



## **Application Information for Appointment to Agoura Hills City Council**

Thank you for your interest in serving the community as an appointed member of the Agoura Hills City Council.

### **The timeline for filling the City Council vacancy is as follows:**

- September 8, 2022: Applications due to the City Clerk's office no later than 5:00 p.m.
- September 14, 2022: Interviews will occur at the City Council meeting.

To be considered, your application must be received and date stamped by the City Clerk's Office no later than 5:00 p.m. on Thursday, September 8, 2022. Late applications or additional written information after this time and date will not be accepted.

Please submit your original application to the City Clerk's Office, 30001 Ladyface Court, Agoura Hills, CA 91301. **Emailed and faxed applications will not be accepted.**

### **To be eligible to be appointed to the City of Agoura Hills City Council, you must be:**

1. 18 years of age or older,
2. A resident of the incorporated area of the City of Agoura Hills,
3. Registered to vote at his/her current place of residence in Agoura Hills,
4. Able to certify that he/she meets the eligibility requirements and is willing to serve in the office of Member of the City Council for the remainder of the unexpired term, and
5. Not be a certified candidate for the November 8, 2022, General Municipal Election.

### **Please note that:**

- The person appointed will hold office until the City Council Reorganization Meeting in December 2024 (following the November 6, 2024 election).
- Verification of voter registration will be confirmed upon submittal of an application.
- Once an application is filed with the City, all information contained therein (except residential street and email addresses, telephone number(s) and birthdate) is public record.
- If appointed, you will be required by state law to file a Statement of Economic Interests – Form 700 (assuming office) with the Fair Political Practices and annually thereafter.
- In addition, in compliance with AB 1234, you will be required to take the mandatory Ethics Training (biennially) and abide by the Provisions of the Code of Fair Campaign Practices and the Agoura Hills City Council Norms.
- Applicants must be present in-person for interviews in the Council Chambers at the Regular City Council Meeting scheduled for 6:00 p.m. on Wednesday, September 14, 2022 (no Zoom participation permitted). Please note that the interviews will be televised. Once voter registration is verified by the City Clerk, applicants will be contacted and requested to attend the interview in-person (no remote/zoom attendance). Please plan to arrive by 5:45 p.m. to check-in with City staff.

**COMPLETED APPLICATIONS MUST BE RECEIVED AND DATE STAMPED BY THE CITY CLERK'S OFFICE NO LATER THAN 5:00 P.M. ON THURSDAY, SEPTEMBER 8, 2022.**



**CITY OF AGOURA HILLS  
APPLICATION FOR APPOINTMENT  
TO CITY COUNCIL VACANCY**

*(Term begins upon appointment and ends December 2024)*

**INSTRUCTIONS:** Complete this application and return it to the City Clerk's Office, 30001 Ladyface Court, Agoura Hills, CA 91301. Emailed and faxed applications will not be accepted. If you have any questions please contact the City Clerk's Office at 818-597-7303. Please TYPE or PRINT clearly in ink. If you wish to submit additional information, please attach to this application. **All information contained herein (except residential street and email addresses, telephone number(s) and birthdate) is a public record.**

**APPLICATIONS ARE DUE BY THURSDAY, SEPTEMBER 8, 2022, AT 5:00 P.M.**

FIRST NAME: \_\_\_\_\_ LAST NAME: \_\_\_\_\_

PLEASE PROVIDE YOUR BIRTHDATE (MM/DD/YYYY) \_\_\_\_\_ (VOTER REGISTRATION VERIFICATION ONLY)

HOME ADDRESS: \_\_\_\_\_  
Street City Zip Code

HOME PHONE: ( ) \_\_\_\_\_ CELL PHONE: ( ) \_\_\_\_\_

EMAIL: \_\_\_\_\_ BUSINESS PHONE: ( ) \_\_\_\_\_

BUSINESS NAME: \_\_\_\_\_ OCCUPATION: \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

ARE YOU CURRENTLY A RESIDENT OF AGOURA HILLS? \_\_\_\_\_ HOW MANY YEARS? \_\_\_\_\_

WHY DO YOU WISH TO SERVE THE CITY? \_\_\_\_\_

DESCRIBE HOW YOUR EXPERIENCE AND/OR EDUCATION MAKES YOU AN IDEAL CANDIDATE FOR THE CITY COUNCIL. \_\_\_\_\_

IN YOUR OPINION WHAT ARE THE MOST IMPORTANT ISSUES FACING THE CITY OF AGOURA HILLS AND WHAT ARE YOUR SUGGESTIONS ON HOW TO ADDRESS THOSE ISSUES? \_\_\_\_\_

WHAT VISION DO YOU HAVE FOR THE FUTURE OF THE CITY OF AGOURA HILLS? \_\_\_\_\_

WHAT POSITIVE CONTRIBUTIONS HAVE YOU MADE TO THE LOCAL COMMUNITY? \_\_\_\_\_

WHAT IS YOUR EXPERIENCE WORKING AS A TEAM MEMBER OR COLLABORATOR? \_\_\_\_\_

PLEASE PROVIDE ANY ADDITIONAL INFORMATION OR COMMENTS YOU FEEL WOULD ASSIST CITY COUNCIL IN CONSIDERING YOUR APPLICATION. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LIST THREE (3) AGOURA HILLS REFERENCES WHO SUPPORT THIS APPLICATION (i.e., residents, business owners, etc.):

Name \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Name \_\_\_\_\_ Phone/Email: \_\_\_\_\_

Name \_\_\_\_\_ Phone/Email: \_\_\_\_\_

WHAT COMMUNITY ORGANIZATIONS HAVE YOU SERVED ON? \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

City Council Meetings are typically held in the evening on the second and fourth Wednesday of the month at 6:00 p.m., with a potential Closed Session prior to the meeting (at 5:00 p.m.). Additionally, a flexible work schedule is required to attend day or evening meetings (i.e., subcommittee, outside agency, or special meetings, study sessions and public workshops, etc.) and City-sponsored events (i.e., ribbon cutting or ground breaking events, concerts or movies in the park, Reyes Adobe Days, etc.).

Will you be able to attend all the types of meetings and/or events as listed above? Yes \_\_\_ No \_\_\_

Are you a registered voter (City of Agoura Hills)? Yes \_\_\_ No \_\_\_

Are you willing to file a Statement of Economic Interests (Form 700), as required? Yes \_\_\_ No \_\_\_

Are you willing to complete the AB 1234 Ethics Training, as required? Yes \_\_\_ No \_\_\_

Are you willing to agree to abide by the Provisions of Code of Fair Campaign Practices? Yes \_\_\_ No \_\_\_

Are you willing to agree to abide by the Agoura Hills City Council Norms? Yes \_\_\_ No \_\_\_

If NO, to any of the above, please explain:  
\_\_\_\_\_  
\_\_\_\_\_

**Note: All information contained herein (exceptions listed above) is a public record.**

**ELIGIBILITY REQUIREMENTS:** 1) be 18 years of age or older, 2) be a resident of the incorporated area of the City of Agoura Hills, 3) be a registered voter at the applicant's current place of residence in Agoura Hills, 4) be able to certify that he/she meets the eligibility requirements and is willing to serve in the office for the remainder of the unexpired term, and 5) not be a certified candidate for the November 8, 2022, General Municipal Election.

CITY CLERK ONLY  
Voter Registration Verified  
Date: \_\_\_ Initials: \_\_\_

By signing, I hereby certify that I meet all (5) eligibility requirements above. Dated: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

Applicants must be present in-person for interviews in the Council Chambers at the Regular City Council Meeting scheduled for 6:00 p.m. on Wednesday, September 14, 2022 (no Zoom participation permitted). Please note that the interviews will be televised. Once voter registration is verified by the City Clerk, applicants will be contacted and requested to attend the interview in-person (no remote/zoom attendance). Please arrive by 5:45 p.m. to check-in with City staff.