

**AGENDA**  
**REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)**  
**AGOURA HILLS CITY COUNCIL AND REORGANIZATION MEETING**

The Event Center  
29900 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, December 14, 2022**  
**6:00 p.m.**

Please Click the Link Below to Join the Zoom Meeting:

<https://us02web.zoom.us/j/83360563899>

or

Go to: [Zoom.us/join](https://zoom.us/join) and Enter Meeting ID: 833 6056 3899

**NOTE:** *The Agoura Hills City Council and City staff will be participating in this meeting in-person in The Event Center and via remote video conferencing (Zoom). Members of the public also have the opportunity to participate in-person (attendees will be required to follow the current State and County public health guidelines). Refer to "Public Participation" below.*

**WATCH THE MEETING (IN-PERSON, VIDEO CONFERENCE, OR ARCHIVED):**

*This meeting is being conducted in-person in The Event Center and by utilizing video conferencing and electronic means consistent with Assembly Bill 361, regarding the COVID-19 pandemic. To attend the meeting in-person, The Event Center doors will open to the public at 5:30 p.m. and attendees will be required to follow current State and County public health guidelines. To access the live meeting remotely from a PC, Mac, iPad, or Android device, use the Zoom meeting information above. The meeting may be viewed live online beginning at 6:00 p.m. When attendees join the live Zoom meeting, they are automatically muted and only have the options to view and listen to the live meeting (no public comment). To watch the live stream or archive of this meeting on YouTube, enter "Agoura Hills City Council" and click on the date of the meeting. The meeting will not be available for live stream viewing on the City's website, but will be archived for viewing at a later date.*

**PUBLIC PARTICIPATION (PUBLIC COMMENT)**

*The public has an opportunity to submit written public comments by email; any comments submitted via text or social media will not be accepted. To ensure the City Council has the opportunity to review and/or consider information prior to the live meeting, **please identify the Agenda item number in the email subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m. on the meeting date.** Public comments provided via email will be distributed to the City Council prior to the City Council meeting and posted on the City's website. Public comments are not read into the record. **Please note:** any public comments received after 4:00 p.m. on the meeting day will not be considered as part of the City Council's deliberations nor entered into the official record. However, the public may participate by providing live public comment at the meeting (see below).*

*Live public comment is limited to in-person only (remote is unavailable for this meeting). Members of the public have the opportunity to attend the meeting in-person in The Event Center and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker's Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker's time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk. **Any in-person attendees in The Event Center will be required to follow the current State and County public health guidelines.** Please silence all cell phones and other electronic devices during the meeting.*

**CALL TO ORDER**

**PRESENTATION OF COLORS**

The President Ronald Reagan Detachment #597 of the Marine Corps League

## **ROLL CALL**

Mayor Deborah Klein Lopez  
Mayor Pro Tem Chris Anstead  
Councilmember Illice Buckley Weber  
Councilmember Penny Sylvester  
Councilmember Denis Weber

## **APPROVAL OF AGENDA**

## **INTRODUCTIONS**

Introduction of Dignitaries and Special Guests

## **PUBLIC COMMENTS**

*[This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council and/or items on the Agenda, including the Consent Calendar. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.]*

## **CONSENT CALENDAR**

*[Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.]*

1. Approve Minutes of the Regular City Council Meeting of May 25, 2022  
STAFF REFERENCE: CITY CLERK RODRIGUES
2. Approve Demand Warrant Register No. 883  
STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN
3. Approve Treasurer's Report for October 2022  
STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN
4. Approve 2023 Meeting Schedule  
STAFF REFERENCE: CITY CLERK RODRIGUES
5. Approve Notice of Completion, with FS Contractors, Inc., for the Fiscal Year 2022-23 Annual Concrete Repair Project; NIB 18-05(5)  
STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE
6. Approve Authorization to Purchase Walk-on Bark from Agromin  
STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

**CONSENT CALENDAR, continued -**

7. Approve Authorization to Purchase LED Light Tubes from JTB Supply Company  
STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE
8. Approve Agreement for Consultant Services, with Rincon Consultants, Inc., for the Preparation of a Cultural Heritage Ordinance  
STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS  
PRINCIPAL PLANNER CLEAVENGER
9. Approve Agreement for Contractor Services, with Spare Labs Inc., for Enhanced Transportation Services – Dial-A-Ride  
STAFF REFERENCES: DEPUTY CITY MANAGER CELAYA  
DIRECTOR OF COMMUNITY SERVICES BRINK
10. Approve Purchase of a 2023 Mercedes Sprinter Van, from Ray Catena Motor Car Corporation, Edison, New Jersey, for the City of Agoura Hills Emergency Communications Van in the Amount of \$69,173.33  
STAFF REFERENCE: DEPUTY CITY MANAGER CELAYA
11. Approve Customization Services, with High Quality Custom Design Inc., for the 2023 Mercedes Sprinter Van for the City of Agoura Hills Emergency Communications Van in the Estimated Range Amount of \$70,960 to \$90,890  
STAFF REFERENCE: DEPUTY CITY MANAGER CELAYA
12. Adopt **Resolution No. 22-2026**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022, DECLARING THE RESULT THEREOF AND SUCH OTHER MATTERS AS PROVIDED BY LAW  
STAFF REFERENCE: CITY CLERK RODRIGUES
13. Adopt **Resolution No. 22-2027**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY INCREASING THE RANGE OF THE ADMINISTRATIVE INTERN I, ADMINISTRATIVE INTERN II, INSTRUCTOR, OFFICE ASSISTANT, RECREATION LEADER I, RECREATION LEADER II, RECREATION SPECIALIST, AND SENIOR PROGRAM INSTRUCTOR, IN COMPLIANCE WITH THE 2023 CALIFORNIA MINIMUM WAGE INCREASE TO \$15.50 PER HOUR, EFFECTIVE DECEMBER 24, 2022  
STAFF REFERENCE: CITY CLERK RODRIGUES

## **CONSENT CALENDAR, continued -**

14. Adopt **Resolution No. 22-2028**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING A DONATION AGREEMENT BETWEEN THE CITY OF AGOURA HILLS AND CREEKSIDE TERRACE, LP, ACCEPTING REAL PROPERTY (APNs 2061-032-023, 024, 025, 026 and 027) FROM CREEKSIDE TERRACE, LP, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE OF SAID REAL PROPERTY AND RELATED DOCUMENTS ACKNOWLEDGING DONATION

STAFF REFERENCE: CITY MANAGER HAMBURGER

## **2022 CITY COUNCIL REORGANIZATION**

*(Please refer to the 2022 City Council Reorganization Program)*

- A. Outgoing Mayor Remarks
- B. Recognition of Outgoing Mayor Deborah Klein Lopez
- C. Council Comments to Outgoing Mayor
- D. Recognition of Outgoing Councilmember Denis Weber
- E. Oaths of Office to Councilmembers-Elect
- F. Newly Elected Councilmember Remarks
- G. Election of New Mayor
- H. Election of New Mayor Pro Tem
- I. Oaths of Office - Mayor and Mayor Pro Tem
- J. Incoming Mayor Remarks

Reference: Fran Pavley

Reference: Fran Pavley

## **CITY COUNCIL COMMENTS**

## **ADJOURNMENT**

The next Regular City Council Meeting will be held at 6:00 p.m., Wednesday, January 11, 2023, in the Council Chambers of the Civic Center. The Civic Center is located at 30001 Ladyface Court, Agoura Hills, California. It is anticipated that members of the public will have the opportunity to participate in-person at the meeting.

***Please join the City Council for a dessert reception in the lobby***

*In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7300, at least 48 hours prior to the meeting.*

*Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at [agourahillscity.org](http://agourahillscity.org) and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*

*The telecast of the Wednesday, December 14, 2022, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*