



CITY OF AGOURA HILLS

BUILDING & SAFETY DIVISION

30001 LADYFACE COURT,
AGOURA HILLS, CA 91301

PHONE: (818) 597-7334

FAX: (818) 597-7352

www.AgouraHillsCity.org

PERMIT EXTENSION/REINSTATEMENT REQUEST

AP-06

4-15-22

PERMIT EXTENSION REQUEST - TO EXTEND AN ACTIVE PERMIT.
(MUST BE RECEIVED BY BUILDING & SAFETY DIVISION BEFORE THE PERMIT EXPIRATION)

PERMIT REINSTATEMENT REQUEST - TO REINSTATE AN EXPIRED PERMIT.
(MAY BE SUBJECT TO THE CODES IN EFFECT AT THE TIME OF REAPPLICATION. ADDITIONAL FEES MAY APPLY)

APPLICATION/PERMIT NUMBER:

DATE OF EXPIRATION:

PROJECT ADDRESS:

PROPERTY OWNER:

PROPERTY OWNER'S ADDRESS (IF DIFFERENT THAN ABOVE):

CITY/STATE/ZIP:

PHONE:

EMAIL:

APPLICANT:

APPLICANT'S ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

REASON FOR THE REQUEST:

*CBC 105.5 Every permit issued shall be deemed abandoned and shall automatically expire and be null and void unless the permit holder obtains a successful inspection for work authorized by such permit within 365 days from its issuance. An issued permit shall also be deemed abandoned and shall automatically expire and be null and void if the permit holder does not obtain a subsequent successful inspection within 180 days from a prior successful inspection.... The Building Official may grant **one extension** of a permit for a period not exceeding 180 days, provided he/she receives a written request stating justifiable cause, prior to the expiration date of a permit. The Building Official may deny the request for a permit extension if her/she determines that justifiable cause was not shown in the request.*

When a permit has expired, work shall not recommence prior to obtaining a new permit. Requests to renew an expired permit shall be submitted to the building official, in writing, demonstrating justifiable cause and are subject to the approval of the building official. If approved by the Building Official, the fee shall be one half of the amount required for a new permit for such work, provided no changes have been made or will be made in the original plans and specifications and that no changes have been made to applicable construction codes for such work, and provided further that the expiration period of the original permit has not exceeded one year. To renew a permit after expiration, the permit holder shall be required to pay a new full permit fee and that person shall comply with all construction codes in effect on the date of the new permit application..

I hereby request an extension/reinstatement of the above-listed permit and will provide all plans and documents required by the City to process this request. I understand that this application will be subject to state and local codes in effect at the time of resubmittal and additional fees may apply.

Date: _____

Signature of Applicant: _____

FOR BUILDING & SAFETY APPROVAL

WORK IS NOT AUTHORIZED UNTIL THE APPLICATION HAS BEEN APPROVED AND ALL FEES HAVE BEEN PAID.

Approved : _____

Denied: _____

New Expiration Date: _____

Date: _____

Comments: _____