



**AGENDA
REGULAR MEETING
BOARD OF DIRECTORS
AGOURA HILLS/CALABASAS COMMUNITY CENTER
JOINT POWERS AUTHORITY
Calabasas City Hall
100 Civic Center Way, Calabasas, CA 91302
Thursday, April 27, 2023
6:30 p.m.**

Please click the link below to join the webinar:

<https://cityofcalabasas.zoom.us/j/89859429342?pwd=eHc3Zk9YK0hMeG9BRG42ZzBDNTArZz09>

Passcode: 869637

Call-In Telephone Number: 1-669-444-9171

Pursuant to Governor Newsom's ongoing state of emergency declaration, this meeting is being conducted utilizing video conferencing and electronic means consistent with AB 361, regarding the COVID-19 pandemic. Members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at info@ahccc.org prior to the meeting for assistance. Emails will be summarized at the meeting.

I. CALL TO ORDER

II. ROLL CALL

Chair James Bozajian
Vice-Chair Deborah Lopez
Authority Member Matt Heller
Authority Member Lucy Martin
Authority Member Brad Rosenheim
Authority Member Jerry Viner
Alternate Member Penny Sylvester (Agoura Hills City Council)
Alternate Member Peter Kraut (Calabasas City Council)
Alternate Member John Suwara (Calabasas)
Alternate Member Marty Fadaei (Calabasas)

III. SPECIAL PRESENTATIONS

A. None

IV. APPROVAL OF AGENDA

V. ORAL COMMUNICATIONS

Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).

VI. CONSENT CALENDAR

Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.

A. Approval of Minutes from January 26, 2023, Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Approval of Demand Register for January 2023

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

C. Approval of Demand Register for April 2023

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

D. Approval of Treasurer's Report for January 2023

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

E. Approval of Treasurer's Report for February 2023

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

F. Approval of Treasurer's Report for March 2023

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

G. Receive and File the Agoura Hills/Calabasas Community Center 2022 Annual Financial Report

STAFF REFERENCE: AHCCC TREASURER CHRISTY TRUELSEN

VII. COMMUNITY ALLIANCE REPORT

A. Community Center Alliance Update

REFERENCE: CCA PRESIDENT MATT HELLER

VIII. COMMITTEE REPORTS

IX. OLD BUSINESS

X. NEW BUSINESS

A. Community Center Status Update

STAFF REFERENCE: COMMUNITY SERVICES DIRECTOR ERICA GREEN
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Future Structure of AHCCC JPA Board Meetings

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK
COMMUNITY SERVICES DIRECTOR ERICA GREEN

C. Update on People v. Anthony Rauda (BA476023)

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK
COMMUNITY SERVICES DIRECTOR ERICA GREEN

XI. MATTERS FROM COMMUNITY SERVICES DIRECTORS

XII. MATTERS FROM DIRECTORS

XIII. ADJOURNMENT

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on July 27, 2023, at 6:30 pm.

Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during closure.

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MINUTES
REGULAR MEETING
BOARD OF DIRECTORS
AGOURA HILLS/CALABASAS COMMUNITY CENTER
JOINT POWERS AUTHORITY
VIDEO CONFERENCE

Agoura Hills/Calabasas Community Center
27040 Malibu Hills Road, Activity Room, Calabasas, CA 91301
Thursday, January 26, 2023
6:30 p.m.

Join Zoom Meeting

<https://us06web.zoom.us/j/85146488141?pwd=SIITSzJYV0xXUFJQanRsRmZWk04yUT09>

Meeting ID: 851 4648 8141

Passcode: 832536

Call-In Telephone Number: 1-669-900-6833

Pursuant to Governor Newsom's ongoing state of emergency declaration, this meeting is being conducted utilizing video conferencing and electronic means consistent with AB 361, regarding the COVID-19 pandemic. Members of the Joint Powers Authority Board or staff may participate in this meeting via teleconference. In the interest of maintaining appropriate social distancing guidelines, members of the public may observe and offer comment at this meeting telephonically or electronically. If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Amy Brink at info@ahccc.org prior to the meeting for assistance. Emails will be summarized at the meeting.

I. CALL TO ORDER

II. ROLL CALL

Boardmembers Present: Chair Deborah Lopez
Vice-Chair James Bozajian
Authority Member Matt Heller
Authority Member Lucy Martin
Authority Member Brad Rosenheim
Authority Member Jerry Viner
Alternate Member Penny Sylvester (Agoura Hills City Council)
Alternate Member Peter Kraut (Calabasas City Council)
Alternate Member John Suwara (Calabasas)
Alternate Member Marty Fadaei (Calabasas)

Also Present:

Erica Green, Community Services Director
Kindon Meik, City Manager
Christy Truelsen, AHCCC Treasurer
Amy Brink, Director of Community Services

Nathan Hamburger, City Manager

III. SPECIAL PRESENTATIONS

A. None

IV. APPROVAL OF AGENDA

APPROVED 6-0

V. ORAL COMMUNICATIONS

NONE.

Persons wishing to speak on items not listed on the agenda may speak. Please submit a request-to-speak slip (via the chat box).

VI. CONSENT CALENDAR

APPROVED 6-0

Items on Consent Calendar may be approved by a single motion and vote. Unless otherwise requested in advance by a member of the JPA, staff or public, there will be no separate discussion of these items. If an item is removed by the JPA, or staff, the item is deferred to the end of the agenda. If a member of the audience wishes to testify, the item is not deferred.

A. Approval of Minutes from November 14, 2022 Regular Meeting

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK

B. Approval of Demand Register for November 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

C. Approval of Demand Register for December 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

D. Approval of Treasurer's Report for October 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

E. Approval of Treasurer's Report for November 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

F. Approval of Treasurer's Report for December 2022

STAFF REFERENCE: AHCCC TREASURER CHRISTY PINUELAS

VI. ANNUAL REORGANIZATION OF THE CHAIR RESPONSIBILITIES

The Board supported the annual reorganization of the JPA Chair and Vice-Chair

responsibilities.

APPROVED 6-0

VIII. COMMUNITY ALLIANCE REPORT

NO REPORT

A. Community Center Alliance Update

REFERENCE: CCA PRESIDENT MATT HELLER

IX. COMMITTEE REPORTS

NONE

X. OLD BUSINESS

NONE

XI. NEW BUSINESS

A. Adoption of Resolution 2023-01 By the Board of Directors of the Agoura Hills/Calabasas Community Center Authority, Authorizing Continued Remote Teleconference Meetings Pursuant to Government Code Section 54953(e)

APPROVED 6-0

STAFF REFERENCE: Community Services Director Erica Green
Director of Community Services Amy Brink

B. Community Center Update

No Action Taken

STAFF REFERENCE: COMMUNITY SERVICES DIRECTOR ERICA GREEN
DIRECTOR OF COMMUNITY SERVICES AMY BRINK

C. Structure of Future AHCCC JPA Board Meetings

The JPA Board agreed to meet on a quarterly basis beginning with the January 2023 Board Meeting.

APPROVED 6-0

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES AMY BRINK
COMMUNITY SERVICES DIRECTOR ERICA GREEN

XII. MATTERS FROM COMMUNITY SERVICES DIRECTORS

NONE

XIII. MATTERS FROM DIRECTORS

NONE

XIV. ADJOURNMENT

The next Regular Agoura Hills/Calabasas Community Center JPA meeting will be held on February 23, 2023 at 6:30 pm.

Copies of the Staff Reports or other written documentation relating to each item of business described above are on file in the office of the Authority Clerk, Agoura Hills/Calabasas Community Center, 27040 Malibu Hills Rd., Calabasas, California, 91301, and are currently available online for public inspection during Coronavirus-19 closure.

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AGOURA HILLS CALABASAS COMMUNITY CENTER

As of January 2023

24389	01/30/23	AGOURA HILLS CALABASAS	New Bank Acct - WF	280,000.00
24390	01/30/23	ANIMAL & INSECT PEST	Pest Control	249.00
24391	01/30/23	CITY OF AGOURA HILLS	Auditing Svcs.	3,140.00
24392	01/30/23	RICHARDS, WATSON & GERSHON	Legal Fees 11/22	968.00
EFT-100	01/30/23	CALPERS	Unfunded Liability Add'l Cont.	27,854.00
Total:				<u>312,211.00</u>

AGOURA HILLS CALABASAS COMMUNITY CENTER

As of April 2023

24393	04/06/23	AGOURA HILLS CALABASAS COMM	Deposit to WF Acct	23,500.00
24394	04/06/23	CITY OF AGOURA HILLS	State Controllers Rpt 2022	<u>1,000.00</u>
Total:				24,500.00

Investment Report
For the Month of January 2023

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	2.425%	\$ 540,900.70	64%	\$ 540,900.70
Checking Account	Bank of America	On Demand	0%	\$ 25,146.32	3%	N/A
Checking account	Wells Fargo	On Demand	0%	\$ 280,000.00		
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 846,047.02	67%	

Building Fund	\$ 750,945.49
Operating Cash	87,446.32
Special Needs	7,655.21
	<u>\$ 846,047.02</u>

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandemic.

Christy Truelsen

Christy Truelsen, Finance Director

April 27, 2023

Investment Report
For the Month of February 2023

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	2.624%	\$ 530,900.70	63%	\$ 530,900.70
Checking Account	Bank of America	On Demand	0%	\$ 25,146.32	3%	N/A
Checking account	Wells Fargo	On Demand	0%	\$ 289,897.14		
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 845,944.16	66%	

Building Fund	\$ 750,945.49
Operating Cash	87,343.46
Special Needs	7,655.21
	<u>\$ 845,944.16</u>

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandemic.

Christy Truelsen

Christy Truelsen, Finance Director

April 27, 2023

Investment Report
For the Month of March 2023

Type	Issuer	Maturity Date	Interest Rate	Cost	Percent	Fair Value
Local Agency Investment Fund	California State Treasurer's Office	On Demand	2.831%	\$ 530,900.70	63%	\$ 530,900.70
Checking Account	Bank of America	On Demand	0%	\$ 25,146.32	3%	N/A
Checking account	Wells Fargo	On Demand	0%	\$ 289,863.50		
Petty Cash					0%	N/A
TOTAL COMMUNITY CENTER CASH AND INVESTMENT				\$ 845,910.52	66%	

Building Fund	\$ 750,945.49
Operating Cash	87,343.46
Special Needs	7,655.21
	<u>\$ 845,944.16</u>

Notes:

1. The portfolio complies with the Agoura Hills/Calabasas Community Center Investment Policy.
2. The AHCCC does not have sufficient cash to operate for the next 6 months, due to a mandatory shut-down during the COVID 19 global pandemic.

Christy Truelsen

Christy Truelsen, Finance Director

April 27, 2023



March 27, 2023

To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

We have audited the financial statements of the Agoura Hills/Calabasas Community Center Authority (the Community Center) for the year ended June 30, 2022. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards*, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated April 20, 2022. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Matters

Qualitative Aspects of Significant Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Community Center are described in the notes to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during fiscal year 2021-2022. We noted no transactions entered into by the Community Center during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimate affecting the Community Center's financial statements was:

Management's estimates of its net pension liability is based on actuarial valuation specialist assumptions. We evaluated the key factors and assumptions used to develop the net pension liability in determining that they are reasonable in relation to the financial statements taken as a whole.

The financial statement disclosures are neutral, consistent, and clear.

Significant or Unusual Transactions

Management is responsible for the policies and practices used to account for significant or unusual transactions. No significant unusual transactions have occurred during fiscal year 2021-2022.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.



To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. We are pleased to report that no such misstatements were identified during the course of our audit.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated March 27, 2023.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to Community Center's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the significant events or transactions that occurred during the year, business conditions affecting the Community Center's and business plans and strategies that may affect the risks of material misstatements, the application of accounting principles and auditing standards, with management each year prior to retention as the Community Center's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management's discussion and analysis, the required pension and other post-employment benefits schedules, as listed in the table of contents, which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.



To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2021-2022 audit:

GASB Statement No. 87, *Leases*.

GASB Statement No. 89, *Accounting for Interest Cost Incurred before the End of a Construction Period*.

GASB Statement No. 97, *Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans*.

The following GASB pronouncements are effective in the following fiscal years' audits and should be reviewed for proper implementation by management:

Fiscal year 2023

GASB Statement No. 91, *Conduit Debt Obligations*.

GASB Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangement*.

GASB Statement No. 96, *Subscription-Based Information Technology Arrangements*.

Fiscal year 2024

GASB Statement No. 99, *Omnibus 2022*.

GASB Statement No. 100, *Accounting Changes and Error Corrections*.

Fiscal year 2025

GASB Statement No. 101, *Compensated Absences*.

Restriction on Use

This information is intended solely for the use of the Board of Directors and management of the Community Center and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

A handwritten signature in black ink that reads "Lance, Solt & Sunghard, LLP". The signature is written in a cursive, flowing style.

Brea, California



INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS*

To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Agoura Hills/Calabasas Community Center Authority (the Community Center), as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Community Center's basic financial statements, and have issued our report thereon dated March 27, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Community Center's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Community Center's internal control. Accordingly, we do not express an opinion on the effectiveness of the Community Center's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that were not identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Community Center's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Community Center's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Community Center's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lance, Soll & Luyhard, LLP

Brea, California
March 27, 2023



AGOORA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

FOR THE YEAR ENDED JUNE 30, 2022

ANNUAL FINANCIAL REPORT

Focused
on YOU



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AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

ANNUAL FINANCIAL REPORT

FOR THE YEAR ENDED JUNE 30, 2022

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

Report on the Financial Statements

Opinion

We have audited the accompanying financial statements of the Agoura Hills/Calabasas Community Center Authority, (the Community Center) as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Community Center's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the Community Center as of June 30, 2022, and the respective changes in financial position and, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Community Center and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Community Center's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.



To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if, there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Community Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Community Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Other Reporting Responsibilities

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, and required pension and other post-employment benefits schedules, as listed on the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency



To the Board of Directors of the
Agoura Hills/Calabasas Community Center Authority
Calabasas, California

with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March 27, 2023, on our consideration of the Community Center's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Community Center's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Community Center's internal control over financial reporting and compliance.

Lance, Soll & Luyhard, LLP

Brea, California
March 27, 2023

**AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2022**

The discussion and analysis of the Agoura Hills / Calabasas Community Center Authority (AHCCC) financial performance provides an overall review of the AHCCC's financial activities for the fiscal year ended June 30, 2022. The intent of this discussion and analysis is to look at the AHCCC's financial performance as a whole. Readers should also review the basic financial statements, as well as the prior year's report for the year ended June 30, 2021, to enhance their understanding of the AHCCC's financial performance.

The financial section of this report has been prepared to show the results of the financial administration, financial condition, and operations of the AHCCC. The accompanying basic financial statements in this report have been audited by the firm of Lance, Soll & Lunghard, LLP, whose opinion is included in this report.

BASIS OF ACCOUNTING AND FUND GROUPINGS

The basic financial statements are presented on an "economic resources" measurement focus and the accrual basis of accounting. Accordingly, all of the AHCCC's assets and liabilities, including capital assets and long-term liabilities are included in the accompanying Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position presents changes in the net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. The AHCCC maintains its enterprise fund in accordance with generally accepted accounting principles set forth by the GASB and other rule-making entities.

FINANCIAL DISCUSSION

The following is the condensed Statement of Net Position and Changes in Net Position for the fiscal years ended June 30, 2022 and 2021.

**Agoura Hills Calabasas Community Center's Net Position
As of June 30, 2022 and 2021**

	<u>2022</u>	<u>2021</u>
Current and other assets	\$ 24,755	\$ 84,990
Capital assets	<u>6,866,342</u>	<u>6,974,565</u>
Total Assets	<u>6,891,097</u>	<u>7,059,555</u>
Deferred Outflows	<u>78,076</u>	<u>111,059</u>
Current liabilities	6,988	25,879
Long term liabilities outstanding	<u>237,942</u>	<u>400,069</u>
Total Liabilities	<u>244,930</u>	<u>425,948</u>
Deferred Inflows	<u>241,563</u>	<u>73,473</u>
Net Position:		
Invested in capital assets	6,866,342	6,974,565
Unrestricted	<u>-383,662</u>	<u>-303,372</u>
Total Net Position	<u>\$6,482,680</u>	<u>\$6,671,193</u>

The largest portion of net position consists of the AHCCC's investment in capital assets. When open for operation the AHCCC uses those assets to provide services to citizens.

- ❖ Current and other assets decreased by \$60 thousand or 71% due to the continued closure of the AHCCC in March 2020. See Note 6 for details.
- ❖ The \$108 thousand decrease in the AHCCC's investment in capital assets was related to depreciation recorded against those assets.
- ❖ Long term liabilities decreased by \$162 thousand or 41% due to the decrease in pension liability for prior employees employed by the AHCCC.

**Agoura Hills Calabasas Community Center's Changes in Net Position
As of June 30, 2022 and 2021**

	<u>2022</u>	<u>2021</u>
Revenues		
Operating revenues:		
Charges for services	\$ 136	\$ 2,886
Other Income	217	26,793
Nonoperating revenues:		
Contributions from cities	100,000	132,462
Investment income	<u>139</u>	<u>875</u>
Total Revenue	100,492	163,016
Expenses		
Maintenance and operations	55,878	39,070
General and administrative	124,904	126,004
Depreciation	<u>108,223</u>	<u>108,223</u>
Total Expenses	289,005	273,297
Increase/(Decrease) in Position	(188,513)	(110,281)
Net Position, Beg of year	<u>6,671,193</u>	<u>6,781,474</u>
Net Position, End of year	<u>\$6,482,680</u>	<u>\$6,671,193</u>

Revenue Highlights

- ❖ Revenues decreased by \$62 thousand due to the AHCCC current closure status. See Note 6 for details.

Expense Highlights

- ❖ Expenses in Maintenance and Operations increased by \$17 thousand as electricity was used in excess during summer months due to faulty equipment.
- ❖ General and Administrative Expenses remained fairly flat as the AHCCC remained closed.

CAPITAL ASSETS

Capital assets are those assets that are used in the performance of the AHCCC's function. At June 30, 2022 net capital assets totaled \$6.9 million.

The investment in capital assets includes land, building and equipment.

REQUEST FOR INFORMATION

This financial report is designed to provide citizens, taxpayers, creditors and investors with a general overview of the AHCCC's finances and to show the AHCCC's accountability for the money it receives. Questions concerning any of the information provided in this report, or requests for additional information, should be addressed to the City of Agoura Hills, 30001 Ladyface Ct., Agoura Hills, California 91301.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

STATEMENT OF NET POSITION
 JUNE 30, 2022

Assets:

Current Assets:

Cash and investments (Note 2)	\$ 24,709
Accrued interest receivable	46
Total Current Assets	<u>24,755</u>

Noncurrent Assets:

Capital assets (Note 3):

Land	3,929,112
Structures and improvements	5,169,884
Equipment	208,570
Less accumulated depreciation	<u>(2,441,224)</u>
Total Noncurrent Assets	<u>6,866,342</u>
Total Assets	<u>6,891,097</u>

Deferred Outflows of Resources:

Deferred outflows related to pensions (Note 5)	<u>78,076</u>
Total Deferred Outflows of Resources	<u>78,076</u>

Liabilities:

Current Liabilities:

Accounts payable and accrued liabilities	1,978
Accrued claims and judgments	<u>5,010</u>
Total Current Liabilities	<u>6,988</u>

Noncurrent Liabilities:

Net pension liability (Note 5)	<u>237,942</u>
Total Noncurrent Liabilities	<u>237,942</u>
Total Liabilities	<u>244,930</u>

Deferred Inflows of Resources:

Deferred inflows related to pensions (Note 5)	<u>241,563</u>
Total Deferred Inflows of Resources	<u>241,563</u>

Net Position:

Invested in capital assets	6,866,342
Unrestricted	<u>(383,662)</u>
Total Net Position	<u>\$ 6,482,680</u>

The notes to financial statements are an integral part of this statement.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION
FOR THE YEAR ENDED JUNE 30, 2022

Operating Revenues:	
Charges for services	\$ 136
Other income	217
Total Operating Revenues	<u>353</u>
Operating Expenses:	
Maintenance and operations	55,878
General and administrative	124,904
Depreciation	108,223
Total Operating Expenses	<u>289,005</u>
Operating Loss	<u>(288,652)</u>
Nonoperating Revenues:	
Contributions from cities	100,000
Investment income	139
Total Nonoperating Revenues	<u>100,139</u>
Changes in Net Position	(188,513)
Net Position at the Beginning of the Year	<u>6,671,193</u>
Net Position at the End of the Year	<u>\$ 6,482,680</u>

The notes to financial statements are an integral part of this statement.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED JUNE 30, 2022

Cash Flows from Operating Activities:	
Cash received from customers and users	\$ 4,105
Cash paid to suppliers for goods and services	(67,977)
Cash paid to employees for services	(85,958)
Cash paid for claims and judgments	(6,792)
Net Cash (Used for) Operating Activities	<u>(156,622)</u>
Cash Flows from Non-Capital Financing Activities:	
Contributions from cities	100,000
Net Cash Provided by Non-Capital Financing Activities	<u>100,000</u>
Cash Flows from Investing Activities:	
Interest received	138
Net Cash Provided by Investing Activities	<u>138</u>
Net Change in Cash and Cash Equivalents	(56,484)
Cash and Cash Equivalents, July 1	81,193
Cash and Cash Equivalents, June 30	<u>\$ 24,709</u>
Reconciliation of Operating Loss to Net Cash (Used for) Operating Activities:	
Operating loss	\$ (288,652)
Adjustments to Reconcile Operating Loss to Net Cash (Used for) Operating Activities:	
Depreciation	108,223
Decrease in accounts receivable	3,752
(Decrease) in accounts payable and accrued liabilities	(12,099)
(Decrease) in claims and judgments	(6,792)
Increase in pension liability and related items	66,670
(Decrease) in other post-employment benefits liability and related items	(27,724)
Total Adjustments	<u>132,030</u>
Net Cash Earned by Operating Activities	<u>\$ (156,622)</u>

The notes to financial statements are an integral part of this statement.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies

a. Reporting Entity

On November 24, 1997, the Agoura Hills / Calabasas Community Center Authority (Community Center) was created under a joint exercise of powers agreement between the cities of Agoura Hills and Calabasas. It was formed for the construction, furnishing, maintenance and operation of a Joint Community Center. The governing Board of Directors consists of one City Council Member from each City, two residents of each City appointed by City Council, and the President or a member of the Executive Board of the Community Center Alliance (an organization formed for the sole purpose of raising funds for the Community Center). The economic resources of the Community Center Alliance are not significant to the Community Center.

Each City contributed money towards the construction of the Community Center, which was completed in December 1999. The Authority now oversees the operations and maintenance of the Community Center. The cities of Agoura Hills and Calabasas will equally share in any profit or loss from operation of the Community Center.

b. Basic Financial Statements

The basic financial statements (i.e. Statement of Net Position, Statement of Revenues, Expenses and Changes in Net Position, and Statement of Cash Flows) report information on all the enterprise activities of the Community Center.

c. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The Community Center operates as an enterprise fund. Enterprise funds are used to account for operations for which fees are charged. The Community Center follows the accrual basis of accounting. Revenues are recognized when earned and expenses are recorded when the liability is incurred.

Enterprise funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services. The principal operating revenues of the Community Center are charges for services. Operating expenses include the cost of providing services in relation to operations, maintenance, administrative and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The preparation of the Community Center's basic financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts and disclosures of contingent amounts at the date of the basic financial statements, and revenues and expenses during the reported period. Actual results could differ from those estimates.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies (Continued)

d. Assets, Liabilities, and Net Position

Cash and Cash Equivalents

For purposes of the statement of cash flows, all highly liquid investments with a maturity of three months or less when purchased are considered cash equivalents. The Community Center maintains a checking account and has investments in the Local Agency Investment Fund (LAIF), which is considered a cash equivalent.

Capital Assets

Capital assets owned by the Community Center are carried at cost less accumulated depreciation. Assets with a cost greater than \$5,000 and a useful life in excess of one year are capitalized by the Community Center. No depreciation is recorded in the year of acquisition. Depreciation is provided using the straight-line method over the estimated useful lives of the assets as follows:

Buildings	50 years
Equipment	15 years

Pension Plans

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Community Center's California Public Employees' Retirement System (CalPERS) plans (Plans) and additions to/deductions from the Plans' fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Other Post-Employment Healthcare Benefits (OPEB)

For purposes of measuring the total OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense have been determined by an independent actuary. For this purpose, benefit payments are recognized when currently due and payable in accordance with the benefit terms.

Generally accepted accounting principles require that the reported results must pertain to liability and asset information within certain defined timeframes. As of June 30, 2022, there are no active employees enrolled in the plan, and no retirees receiving benefits, and the plan has been closed.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies (Continued)

Deferred Inflows/Outflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The Community Center has deferred outflows relating to net pension obligation reported in the statement of net position. For pensions, these outflows are the results of contributions made after the measurement period, differences between the expected and actual experiences of plan participants, the net difference between projected and actual earnings on pension plan investments, adjustments due to differences in proportions, and the difference in proportionate share of the net pension liability. Except for contributions made after the measurement date which are recognized in the subsequent fiscal year, and the net difference between expected and actual earnings on pension plan investments which are recognized over five years; these items are deferred and recognized over the expected average remaining service life of the pension plan participants.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Community Center currently reports deferred inflows of resources related to pensions in the statement of net position. For pensions, these inflows are the result of changes in actuarial assumptions, adjustments due to differences in proportions, and the difference in proportional share of the net pension liability. All these items are deferred and recognized over the expected average remaining service life of pension.

Compensated Absences

Compensated absences include management, vacation and sick leave, compensatory time and special vacation. A regular full-time employee may convert sick leave to special vacation and/or cash equivalent. The employee must have accrued at least eighty (80) hours of sick leave as of November 15 of the year in which the option is exercised. The option can be exercised once each calendar year between November 1 and November 15. A maximum of forty (40) hours sick leave may be converted into special vacation leave; provided that an employee may not accumulate more than eighty (80) hours of special vacation leave. Up to twenty (20) hours of the maximum amount of special vacation leave may be taken as pay at the employee's straight time rate of pay. Special vacation leave is not compensable as cash, nor may it be converted to any other benefit upon termination of employment. Due to the continued closure of the Community Center through the year ended June 30, 2022, compensated absences payable is \$0 at June 30, 2022.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 1: Summary of Significant Accounting Policies (Continued)

Net Position

Net position is an indicator of the Community Center's financial position. For the fiscal year ended June 30, 2022, net position of the Community Center was \$6,482,680. For the year ended June 30, 2022, the Community Center reported net position classifications are defined as follows:

- *Invested in capital assets* – This component of net position consists of capital assets reduced by accumulated depreciation and by any outstanding debt incurred to acquire, construct, or improve those assets. The Community Center did not have any related debt outstanding at June 30, 2022.
- *Restricted* – This component of net position consists of resources with external constraints imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation. The Community Center did not have any restricted net position at June 30, 2022.
- *Unrestricted net position* – This component of net position consists of net position that do not meet the definition of "restricted" or "investment in capital assets." When both restricted and unrestricted resources are available for use, it is the Community Center's policy to use restricted resources first.

Note 2: Cash and Investments

Cash and investments at June 30, 2022, consist of the following:

Demand cash accounts	\$	9,878
Investments:		
Local Agency Investment Fund (LAIF)		14,831
Total Cash and Investments	\$	<u>24,709</u>

a. Demand Cash Accounts

At June 30, 2022, the carrying amount of the Community Center's demand cash accounts was \$9,878 and the bank balance was \$12,245. The \$2,367 difference represents outstanding checks, deposits in transit, and other reconciling items.

b. Authorized Investments by the Community Center's Investment Policy

Investments Authorized by the California Government Code and the Community Center's Investment Policy Under provisions of the Community Center's investment policy and in accordance with Section 53601 of the California Government Code, the Community Center may invest in the types of investments listed in the table below. The table also identifies certain provisions intended to limit the Community Center's exposure to interest rate risk, credit risk, and concentration of credit risk.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 2: Cash and Investments (Continued)

Authorized Investment Type	*Authorized by Investment Policy	*Maximum Maturity	*Maximum Percentages of Portfolio	*Maximum Investment in One Issuer
Local Agency Investment Fund (LAIF)	Yes	N/A	75%	20%

* Based on State Law requirements or investment policy requirements, whichever is more restrictive.

c. Disclosures Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Information about the sensitivity of the fair values of the Community Center's investments to market interest rate fluctuations is provided by the following table that shows the distribution of the Community Center's investments by maturity.

Investment Type	Fair Value	Remaining Maturity (in Months)
		12 Months or Less
Local Agency Investment Fund	\$ 14,831	\$ 14,831

d. Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code, the Community Center's investment policy, or debt agreements, and the actual rating as of year-end for each investment type. LAIF is the only investment held by the Community Center and is unrated.

Concentration of Credit Risk

The investment policy of the Community Center contains no limitation on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, the Community Center will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the Community Center's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits or investments, other than the following provision for deposits: The

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 2: Cash and Investments (Continued)

California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure Community Center deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

e. Investment in State Investment Pool

The Community Center is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The fair value of the Community Center's investment in this pool is reported in the accompanying financial statements at amounts based upon the Community Center's pro-rata share of the fair value provided by LAIF for the entire LAIF portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by LAIF, which are recorded on an amortized cost basis.

f. Fair Value Hierarchy

The Community Center categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. The Community Center's investments are held in LAIF, which is considered uncategorized.

Note 3: Capital Assets

A summary of changes in capital asset activity for the year ended June 30, 2022, is as follows:

	Balance at June 30, 2021	Additions	Deletions	Balance at June 30, 2022
Capital assets not being depreciated:				
Land	\$ 3,929,112	\$ -	\$ -	\$ 3,929,112
Capital assets being depreciated:				
Building	5,169,884	-	-	5,169,884
Equipment	208,570	-	-	208,570
Total capital assets being depreciated	5,378,454	-	-	5,378,454
Less accumulated depreciation for:				
Building	(2,168,984)	(103,397)	-	(2,272,381)
Equipment	(164,017)	(4,826)	-	(168,843)
Total accumulated depreciation	(2,333,001)	(108,223)	-	(2,441,224)
Total capital assets being depreciated, net	3,045,453	(108,223)	-	2,937,230
Total Capital assets, net	\$ 6,974,565	\$ (108,223)	\$ -	\$ 6,866,342

Depreciation expense for the year totaled \$108,223.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 4: Liability, Workers' Compensation, and Purchased Insurance

a. Description of Self-Insurance Pool Pursuant to Joint Powers Agreement

The Agoura Hills / Calabasas Community Center Authority is a member of the California Joint Powers Insurance Authority (Authority). The Authority is composed of 124 California public entities and is organized under a joint powers agreement pursuant to California Government Code §6500 et seq. The purpose of the Authority is to arrange and administer programs for the pooling of self-insured losses, to purchase excess insurance or reinsurance, and to arrange for group purchased insurance for property and other lines of coverage. The California JPIA began covering claims of its members in 1978. Each member government has an elected official as its representative on the Board of Directors. The Board operates through a nine-member Executive Committee.

b. Primary Self-Insurance Programs of the Authority

Each member pays an annual contribution at the beginning of the coverage period. A retrospective adjustment is then conducted annually thereafter, for coverage years 2012-13 and prior. Coverage years 2013-14 and forward are not subject to routine annual retrospective adjustment. The total funding requirement for primary self-insurance programs is based on an actuarial analysis. Costs are allocated to individual agencies based on payroll and claims history, relative to other members of the risk-sharing pool.

Primary Liability Program

Claims are pooled separately between police and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$30,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$30,000 to \$750,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$750,000 to \$50 million, are distributed based on the outcome of cost allocation within the first and second loss layers.

The overall coverage limit for each member, including all layers of coverage, is \$50 million per occurrence. Subsidence losses have a sub-limit of \$40 million per occurrence. The coverage structure includes retained risk that is pooled among members, reinsurance, and excess insurance. More detailed information about the various layers of coverage is available on the following website: <https://cjpia.org/protection/coverage-programs>.

Primary Workers' Compensation Program

Claims are pooled separately between public safety (police and fire) and general government exposures. (1) The payroll of each member is evaluated relative to the payroll of other members. A variable credibility factor is determined for each member, which establishes the weight applied to payroll and the weight applied to losses within the formula. (2) The first layer of losses includes incurred costs up to \$50,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the first layer. (3) The second layer of losses includes incurred costs from \$50,000 to \$100,000 for each occurrence and is evaluated as a percentage of the pool's total incurred costs within the second layer. (4) Incurred costs from \$100,000 to statutory limits are distributed based on the outcome of cost allocation within the first and second loss layers.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 4: Liability, Workers' Compensation, and Purchased Insurance (Continued)

For 2020-21 the Authority's pooled retention is \$1 million per occurrence, with reinsurance to statutory limits under California Workers' Compensation Law. Employer's Liability losses are pooled among members to \$1 million. Coverage from \$1 million to \$5 million is purchased as part of a reinsurance policy, and Employer's Liability losses from \$5 million to \$10 million are pooled among members.

c. Purchased Insurance

Property Insurance

The Community Center participates in the all-risk property protection program of the Authority. This insurance protection is underwritten by several insurance companies. Community Center property is currently insured according to a schedule of covered property submitted by the Community Center to the Authority. Agoura Hills Calabasas Community Center Authority property currently has all-risk property insurance protection in the amount of \$10,648,700. There is a \$10,000 deductible per occurrence except for non-emergency vehicle insurance which has a \$2,500 deductible.

Crime Insurance

The Community Center purchases crime insurance coverage in the amount of \$1,000,000 with a \$2,500 deductible. The fidelity coverage is provided through the Authority.

d. Adequacy of Protection

During the past three fiscal years, none of the above programs of protection experienced settlements or judgments that exceeded pooled or insured coverage. There were also no significant reductions in pooled or insured liability coverage in 2021-22.

Note 5: Defined Benefit Pension Plan

a. Plan Description

All qualified permanent and probationary employees are eligible to participate in the Community Center's Miscellaneous Cost-Sharing Multiple Employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and Community Center resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

b. Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 5: Defined Benefit Pension Plan (Continued)

Below is a summary of the plans' provisions and benefits in effect at June 30, 2021, for which the Community Center has contracted:

	Miscellaneous cost-sharing plan	
	Classic	PEPRA
	Prior to	Prior to
Hire date	January 1, 2013	January 1, 2013
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 yrs	minimum 50 yrs
Monthly benefits, as a % of eligible compensation	1.426% - 2.418%, 50 yrs - 63+ yrs, respectively	1.0% - 2.5%, 52 yrs - 67+ yrs, respectively
Required employee contribution rates	7.000%	N/A
Required employer contribution rates	14.225%	N/A

There were no participants in the PEPRA plan therefore no actuarial was available.

c. Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The Community Center is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2022, the employer contributions recognized as a reduction to net pension liability was \$30,317.

d. Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

The Community Center reported a net pension liability at June 30, 2022, of \$237,942 for its proportionate share of the net pension liability of the Miscellaneous Plan.

The Community Center's net pension liability is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2021, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2020 rolled forward to June 30, 2021 using standard update procedures. The Community Center's proportion of the net pension liability was based on a projection of the Community Center's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 5: Defined Benefit Pension Plan (Continued)

The Community Center's proportionate share of the net pension liability as of June 30, 2020 and June 30, 2021, are as follows:

	Miscellaneous Plan
Proportion - June 30, 2020	0.00368%
Proportion - June 30, 2021	0.00440%
Change - Increase (Decrease)	0.00072%

For the year ended June 30, 2022, the Community Center recognized a total pension expense of \$95,629. At June 30, 2022, the Community Center reported deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 28,958	\$ -
Changes in assumptions	-	-
Difference between expected and actual experiences	26,683	-
Net differences between projected and actual earnings on plan investments	-	207,711
Change in employer's proportion and differences between the employer's contributions and the employer's proportionate share of contributions	4,235	30,028
Adjustment due to differences in proportions	18,200	3,824
Total	<u>\$ 78,076</u>	<u>\$ 241,563</u>

The \$28,958 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the fiscal year ended June 30, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Periods Ended June 30:	Total Deferred Outflows/(Inflows)
2022	\$ (41,305)
2023	(44,669)
2024	(49,071)
2025	(57,400)
Total	<u>\$ (192,445)</u>

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 5: Defined Benefit Pension Plan (Continued)

e. Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The total pension liability was determined by rolling forward the total pension liability determined in the June 30, 2020 actuarial accounting valuation to June 30, 2021. The June 30, 2020, total pension liability was based on the following actuarial methods and assumptions.

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68.
Actuarial Assumptions	
Discount Rate	7.15%
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Mortality Rate Table (1)	Derived using CalPERS' Membership Data for all Funds.
Post Retirement Benefit Increase	The lesser of contract COLA or 2.50% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.50% thereafter

(1) The mortality table used was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from December 2017 that can be found on the CalPERS website.

Subsequent Event

On November 17, 2021, the board adopted a new strategic asset allocation. The new asset allocation along with the new capital market assumptions, economic assumptions and administrative expense assumption support a discount rate of 6.90% (net of investment expense but without a reduction for administrative expense) for financial reporting purposes. This includes a reduction in the price inflation assumption from 2.50% to 2.30% as recommended in the November 2021 CalPERS Experience Study and Review of Actuarial Assumptions. This study also recommended modifications to retirement rates, termination rates, mortality rates and rates of salary increases that were adopted by the board. These new assumptions will be reflected in the GASB 68 accounting valuation reports for the June 30, 2022, measurement date.

Discount Rate

The discount rate used to measure the total pension liability was 7.15 percent. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 5: Defined Benefit Pension Plan (Continued)

Long-term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11+ years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the rounded single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equal to the single equivalent rate calculated above and adjusted to account for assumed administrative expenses.

The expected real rates of return by asset class are as followed:

Asset Class (1)	Assumed asset allocation	Real Return Years 1 - 10 (2)	Real Return Years 11+ (3)
Global Equity	50.00%	4.80%	5.98%
Fixed Income	28.00	1.00	2.62
Inflation assets	-	0.77	1.81
Private Equity	8.00	6.30	7.23
Real Assets	13.00	3.75	4.93
Liquidity	1.00	-	-0.92

- (1) In the System's ACFR, Fixed Income is included in Global Debt Securities; Liquidity is included in Short-term Investments; Inflation Assets are included in both Global Equity Securities and Global Debt Securities
- (2) An expected inflation of 2.00% used for this period.
- (3) An expected inflation of 2.92% used for this period.

f. Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the Community Center's proportionate share of the net pension liability of the Miscellaneous Plan, calculated using the discount rate of 7.15%, as well as what the proportionate share of net pension liability would be if it were calculated using a discount rate that is 1% point lower (6.15%) or 1% point higher (8.15%) than the current rate:

	Discount Rate - 1% (6.15%)	Current Discount Rate (7.15%)	Discount Rate + 1% (8.15%)
Miscellaneous Plan Net Pension Liability	\$ 460,415	\$ 237,942	\$ 54,026

AGOURA HILLS / CALABASAS COMMUNITY CENTER AUTHORITY

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2022

Note 5: Defined Benefit Pension Plan (Continued)

g. Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Note 6: COVID-19 Pandemic

Due to the nature of the pandemic, the Community Center has been closed since March 2020 and has terminated all activities and employees as of February 2021. The Community Center remains closed to the public as of June 30, 2022. As a direct result, the Community Center has not been able to generate sufficient income to cover expenses, relying on the continued contributions of the City of Agoura Hills and the City of Calabasas to continue operations.

Note 7: Subsequent Events

In July 2022, the Community Center and the City of Calabasas amended their existing roof repair project of the Community Center Memorandum of Understanding (MOU), specifying that the City of Calabasas would provide the initial funding for the repairs and be reimbursed by the Community Center up to the amount of \$1,010,000, consistent with funding awarded to the Community Center from the Los Angeles County Regional Park and Open Space District (RPOSD). On October 26, 2022, the City of Calabasas allocated \$1,500,000 towards the roof project, and on October 27, 2022, the Community Center awarded the roof repair project to AME Builders Inc. in the amount of \$1,344,473.

Management has evaluated subsequent events through March 27, 2023 which is the date the financial statements are available for issuance, and has determined, with the exception of the events noted in the above paragraph, there are no subsequent events that require disclosure under generally accepted accounting principles.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2022	2021	2020	2019	2018	2017	2016	2015
Proportion of the Net Pension Liability	0.00440%	0.00368%	0.00346%	0.00322%	0.00321%	0.00302%	0.00273%	0.00300%
Proportionate Share of the Net Pension Liability	\$ 237,942	\$ 400,069	\$ 354,179	\$ 310,755	\$ 318,679	\$ 261,104	\$ 187,080	\$ 186,723
Covered Payroll	\$ 66,692	\$ 308,704	\$ 345,359	\$ 393,194	\$ 397,025	\$ 402,464	\$ 397,096	\$ 444,557
Proportionate Share of the Net Pension Liability as a Percentage of its Covered Payroll	356.78%	129.60%	102.55%	79.03%	80.27%	64.88%	47.11%	42.00%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	88.29%	75.10%	75.30%	75.30%	73.30%	74.06%	78.40%	79.82%

Notes to Schedule:

Benefit Changes: None

Changes of Assumptions: In 2019, 2020 and 2021, there were no changes. In 2018, demographic assumptions and inflate rate were changed in accordance to the CalPERS Experience Study and Review of Actuarial Assumptions December 2017. There were no changes in the discount rate. In 2017, the accounting discount rate reduced from 7.65 to 7.15 percent. In 2016, the discount rate was changed from 7.5 percent (net of administration expenses) to 7.65 percent. In 2015, there were no changes.

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only eight years are shown.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

SCHEDULE OF PENSION PLAN CONTRIBUTIONS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially Determined Contribution	\$ 28,958	\$ 30,317	\$ 49,315	\$ 46,077	\$ 44,208	\$ 41,681	\$ 39,043	\$ 43,808
Contribution in Relation to the Actuarially Determined Contribution	(28,958)	(30,317)	(49,315)	(46,077)	(44,208)	(41,681)	(39,043)	(43,808)
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered Payroll	\$ -	\$ 66,692	\$ 308,704	\$ 345,359	\$ 393,194	\$ 397,025	\$ 402,464	\$ 397,096
Contributions as a Percentage of Covered Payroll		45.46%	15.97%	13.34%	11.24%	10.50%	9.70%	11.03%

Note to Schedule:

The actuarial methods and assumptions used to set the actuarially determined contributions for Fiscal Year 2021-22 were derived from the June 30, 2019 funding valuation report. The Authority had no active employees during FY 2022.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry age normal cost method
Amortization method	For details, see June 30, 2019 Funding Valuation Report.
Assets valuation method	Market Value of Assets
Inflation	2.50%
Salary Increases	Varies by Entry Age and Service
Investment rate of return	7.15% Net of Pension Plan Investment and Administrative Expenses; includes Inflation. The probabilities of Retirement are based on the 2017 CalPERS Experience Study for the period of 1997 to 2015.
Retirement age	
Mortality	The probabilities of mortality are based on the 2017 CalPERS Experience Study for the period from 1997 to 2015. Pre-retirement and Post-retirement mortality rates include 15 years of projected mortality improvement using 90% of Scale MP-2016 published by the Society of Actuaries.

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only eight years are shown.

(2) The Community Center ceased operations during the 2022 and 2021 fiscal years, due to COVID-19 impacts.

AGOURA HILLS/CALABASAS COMMUNITY CENTER AUTHORITY

SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

	2021	2020	2019	2018
	Measurement Date June 30, 2020	Measurement Date June 30, 2019	Measurement Date June 30, 2018	Measurement Date June 30, 2017
Total OPEB Liability				
Service cost	\$ 12,393	\$ 14,036	\$ 21,514	\$ 24,575
Interest	10,405	10,125	9,691	7,953
Actual vs. expected experience	(305,958)	-	(27,492)	-
Assumption changes	-	19,053	(1,122)	(37,810)
Benefit payments	(3,464)	(8,384)	-	-
Net change in total OPEB liability	(286,624)	34,830	2,591	(5,282)
Total OPEB liability - beginning	286,624	251,794	249,203	254,485
Total OPEB liability - ending	\$ -	\$ 286,624	\$ 251,794	\$ 249,203
Plan fiduciary net position as a percentage of the total OPEB liability	0.00%	0.00%	0.00%	0.00%
Covered-employee payroll	\$ -	\$ 336,194	\$ 386,274	\$ 397,025
Net OPEB liability as a percentage of covered-employee payroll	0.00%	85.26%	65.19%	62.77%

Notes to Schedule:

Changes in assumptions: In 2018, the discount rate was changed from 3.58% at June 30, 2016 (valuation date) to 2.85% at June 30, 2017 (measurement date). In 2019, the discount rate was changed from 3.58% at June 30, 2017 to 3.87% at June 30, 2018 (measurement date). In 2020, the discount rate was changed from 3.87% to 3.50% at June 30, 2019. In 2021, the discount rate was not applicable as the Authority ceased operations due to COVID-19 and there are no longer any active employees or retirees receiving benefits through fiscal year 2022.

(1) Historical information is required only for the measurement periods for which GASB 75 is applicable. Fiscal Year 2018 was the first year of implementation, therefore only four years are shown.