



**ACCOUNTANT/ACCOUNTING SPECIALIST II
SUPPLEMENTAL QUESTIONNAIRE**

Name: _____

Applications must include this completed supplemental questionnaire.

1. Describe your experience with, or knowledge of, working on an ERP system including accounts payable or payroll.
2. Describe your customer service philosophy.
3. The Finance department requires a lot of cross training between positions. Describe your experience in quickly learning other duties.
4. Describe your experience in reconciliations, including general ledger accounts and bank accounts.