



CITY OF AGOURA HILLS

BUILDING & SAFETY DIVISION

30001 LADYFACE COURT
AGOURA HILLS, CA 91301

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www.AgouraHillsCity.org

APPLICATION FOR REFUND OF FEES

AP-07

4-15-22

PLAN CHECK FEE REFUND

PERMIT FEE REFUND

Plan check/ Permit Number: _____

Date: _____

Project address: _____

Applicant's Name: _____

Mailing Address: _____

Email address: _____

Phone: _____

REASON FOR REFUND: _____

Copy of receipt and permit attached

Applicant's Signature: _____

Owner's Name _____

Owner's Signature: _____

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For Building & Safety Use Only

APPROVED

Authorized Signature: _____

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NOT APPROVED

365 days have elapsed from the date of the submittal for plan check

Plan check has already been performed.

Project has commenced and inspection taken place.

Authorized Signature: _____

CBC 109.6.1 Refund Policy. *The plan review fee for any project that has been reviewed will not be refunded since the review has been conducted already. When a refund is requested for a project that has been reviewed, approved and a permit has been issued, but no work or inspections has taken place, the City will refund 80% of the original permit fee. There will be no refund given if the project has commenced and inspection taken place. The Building Official makes the final determination whether a refund is due for a specific project. [AHMC 8103(p)]*