

## REPORT TO CITY COUNCIL

**DATE: SEPTEMBER 22, 2021**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: NATHAN HAMBURGER, CITY MANAGER**

**BY: KIMBERLY M. RODRIGUES, CITY CLERK**

**SUBJECT: APPROVE APPOINTMENT OF CITY STAFF MEMBER, AS ADDITIONAL CALIFORNIA JOINT POWERS INSURANCE AUTHORITY VOTING DELEGATE – ALTERNATE, TO REPRESENT THE CITY OF AGOURA HILLS AT BOARD MEETINGS**

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There are several agencies that require the appointment of a voting member/alternate by full City Council action and do not allow for the appointment(s) by the individual action of the Mayor alone. Members and/or alternates for these appointments are not required to file a Form 700 with the respective agency.

Member cities of the **California Joint Powers Insurance Authority** (California JPIA) are required to submit the names of a Director and Alternate who are eligible to vote either at the California JPIA Annual Board of Directors meeting or on membership approvals for the Board. Pursuant to Article 7 of the California JPIA Joint Powers Agreement, these persons are to be appointed during a meeting of the City Council, with the minutes recording the action.

On December 16, 2020, as part of their annual appointment process to outside agencies, the City Council appointed the Mayor as Director and the City Manager as Alternate to the California JPIA.

Due to scheduling conflicts, neither of the current appointees are available to attend the California JPIA's 2021 Annual Board of Directors Meeting scheduled for October 7, 2021. As such, it is recommended a City Staff member be appointed as an additional Alternate to act in the capacity when both appointees are unable to attend.

Upon approval of the recommended appointment, the City Clerk will forward a 2021 Annual Board of Directors Meeting Voting Delegate/Alternate Form to the California JPIA.

### **RECOMMENDATION**

Staff respectfully recommends the City Council approve the appointment of the Assistant City Manager position, as a second Alternate to the California JPIA, to afford the City the opportunity to attend the 2021 Annual Board of Directors Meeting and place a vote on any matters that require Board of Directors approval.



**AGENCY:** City of Agoura Hills

**2021 ANNUAL BOARD OF DIRECTORS MEETING  
VOTING DELEGATE/ALTERNATE FORM**

On an annual basis, the California JPIA asks members to update their information in order that we may better serve you. If you have had a reorganization, please forward us your Notice of Reorganization with your current governing body and your list of Appointments for the California JPIA Director and Alternate(s), along with this form. In accordance with the Authority's Bylaws, your governing body must designate **one voting delegate and at least one alternate**. You may designate additional alternates. The voting delegate **must** be a member of the governing body. Alternate(s) may be from the governing body or from staff.

**Please note:** In order to vote at the Annual Board of Directors Meeting, voting delegates and alternates must be designated by your governing body. Please attach either your appointment list or minute action as proof of designation. As an alternative, your agency may sign this form, affirming that the designation reflects the action taken by the governing body.

**1. VOTING DELEGATE - PRIMARY**

Name: Denis Weber  
Title: Mayor

**2. VOTING DELEGATE - ALTERNATE**

Name: Nathan Hamburger  
Title: City Manager

**3. VOTING DELEGATE - ALTERNATE**

Name: Ramiro Adeva  
Title: Assistant City Manager

If you have more than two alternates, please attach a separate sheet.

**PLEASE ATTACH APPOINTMENT LIST DESIGNATING VOTING DELEGATE AND ALTERNATES.  
OR**

**ATTEST: I affirm that the information provided reflects action by the governing body to designate the voting delegate and alternate(s).**

Name: Kimberly M. Rodrigues  
Email: krodrigues@agourahillscity.org  
Signature: \_\_\_\_\_

Title: City Clerk  
Phone: 818-597-7303  
Date: \_\_\_\_\_

**Please complete and return to:**

**By Mail:**  
California JPIA  
**ATTN: Veronica Ruiz**  
8081 Moody Street  
La Palma, CA 90623

**By Email:**  
E-mail: [vruiz@cjia.org](mailto:vruiz@cjia.org)

If you have questions or need assistance with the Board of Directors Certification or updating your governing body information, please contact Agency Clerk Veronica Ruiz at (562) 467-8736 or [vruiz@cjia.org](mailto:vruiz@cjia.org).