

REPORT TO CITY COUNCIL

DATE: JUNE 22, 2022

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

**BY: JOHN TREICHLER, ADMINISTRATIVE ANALYST
LOUIS CELAYA, DEPUTY CITY MANAGER**

SUBJECT: APPROVAL OF FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES WITH ALL CITY MANAGEMENT SERVICES, INC., FOR CROSSING GUARD SERVICES

The purpose of this item is to seek City Council approval for the City to amend an agreement for contractor services with All City Management Services, Inc., to provide an additional crossing guard for the location at Conejo View Drive & Driver Avenue which will assist Agoura High School.

There was a request made by Agoura High School for the City to consider adding a crossing guard to the intersection mentioned above due to an increase in volumes of both vehicle traffic and pedestrians. City staff was able to discuss this request with the Law Enforcement/Fire/Emergency Response Subcommittee and presented a traffic study that was conducted for that particular location by Kimley-Horn, the City's traffic engineer.

The traffic study verified the higher volumes and because of those results it was warranted for an adult crossing guard to assist with creating more gaps in vehicle traffic which in return will assist students to safely cross Driver Avenue.

Under the original contract dated July 1, 2020, the city currently has seven (7) sites with a not-to-exceed amount of \$291,772.80. The additional Crossing Guard will bring our guard total to eight (8) and increase the overall contract to \$305,927.00.

At the City's Budget Workshop on June 8, 2022, the consideration for the additional crossing guard was discussed and the funds for the Crossing Guard Program were accounted for under the Traffic Safety Fund and the Gas Tax Fund for the upcoming fiscal year.

At this time, the upcoming school year is scheduled to begin on August 24, 2022, and All City Management Services, Inc., has received the new Las Virgenes School District calendar for the upcoming school year.

RECOMMENDATION

Staff respectfully recommends the City Council approve the Amendment to Agreement for Contractor Services with All City Management Services, Inc., to provide an additional Crossing Guard for the Agoura High School site mentioned above.

Attachment: All City Management Services, Inc. Agreement

FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES
WITH THE CITY OF AGOURA HILLS

NAME OF CONTRACTOR:	All City Management Services, Inc.
RESPONSIBLE PRINCIPAL OF CONTRACTOR:	Attn: Harlan Sans
CONTRACTOR'S ADDRESS:	10440 Pioneer Blvd., Suite # 5 Santa Fe Springs, CA 90670
CITY'S ADDRESS:	City of Agoura Hills 30001 Ladyface Court Agoura Hills, CA 91301 Attn: City Manager
PREPARED BY:	John Treichler
COMMENCEMENT DATE:	July 1, 2022
TERMINATION DATE:	June 30, 2023
CONSIDERATION:	Amendment Amount: \$14,153.40 Total Contract Price Not to Exceed: \$305,927

**FIRST AMENDMENT TO AGREEMENT BETWEEN
CITY OF AGOURA HILLS AND ALL CITY MANAGEMENT SERVICES, INC.**

CROSSING GUARD

THIS FIRST AMENDMENT is made and entered into as of June 22, 2022, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and All City Management Services, Inc., a Corporation (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with the respect to the following facts and purposes:

a. On July 1, 2020, the City and Contractor entered into that certain Agreement entitled "Agreement for Crossing Guards", in the amount of Two Hundred Ninety-One Thousand Seven Hundred Seventy-Two and Eighty Cents (\$291,772.80).

b. The parties now desire to add scope of work, increase the payment in the amount of Fourteen Thousand One Hundred Fifty-Three Dollars and Forty Cents (\$14,153.40), and to amend the Agreement as set forth in this Amendment.

2. Section Five of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

"The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The FIRST Amendment amount shall not exceed Fourteen Thousand One Hundred Fifty-Three Dollars and Forty Cents (\$14,153.40), for an additional Crossing Guard for a total Agreement amount of Three Hundred Five Thousand Nine Hundred Twenty-Seven Dollars and Zero Cents (\$305,927.00).

3. Exhibit B to the Agreement is hereby amended by adding thereto the items set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

4. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this First Amendment to Agreement to be executed the day and year first above written.

CITY OF AGOURA HILLS

Deborah Klein Lopez,
Mayor

ATTEST:

Kimberly M. Rodrigues, MMC
City Clerk
*Date Approved by City
Council* _____
To Be Completed by City Clerk

APPROVED AS TO FORM:

Candice K. Lee,
City Attorney

CONTRACTOR

All City Management Services, Inc.
10440 Pioneer Blvd., Suite # 5
Contact Name: Harlan Sims
P: 800-540-9290
F: 800-430-1059

By: _____

Print Name: _____

Title: _____

By: _____

Print Name: _____

Title: _____

[Signatures of Two Corporate Officers Required]

ATTACHMENT A

Attached hereto and incorporated herein is the additional scope of work and associated cost as provided by the Contractor.

Billing Rate for 2022/2023: \$26.21

		21		180		\$26.21	=	\$99,073.80
7	Sites at 3.0 hrs.	Total Hrs./day	X	Days/yr.	X	Hourly Rate		

		4		180		\$26.21	=	\$18,871.20
1	Site at 4.0 hrs.	Total Hrs./day	X	Days/yr.	X	Hourly Rate		

TOTAL ANNUAL PROJECTED COST \$117,945.00