



**AGENDA  
REGULAR MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

**Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Thursday, January 27, 2022  
6:30 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/87398767072?pwd=dUo1cGJPZ3czcjhJaEZTWHFkZlUwdz09>

Meeting ID: 873 9876 7072

Passcode: 594685

Call-In Telephone Number: 1-669-900-6833

*Pursuant to Governor Newsom's ongoing state of emergency declaration, this meeting is being conducted utilizing video conferencing and electronic means consistent with AB 361, regarding the COVID-19 pandemic. Members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at [info@ahccc.org](mailto:info@ahccc.org) prior to the meeting for assistance. Emails will be summarized at the meeting.*

**I. CALL TO ORDER**

**II. ROLL CALL**

Chair James Bozajian  
Vice-Chair Deborah Lopez  
Authority Member Jim Bukowski  
Authority Member Matt Heller  
Authority Member Lucy Martin  
Authority Member Brad Rosenheim  
Authority Member Jerry Viner  
Alternate Member Denis Weber (Agoura Hills City Council)  
Alternate Member Peter Kraut (Calabasas City Council)  
Alternate Member John Suwara (Calabasas)  
Student Member Ella Dobkousky (Calabasas)  
Student Member Kearston Stepenosky (Calabasas)

**III. SPECIAL PRESENTATIONS**

A. None

**IV. APPROVAL OF AGENDA**

**V. ORAL COMMUNICATIONS**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

**VI. CONSENT CALENDAR**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

**A. Approval of Minutes from December 6, 2021 Special Meeting**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**B. Approval of Demand Register for December 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**C. Approval of Treasurer's Report for December 2021**

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

**D. Approval of Joint Powers Authority Board Meeting Dates 2022**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**VII. ANNUAL REORGANIZATION OF THE CHAIR RESPONSIBILITIES**

**VIII. COMMUNITY ALLIANCE REPORT**

**A. Community Center Alliance Update**

REFERENCE: CCA PRESIDENT MATT HELLER

**IX. COMMITTEE REPORTS**

**X. OLD BUSINESS**

**XI. NEW BUSINESS**

**A. Community Center Status Update**

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES ERICA GREEN  
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**XII. MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**XIII. MATTERS FROM DIRECTORS**

**XIV. ADJOURNMENT**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on February 24, 2022 at 6:30 pm.

*Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.*

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**MINUTES  
SPECIAL MEETING  
BOARD OF DIRECTORS  
AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY  
VIDEO CONFERENCE**

**Agoura Hills/Calabasas Community Center  
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301  
Monday, December 6, 2021  
6:30 p.m.**

Join Zoom Meeting

<https://us06web.zoom.us/j/85806458824?pwd=U3hDVTIjN0lSMlYxOG9oNUE5VzRlZz09>

Meeting ID: 858 0645 8824

Passcode: 533971

Call-In Telephone Number: 1-669-900-6833

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**I. CALL TO ORDER**

**Called to Order at 6:33 p.m.**

**II. ROLL CALL**

Present Boardmembers:

Chair James Bozajian  
Vice-Chair Deborah Lopez  
Authority Member Jim Bukowski  
Authority Member Matt Heller  
Authority Member Lucy Martin  
Authority Member Brad Rosenheim  
Authority Member Jerry Viner  
Alternate Member Peter Kraut (Calabasas)  
Alternate Member John Suwara (Calabasas)  
Student Member Ella Dobkousky (Calabasas)  
Absent:  
Alternate Member Linda Northrup (Agoura Hills)  
Student Member Kearston Stepenosky (Calabasas)

Present City Staff: Erica, Green, Director of Community Services (Calabasas)  
Christy Truelsen, AHCCC Treasurer  
Amy Brink, Director of Community Services (Agoura Hills)  
Nathan Hamburger, City Manager (Agoura Hills)

**III. SPECIAL PRESENTATIONS**

A. None

**IV. APPROVAL OF AGENDA**

**Approved 7-0**

**V. ORAL COMMUNICATIONS**

*Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).*

**NONE**

**VI. CONSENT CALENDAR**

*Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.*

**Approved 7-0**

A. Approval of Minutes from August 26, 2021 Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Approval of Demand Register for August 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

C. Approval of Treasurer's Report for August 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

D. Approval of Demand Register for September 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

E. Approval of Treasurer's Report for September 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

F. Approval of Demand Register for October 2021

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

G. Approval of Treasurer's Report for October 2021

STAFF REFERENCE: AHCC TREASURER CHRISTY PINUELAS

H. Approval of Demand Register for November 2021

STAFF REFERENCE: AHCC TREASURER CHRISTY PINUELAS

**VII. COMMUNITY ALLIANCE REPORT**

**No report given**

A. Community Center Alliance Update

REFERENCE: CCA PRESIDENT MATT HELLER

**VIII. COMMITTEE REPORTS**

**IX. OLD BUSINESS**

**No report given**

**X. NEW BUSINESS**

A. Community Center Renovations Update

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES ERICA GREEN  
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

**No Action Taken**

**XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS**

**No report given**

**XII. MATTERS FROM DIRECTORS**

**No report given**

**XI. ADJOURNMENT**

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on January 27, 2022 at 6:30 pm.

**Meeting adjourned 7-0 at 7:06 p.m.**

*Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.*

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**AGOURA HILLS CALABASAS COMMUNITY CENTER  
CHECK REGISTER REPORT  
Month of : December 2021**

<u>Check</u>	<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
24294	12/06/21	ANIMAL & INSECT PEST MANAGEMEN	Pest Control 11/5/21	227.00
24295	12/06/21	AZTECA LANDSCAPE	Landscape Svcs. 11/21	450.00
24296	12/06/21	LAS VIRGENES MUNICIPAL WATER	Water Svc.	611.57
24297	12/06/21	ONTARIO REFRIGERATION	Maintenance	1,472.00
24298	12/06/21	SOUTHERN CALIFORNIA EDISON	Electricity 10/18 - 11/16/21	1,157.62
			<b>TOTAL CHECKS/EFTs:</b>	<b>3,918.19</b>
			<b>#</b>	<b>5</b>

Investment Report  
For the Month of November 2021

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	0.203%	\$ 54,770.74	88%	\$ 54,770.74
Checking Account	Bank of America	On Demand	0%	\$ 7,718.56	12%	N/A
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 62,489.30	100%	

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandem

*Christy Truelsen*

Christy Truelsen, Finance Director

January 21, 2022





**AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY BOARD  
2022 Meeting Dates**

January 27

February 24

March 24

April 28

May 26

June 23

July 28

August 25

September 22

October 27

Please Note: November and December Meeting Dates are TBD, due to the holidays

**AGOURA HILLS/CALABASAS COMMUNITY CENTER  
Special Events/Activities Calendar**

AHCCC Remains Closed

April 1, 2022 – Form 700 Deadline

December 11, 2022 – AHCCC 23<sup>rd</sup> Anniversary



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**AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY BOARD  
AGENDA REPORT**

**DATE:** JANUARY 24, 2022

**TO:** HONORABLE CHAIR AND JPA BOARD MEMBERS

**FROM:** AMY BRINK, DIRECTOR OF COMMUNITY SERVICES

**SUBJECT:** ANNUAL REORGANIZATION OF CHAIR AND VICE-CHAIR  
POSITIONS OF THE JOINT POWERS AUTHORITY BOARD OF  
DIRECTORS

**MEETING DATE:** JANUARY 27, 2022

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The position of the Chair and Vice-Chair on the Agoura Hills/Calabasas Community Center Joint Powers Authority Board is held by the City Councilmembers of the JPA Board as stated in Section 5, Part C of the Joint Powers Agreement between the City of Agoura Hills and City of Calabasas. Each calendar year the position of Chair and Vice-Chair alternates between the City Councilmember from the City of Agoura Hills and the City of Calabasas.

Authority Member Deborah Klein Lopez, City of Agoura Hills Mayor, will hold the position of Chair for the 2022 calendar year. Authority Member James Bozajian, City of Calabasas Councilmember, will hold the position of Vice-Chair for the 2022 calendar year.

The two cities also have alternates this term, which include Denis Weber, Councilmember, City of Agoura Hills, and Peter Kraut, Councilmember, City of Calabasas. Additional Alternate Authority Member appointees will be added at a future JPA Authority Board Meeting.

**REQUESTED ACTION:**

No action required by the Joint Powers Authority Board.



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**AGOURA HILLS/CALABASAS COMMUNITY CENTER  
JOINT POWERS AUTHORITY BOARD  
AGENDA REPORT**

**DATE:** JANUARY 24, 2022

**TO:** HONORABLE CHAIR AND JPA BOARD MEMBERS

**FROM:** AMY BRINK, DIRECTOR OF COMMUNITY SERVICES

**SUBJECT:** ANNUAL STATEMENT OF ECONOMIC INTERESTS

**MEETING DATE:** JANUARY 27, 2022

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**SUMMARY:**

The Statement of Economic Interests annual filing period is upon us. All officials as designated in the Agoura Hills/Calabasas Community Center Conflict of Interest Codes are to complete Form 700 Statement of Economic Interests as required and in accordance with the Political Reform Act and the 2 California Code of Regulations Section 18730. AHÇCC JPA Board Members are required to file annually.

The period covered by this annual statement is January 1, 2021 through December 31, 2021. **Please return your completed statement prior to April 1, 2022.** New members also need to complete a form to add their names to the roster.

E-Filing Program will be offered to an expanded set of selected individuals. These individuals will be receiving a separate e-mail with further information directly from the Board of Supervisors. Please notify me if you have received an e-notification and will be filing electronically. The FORM 700 packet will be distributed by email following the January 27, 2022 JPA Board Meeting.

**ACTION:**

1. Complete and return your completed statement prior to April 1, 2022.
2. Notify Amy Brink, Director of Community Services, if you have been selected to file electronically.
3. If you are a City Official, you will need to provide a separate copy of the completed FORM 700 with an original signature for the JPA. The City Clerk from your city can assist you with this.