



**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

**Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Thursday, August 26, 2021  
6:30 p.m.**

Join Zoom Meeting:

<https://us06web.zoom.us/j/83448778505?pwd=L29LRnlXbXhJT0E3L0pOZU5UENmdz09>

Meeting ID: 834 4877 8505

Passcode: 051274

Call-In Telephone Number: 1-669-900-6833

*Pursuant to Governor Newsom's Executive Order N-25-20 and N-29-20, members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at [info@ahccc.org](mailto:info@ahccc.org) prior to the meeting for assistance. Emails will be summarized at the meeting.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Chair James Bozajian  
Vice-Chair Deborah Lopez  
Authority Member Jim Bukowski  
Authority Member Matt Heller  
Authority Member Lucy Martin  
Authority Member Brad Rosenheim  
Authority Member Jerry Viner  
Alternate Member Linda Northrup (Agoura Hills City Council)  
Alternate Member Peter Kraut (Calabasas City Council)  
Alternate Member John Suwara (Calabasas)  
Student Member Ella Dobkousky (Calabasas)  
Student Member Kearston Stepenosky (Calabasas)

**III. SPECIAL PRESENTATIONS**

A. None

**IV. APPROVAL OF AGENDA**

## **V. ORAL COMMUNICATIONS**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

## **VI. CONSENT CALENDAR**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

### **A. Approval of Minutes from June 24, 2021 Regular Meeting**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

### **B. Approval of Demand Register for June 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

### **C. Approval of Treasurer's Report for June 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

### **D. Approval of Demand Register for July 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

### **E. Approval of Treasurer's Report for July 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

## **VII. COMMUNITY ALLIANCE REPORT**

### **A. Community Center Alliance Update**

REFERENCE: CCA PRESIDENT MATT HELLER

## **VIII. COMMITTEE REPORTS**

## **IX. OLD BUSINESS**

## **X. NEW BUSINESS**

### **A. Community Center Renovations Update**

STAFF REFERENCE: ACTING DIRECTOR OF COMMUNITY SERVICES MARTY HALL  
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**B. Annual CJPIA Conference**

STAFF REFERENCE:           ACTING DIRECTOR OF COMMUNITY SERVICES MARTY HALL  
  DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**XI.    MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**XII.   MATTERS FROM DIRECTORS**

**XI.    ADJOURNMENT**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on September 23, 2021 at 6:30 pm.

*Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.*

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**MINUTES  
REGULAR MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Thursday, June 24, 2021  
6:30 p.m.

Direct Zoom Video Conference Link:

<https://zoom.us/j/99876033295?pwd=dGhOOW14dzhBMUlxVGRIUUVqMkZqUT09>

Meeting ID: 998 7603 3295

Passcode: 979756

Call-In Telephone Number: 1-669-900-6833

*Pursuant to Governor Newsom's Executive Order N-25-20 and N-29-20, members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at [info@ahccc.org](mailto:info@ahccc.org) prior to the meeting for assistance. Emails will be summarized at the meeting.*

**I. CALL TO ORDER**

Called to Order at 6:31 p.m.

**II. ROLL CALL**

Present JPA Boardmembers:

- Chair James Bozajian
- Vice-Chair Deborah Lopez
- Authority Member Jim Bukowski
- Authority Member Lucy Martin
- Authority Member Jerry Viner
- Alternate Member John Suwara (Calabasas)
- Student Member Ethan Pavone (Agoura Hills)
- Student Member Kearston Stepenosky (Calabasas)

City Staff:

- Marty Hall, Acting Director of Community Services (Calabasas)
- Amy Brink, Director of Community Services (Agoura Hills)
- Christy Pinuelas, AHCCC Treasurer/Director of Finance (Agoura Hills)

Absent:

- Authority Member Matt Heller
- Authority Member Brad Rosenheim
- Alternate Member Linda Northrup (Agoura Hills City Council)
- Alternate Member Peter Kraut (Calabasas City Council)
- Student Member Ella Dobkousky (Calabasas)

**III. SPECIAL PRESENTATIONS**

A. None

**IV. APPROVAL OF AGENDA**

**Approved 5-0**

**V. ORAL COMMUNICATIONS**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

**No speakers.**

**VI. CONSENT CALENDAR**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

**Approved 5-0**

A. Approval of Minutes from May 27, 2021 Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES BRINK

B. Approval of Minutes from June 7, 2021 Special Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES BRINK

C. Approval of Demand Register for May 2021

STAFF REFERENCE: AHCCC TREASURER CHIRSTY PINUELAS

D. Approval of Treasurer's Report for May 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

**VII. COMMUNITY ALLIANCE REPORT**

A. Community Center Alliance Update

**No reportable action.**

REFERENCE: CCA PRESIDENT MATT HELLER

**VIII. COMMITTEE REPORTS**

**IX. OLD BUSINESS**

**X. NEW BUSINESS**

A. FY 2021/22 Budget Adoption

**Approved 5-0**

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS  
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**B. Community Center Status Update**

**No reportable action.**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK  
ACTING DIRECTOR OF COMMUNITY SERVICES MARTY  
HALL

**XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**XII. MATTERS FROM DIRECTORS**

**XI. ADJOURNMENT**

**Moved to adjourn at 7:01 p.m.**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on July 22, 2021 at 6:30 pm.

*Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.*

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**AGOURA HILLS CALABASAS COMMUNITY CENTER  
CHECK REGISTER REPORT  
Month of : June 2021**

<u>Check</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
24241	06/17/21	ANIMAL & INSECT PEST MANAGEMEN	Pest Control	113.50
24242	06/17/21	AT&T CALNET 2	Telephone	293.69
24243	06/17/21	AZTECA LANDSCAPE	Landscape Maint 5/21	450.00
24244	06/17/21	CHARTER COMMUNICATIONS	Internet Access 6/21	137.00
24245	06/17/21	LAS VIRGENES MUNICIPAL WATER	Water Svc. 4/28-5/26	143.99
24246	06/17/21	SO CAL GAS COMPANY	Utilities 5/6/21-6/7/21	34.91
EFT-91	06/17/21	CALPERS RET	Unfunded Accrued Liability	5.11
<b>TOTAL CHECKS/EFTs:</b>				<b>1,178.20</b>
				<b>7</b>



Investment Report  
For the Month of June 2021

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	0.262%	\$ 54,692.76	67%	\$ 54,692.76
Checking Account	Bank of America	On Demand	0%	\$ 26,500.29	33%	N/A
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 81,193.05	100%	

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandemic.

*Christy Pinuelas*

Christy Pinuelas, Finance Director

August 20, 2021



**AGOURA HILLS CALABASAS COMMUNITY CENTER**  
**CHECK REGISTER REPORT**  
**Month of : July 2021**

<u>Check</u>	<u>Date</u>	<u>Pavee</u>	<u>Description</u>	<u>Amount</u>
24247	07/12/21	ALLIANT INSURANCE SVCS, INC.	Crime Ins	827.00
24248	07/12/21	ANIMAL & INSECT PEST MANAGEMEN	Pest Control 6/21	227.00
24249	07/12/21	AT&T CALNET 2	Telephone	251.35
24250	07/12/21	AZTECA LANDSCAPE	Landscape Maint 6/21	450.00
24251	07/12/21	CALIFORNIA JPIA	wC & Liability Ins	21,859.00
24252	07/12/21	LAS VIRGENES MUNICIPAL WATER	Water Svc 5/11-6/8/21	611.57
24253	07/12/21	SO CALIFORNIA GAS CO.	Utilities 6/7 - 7/7/21	17.80
24254	07/12/21	SOUTHERN CALIFORNIA EDISON	Electricity 5/18-6/16/21	2,692.22
24255	07/12/21	VSP INSURANCE	Vision Benefit 6/21	115.84
24256	07/26/21	DELTA DENTAL	Dental Benefits - Cobra	307.74
24257	07/26/21	GLOBAL CUSTOM SECURITY INC.	Alarm Monitoring	105.00
24258	07/26/21	KAISER PERMANENTE	Cobra - J. Ferguson	10,067.60
24259	07/26/21	LAS VIRGENES MUNICIPAL WATER	Water Svcs 5/26-6/23	119.35
24260	07/26/21	LOS ANGELES COUNTY	Property Tax Equipment	528.85
24261	07/26/21	ONTARIO REFRIGERATION	Maint Agreement 7/21-10/21	1,472.00
24262	07/26/21	RICHARDS, WATSON & GERSHON	Legal Fees 6/21	1,277.20
24263	07/26/21	SO CAL GAS COMPANY	Utilities 6/7-7/7/21	17.80
24264	07/26/21	SOUTHERN CALIFORNIA EDISON	Eletricity 6/17/21 7/18/21	5,224.01
93	07/16/21	CALPERS RET	Unfunded Liability	28,958.00
			<b>TOTAL CHECKS/EFTs:</b>	<b>47,769.81</b>
			<b>#</b>	<b>19</b>



Investment Report  
For the Month of July 2021

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	0.221%	\$ 54,737.41	51%	\$ 54,737.41
Checking Account	Bank of America	On Demand	0%	\$ 51,719.82	49%	N/A
Petty Cash					0%	N/A
<b>TOTAL COMMUNITY CENTER CASH AND INVESTMENT</b>				<b>\$ 106,457.23</b>	<b>100%</b>	

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandem

*Christy Pinuelas*

Christy Pinuelas, Finance Director

August 20, 2021