

MINUTES
REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)
AGOURA HILLS CITY COUNCIL AND REORGANIZATION MEETING
The Event Center
29900 Ladyface Court, Agoura Hills, California 91301
Wednesday, December 14, 2022
6:00 p.m.

The City Council meeting was called to order at 6:00 p.m. by Mayor Lopez.

The Presentation of Colors and Pledge of Allegiance were led by the President Ronald Reagan Detachment #597 of the Marine Corps League.

Present were: Mayor Deborah Klein Lopez, Mayor Pro Tem Chris Anstead, Councilmember Illece Buckley Weber, Councilmember Penny Sylvester, and Councilmember Denis Weber.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Adeva, Management Analyst Amber Victoria, Administrative Analyst Celeste Bird, Administrative Analyst John Treichler, Media Analyst Ericka Diaz, Administrative Assistant Michele Hubbs, Director of Community Development Denice Thomas, Principal Planner Jessica Cleavenger, Director of Public Works/City Engineer Jessica Forte, Senior Civil Engineer Charmaine Yambao, Director of Finance Christy Truelsen, Director of Community Services Amy Brink, Cultural Event Coordinator Kimberly Hollands, Recreation Manager Nick Newkirk, Recreation Manager Xochitl Ruwhiu, and City Clerk Kimberly M. Rodrigues.

APPROVAL OF AGENDA

ACTION: Mayor Pro Tem Anstead moved to approve the Agenda, as presented. Councilmember Sylvester seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Lopez, Mayor Pro Tem Anstead, and Councilmembers Buckley Weber, Sylvester, and Weber.

NOES: None.

ABSENT: None

INTRODUCTIONS

Mayor Lopez introduced the dignitaries and special guests, including: Micah Moss, representing Congresswoman Julia Brownley (26th District); Jeremy Wolf, representing Senator Henry Stern (District 27); Davis Han representing Senator Ben Allen (District 24); former Agoura Hills Mayors Ed Corridori, John Edelston, Bill Koehler, Jack Koenig, Dan Kuperberg, Linda Northrup, Darlene McBane, Fran Pavley, Jeff Reinhardt, Louise Rishoff, Harry Schwarz, and Joan Yacovone; Agoura Hills Planning Commissioners John Asuncion and Murtaza Mogri; Councilmember Bob Engler, representing the City of Thousand Oaks, Board Member Angela Cutbill, representing the Las Virgenes Unified School District; Agoura Hills City Treasurer Bin Zeng; Captain Jennifer Seetoo representing the Lost Hills Sheriff's Station; President/CEO Danielle Borja, representing the Greater Conejo Valley Chamber of Commerce; special guest City founding member and first Agoura Hills Mayor, Fran Pavley, who will be administering the oaths of office; and special guests the President Ronald Reagan Detachment #597 of the Marine Corps League who led the presentation of colors. Following the introductions, Mayor Lopez extended a warm welcome to all attendees, especially to the family members and guests of the City Council, and a special acknowledgement to the appointed members of City advisory boards, commissions, and committees, including the many City volunteers, who serve the community.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

There were no public comments.

Councilmember Buckley Weber thanked Bruce Whizin (*"may he rest in peace"*) and the entire Whizin Family for the transfer of their parcels of land on Agoura Road as open space to the City of Agoura Hills (Item No. 14).

ACTION: Councilmember Sylvester moved to approve Consent Calendar Item Nos. 1-14, as presented. Councilmember Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Lopez, Mayor Pro Tem Anstead, and Councilmembers Buckley Weber, Sylvester, and Weber.

NOES: None.

ABSENT: None.

1. Approve Minutes of the Regular City Council Meeting of May 25, 2022
2. Approve Demand Warrant Register No. 883

3. Approve Treasurer's Report for October 2022
4. Approve 2023 Meeting Schedule
5. Approve Notice of Completion, with FS Contractors, Inc., for the Fiscal Year 2022-23 Annual Concrete Repair Project; NIB 18-05(5)
6. Approve Authorization to Purchase Walk-on Bark from Agromin
7. Approve Authorization to Purchase LED Light Tubes from JTB Supply Company
8. Approve Agreement for Consultant Services, with Rincon Consultants, Inc., for the Preparation of a Cultural Heritage Ordinance
9. Approve Agreement for Contractor Services, with Spare Labs Inc., for Enhanced Transportation Services – Dial-A-Ride
10. Approve Purchase of a 2023 Mercedes Sprinter Van, from Ray Catena Motor Car Corporation, Edison, New Jersey, for the City of Agoura Hills Emergency Communications Van in the Amount of \$69,173.33
11. Approve Customization Services, with High Quality Custom Design Inc., for the 2023 Mercedes Sprinter Van for the City of Agoura Hills Emergency Communications Van in the Estimated Range Amount of \$70,960 to \$90,890
12. Adopt **Resolution No. 22-2026**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON NOVEMBER 8, 2022, DECLARING THE RESULT THEREOF AND SUCH OTHER MATTERS AS PROVIDED BY LAW
13. Adopt **Resolution No. 22-2027**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY INCREASING THE RANGE OF THE ADMINISTRATIVE INTERN I, ADMINISTRATIVE INTERN II, INSTRUCTOR, OFFICE ASSISTANT, RECREATION LEADER I, RECREATION LEADER II, RECREATION SPECIALIST, AND SENIOR PROGRAM INSTRUCTOR, IN COMPLIANCE WITH THE 2023 CALIFORNIA MINIMUM WAGE INCREASE TO \$15.50 PER HOUR, EFFECTIVE DECEMBER 24, 2022
14. Adopt **Resolution No. 22-2028**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING A DONATION AGREEMENT BETWEEN THE CITY OF AGOURA HILLS AND CREEKSIDE TERRACE, LP, ACCEPTING REAL PROPERTY (APNs 2061-032-023, 024, 025, 026 and 027) FROM CREEKSIDE TERRACE, LP, AND AUTHORIZING THE CITY

MANAGER TO EXECUTE A CERTIFICATE OF ACCEPTANCE OF SAID REAL PROPERTY AND RELATED DOCUMENTS ACKNOWLEDGING DONATION

2022 CITY COUNCIL REORGANIZATION

(Please refer to the 2022 City Council Reorganization Program)

A. Outgoing Mayor Remarks

Mayor Lopez made her outgoing remarks.

B. Recognition of Outgoing Mayor Deborah Klein Lopez

Mayor Pro Tem Anstead introduced the presenters. Presentations to outgoing Mayor Deborah Klein Lopez were made by: Captain Jennifer Seetoo, representing the Lost Hills Sheriff's Station; Micah Moss, representing Congresswoman Julia Brownley (26th District); Jeremy Wolf, representing Senator Henry Stern (District 27); Davis Han representing Senator Ben Allen (District 24); Councilmember Bob Engler, representing the City of Thousand Oaks; Board Member Angela Cutbill, representing the Las Virgenes Unified School District; President/CEO Danielle Borja, representing the Greater Conejo Valley Chamber of Commerce; Tessa Charnofsky, representing Los Angeles County Supervisor Lindsey Horvath; followed by Mayor Pro Tem Anstead presenting a certificates of recognition from Congressman Ted W. Lieu (33rd District) and Assemblymember Jacqui Irwin (District 42), noting a scroll from the Los Angeles County Fire Department would be delivered at a later date, and he presented gifts on behalf of the City Council and City of Agoura Hills staff.

C. Council Comments to Outgoing Mayor

The City Council made their comments to outgoing Mayor Lopez.

D. Recognition of Outgoing Councilmember Denis Weber

Mayor Lopez recognized outgoing Councilmember Weber for his 29 years of service on the Agoura Hills City Council, noting a special recognition was held in his honor at the City Council meeting on November 9, 2022. Councilmember Weber stepped down from the dais.

Mayor Lopez invited Councilmember-Elect Jeremy Wolf to join the City Council and take his seat on the dais.

E. Oaths of Office to Councilmembers-Elect

Ms. Fran Pavley administered the Oath of Office to incoming Councilmembers Chris Anstead, Deborah Klein Lopez, and Jeremy Wolf.

F. Newly Elected Councilmember Remarks

Councilmember Jeremy Wolf made his incoming remarks.

G. Election of New Mayor

Mayor Lopez opened the nominations for Mayor.

ACTION: Councilmember Sylvester moved to nominate Chris Anstead as Mayor. Councilmember Wolf seconded. There being no further nominations, the motion carried 5-0, by the following roll call vote:

AYES: Mayor Lopez, Mayor Pro Tem Anstead, and Councilmembers Buckley Weber, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

Chris Anstead was elected as Mayor.

H. Election of New Mayor Pro Tem

Mayor Anstead opened the nominations for Mayor Pro Tem.

ACTION: Councilmember Wolf moved to nominate Illece Buckley Weber as Mayor Pro Tem. Councilmember Lopez seconded. There being no further nominations, the motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead and Councilmembers Buckley Weber, Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

Illece Buckley Weber was elected as Mayor Pro Tem.

I. Oaths of Office - Mayor and Mayor Pro Tem

Fran Pavley administered the Oaths of Office to incoming Mayor Chris Anstead and Mayor Pro Tem Illece Buckley Weber.

J. Incoming Mayor Remarks

Councilmember Lopez introduced Mayor Anstead who gave his incoming remarks.

CITY COUNCIL COMMENTS

There were no City Council comments.

ADJOURNMENT

Mayor Anstead thanked everyone for attending and extended an invitation to join the City Council for a dessert reception in the lobby.

Mayor Anstead announced the Regular City Council Meeting of December 28, 2022, had been canceled and the next Regular City Council Meeting would be held at 6:00 p.m., Wednesday, January 11, 2023, in the Council Chambers of the Civic Center. It is anticipated that members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

ACTION: At 7:20 p.m., Councilmember Sylvester moved to adjourn the meeting. Councilmember Wolf seconded. The motion carried 5-0, by the following voice vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk