



**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
AGOURA HILLS/CALABASAS COMMUNITY CENTER
JOINT POWERS AUTHORITY
VIDEO CONFERENCE**

Agoura Hills/Calabasas Community Center
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301
September 22, 2022
6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/88107465255?pwd=UnQ5OVBjTUo4ZzVvSIY5OUZ5dXNXZz09>

Meeting ID: 881 0746 5255

Passcode: 803878

Call-In Telephone Number: 1-669-900-6833

Pursuant to Governor Newsom's ongoing state of emergency declaration, this meeting is being conducted utilizing video conferencing and electronic means consistent with AB 361, regarding the COVID-19 pandemic. Members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at info@ahccc.org prior to the meeting for assistance. Emails will be summarized at the meeting.

I. CALL TO ORDER

II. ROLL CALL

Chair Deborah Lopez
Vice-Chair James Bozajian
Authority Member Matt Heller
Authority Member Lucy Martin
Authority Member Brad Rosenheim
Authority Member Jerry Viner
Alternate Member Denis Weber (Agoura Hills City Council)
Alternate Member Peter Kraut (Calabasas City Council)
Alternate Member John Suwara (Calabasas)

III. SPECIAL PRESENTATIONS

IV. APPROVAL OF AGENDA

V. ORAL COMMUNICATIONS

Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).

VI. CONSENT CALENDAR

Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.

A. Approval of Minutes from August 25, 2022 Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Approval of Demand Register for August 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

C. Approval of Treasurer's Report for August 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

VII. COMMUNITY ALLIANCE REPORT

A. Community Center Alliance Update

REFERENCE: CCA PRESIDENT MATT HELLER

VIII. COMMITTEE REPORTS

IX. OLD BUSINESS

X. NEW BUSINESS

A. Community Center Status Update

STAFF REFERENCE: COMMUNITY SERVICES DIRECTOR ERICA GREEN
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. 2022 Biennial Review of Conflict of Interest Code for Statement of Economic Interests (Form 700)

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS

XII. MATTERS FROM DIRECTORS

XIII. ADJOURNMENT

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on October 27, 2022 at 6:30 pm.

Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.

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MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
AGOURA HILLS/CALABASAS COMMUNITY CENTER
JOINT POWERS AUTHORITY
VIDEO CONFERENCE

Agoura Hills/Calabasas Community Center
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301
Thursday, August 25, 2022
6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/85203954898?pwd=WWWMrOWM0K0JvVEhnYXdJN3V5dnVJQT09>

Meeting ID: 852 0395 4898

Passcode: 445938

Call-In Telephone Number: 1-669-900-6833

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I. CALL TO ORDER

II. ROLL CALL

PRESENT:

Chair Deborah Lopez
Vice-Chair James Bozajian
Authority Member Jim Bukowski
Authority Member Matt Heller
Authority Member Lucy Martin
Authority Member Brad Rosenheim
Authority Member Jerry Viner
Alternate Member Peter Kraut (Calabasas City Council)
Alternate Member John Suwara (Calabasas)

ABSENT:

Alternate Member Denis Weber (Agoura Hills City Council)
Student Member Ella Dobkousky (Calabasas)
Student Member Kearston Stepenosky (Calabasas)

STAFF PRESENT:

Christy Truelsen, AHCCC Treasurer
Erica Green, Community Services Director (Calabasas)
Amy Brink, Director of Community Services (Agoura Hills)
Kendon Meik, City Manager (Calabasas)

III. SPECIAL PRESENTATIONS

- A. Recognition of Outgoing Authority Member Bukowski

IV. APPROVAL OF AGENDA

APPROVED 7-0

V. ORAL COMMUNICATIONS

NONE

Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).

VI. CONSENT CALENDAR

APPROVED 7-0

Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.

- A. Approval of Minutes from June 23, 2022 Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

- B. Approval of Demand Register for June 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

- C. Approval of Treasurer's Report for June 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

- D. Approval of Minutes from July 6, 2022 Special Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

- E. Approval of Demand Register for July 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

- F. Approval of Treasurer's Report for July 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

VII. COMMUNITY ALLIANCE REPORT

NO REPORT GIVEN

- A. Community Center Alliance Update

REFERENCE: CCA PRESIDENT MATT HELLER

VIII. COMMITTEE REPORTS
NO REPORTS GIVEN

IX. OLD BUSINESS
NO REPORTS GIVEN

X. NEW BUSINESS

A. Community Center Status Update

NO ACTION TAKEN

STAFF REFERENCE:

COMMUNITY SERVICES DIRECTOR ERICA GREEN
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Discussion to Establish New Bank Account for the AHCCC and to Authorize
Investment of Monies in the Local Agency Investment Fund

APPROVED 7-0

STAFF REFERENCE:

AHCCC TREASURER CHRISTY TRUELSEN
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS
NONE

XII. MATTERS FROM DIRECTORS
NONE

XIII. ADJOURNMENT
MOTION TO ADJOURN 7-0 AT 7:13 P.M.

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on September 22, 2022 at 6:30 pm.

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AGOURA HILLS CALABASAS COMMUNITY CENTER

CHECK REGISTER REPORT

Month of : August 2022

24357	08/15/22	ANIMAL & INSECT PEST	Pest Control 7/22	249.00
24358	08/15/22	AZTECA LANDSCAPE	Landscape Maint 7/22	450.00
24359	08/15/22	CHARTER COMMUNICATIONS	Internet Access	139.98
24360	08/15/22	PYRO-COMM SYSTEMS, INC	Fire Alarm Monitoring	105.00
24361	08/15/22	SO CAL GAS COMPANY	Utilities	17.29
24362	08/15/22	SOUTHERN CALIFORNIA EDISON	Electricity	1,624.67
24363	08/30/22	LAS VIRGENES MUNICIPAL WATER	Water Svc.	214.64
24364	08/30/22	RICHARDS, WATSON & GERSHON	Legal Svcs. 7/22	350.20
24365	08/30/22	SOUTHERN CALIFORNIA EDISON	Electricity	1,673.09
EFT-98	08/30/22	CALPERS	Unfunded Liability	3,637.75
			TOTAL CHECKS/EFTs:	8,461.62



**AGOURA HILLS/CALABASAS COMMUNITY CENTER
JOINT POWERS AUTHORITY BOARD
AGENDA REPORT**

DATE: SEPTEMBER 19, 2022

TO: HONORABLE CHAIR AND JPA BOARD MEMBERS

FROM: AMY BRINK, DIRECTOR OF COMMUNITY SERVICES

**SUBJECT: 2022 BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE
FOR STATEMENT OF ECONOMIC INTERESTS (FORM 700)**

MEETING DATE: SEPTEMBER 22, 2022

The Political Reform Act requires every local government agency to review its conflict of interest code biennially to determine if any changes are needed. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700). The Board of Supervisors is the code reviewing body of the Agoura Hills/Calabasas Community Center Joint Powers Authority's (AHCCC JPA) Conflict of Interest Code. The AHCCC JPA Chair, or her designee, are required to submit to the Board of Supervisors a Biennial Review Certification Form (see attached), indicating whether or not changes are necessary. The deadline to submit the form is October 3, 2022.

The AHCCC JPA is required to review the code every five years. This will give the AHCCC JPA an opportunity to update any changes that have been made to the agency's organizational structure since the code was last approved. It will also be an opportunity to review any positions that have been eliminated, re-named, added, or given different duties and responsibilities. An amendment to the AHCCC JPA's Conflict of Interest Code must be forwarded to Board of Supervisors for approval within 90 days of filing the Biennial Review Certification Form. Biennial changes will be handled by date order received. The AHCCC JPA's amended code is not effective until it has been approved by the Board of Supervisors. A Conflict of Interest Code must adequately differentiate between designated employees with different powers and responsibilities to be effective.

Staff respectfully requests that the AHCCC JPA conduct a Biennial Review of the Conflict of Interest Code for Statement of Economic Interests (Form 700).