning as each individual town or city



within the State of California is best suited to determine how the zoning in their town should be allocated in order to meet the housing needs of the community.

**SECTION 3.** The City Clerk shall certify to the adoption of this resolution and enter into the record this resolution in accordance with the City's policies.

**PASSED, APPROVED, AND ADOPTED** this 24th day of February, 2021, by the following vote to wit:

AYES:        (  
NOES:        (  
ABSENT:     (  
ABSTAIN:    (  
                  )

\_\_\_\_\_  
Denis Weber, Mayor

ATTEST:

\_\_\_\_\_  
Kimberly M. Rodrigues, City Clerk