



**CITY OF AGOURA HILLS**

**BUILDING & SAFETY DIVISION**

30001 LADYFACE COURT  
AGOURA HILLS, CA 91301

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www.AgouraHillsCity.org

**PLAN CHECK EXTENSION/REINSTATEMENT REQUEST**

AP-05

4-15-22

**PLAN CHECK EXTENSION REQUEST - TO EXTEND AN ACTIVE PLAN CHECK.**  
(MUST BE RECEIVED BY BUILDING & SAFETY DIVISION BEFORE THE PLAN CHECK EXPIRATION)

**PLAN CHECK REINSTATEMENT REQUEST - TO REINSTATE AN EXPIRED PLAN CHECK.**  
(MAY BE SUBJECT TO THE CODES IN EFFECT AT THE TIME OF REAPPLICATION. ADDITIONAL FEES MAY APPLY)

APPLICATION/PERMIT NUMBER:

DATE OF EXPIRATION:

PROJECT ADDRESS:

PROPERTY OWNER:

PROPERTY OWNER'S ADDRESS (IF DIFFERENT THAN ABOVE):

CITY/STATE/ZIP:

PHONE:

EMAIL:

APPLICANT:

APPLICANT'S ADDRESS:

CITY/STATE/ZIP:

PHONE:

EMAIL:

**REASON FOR THE REQUEST:**

*CBC 105.3.2 - An application for a permit for any proposed work shall be deemed to have been abandoned 180 days after the date of filing. "Abandoned" means the applicant has failed to satisfy all requirements for a permit in that period. The building official is authorized to grant one or more extensions of time for additional periods not exceeding 90 days each to complete all requirements for a permit. An applicant seeking an initial extension shall tender a request to the Building Official prior to the date the application is deemed abandoned. In order to be eligible for any further extensions, an applicant shall tender a subsequent request or requests to the Building Official before a prior extension period expires. Each extension request shall be requested in writing and justifiable cause demonstrated, as determined by the Building Official.*

**I hereby request an extension/reinstatement of the above-listed plan check and will provide all plans and documents required by the City to process this request. I understand that this application will be subject to state and local codes in effect at the time of resubmittal and additional fees may apply.**

Date: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_

**FOR BUILDING & SAFETY APPROVAL**

**WORK IS NOT AUTHORIZED UNTIL THE APPLICATION HAS BEEN APPROVED AND ALL FEES HAVE BEEN PAID.**

Approved : \_\_\_\_\_

Denied: \_\_\_\_\_

New Expiration Date: \_\_\_\_\_

Date: \_\_\_\_\_

Comments: \_\_\_\_\_