

REPORT TO CITY COUNCIL

DATE: MAY 24, 2023

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: NICK NEWKIRK, RECREATION MANAGER

SUBJECT: AUTHORIZATION TO PURCHASE REPLACEMENT FLOORING FOR THE AGOURA HILLS RECREATION AND EVENT CENTER

Last fiscal year, a long-term maintenance schedule was developed as part of a Reserve Study for the Agoura Hills Recreation and Event Center. The replacement of the floor in the Event Center was identified to be completed in Fiscal Year 2022-23. The purpose of this report is to request approval to purchase and install new flooring in the Event Center.

Staff is recommending the purchase of Marmoleum Modular and has selected Welsh Moor as the color. The same product and color was originally installed and is currently in the Event Center. The requested flooring is manufactured by Forbo Flooring Systems and will be installed by California Coast Carpet and Flooring.

On October 28, 2020, the City Council approved Ordinance No. 20-454, authorizing several updates to the City's competitive purchasing provisions. Specifically, the Ordinance allowing the use of "piggybacking" of a purchase that is awarded on the same general terms as that of another public agency. This Ordinance was adopted on November 10, 2020, and took effect on December 10, 2020, at which time staff began evaluating the programs best fit to supply the desired bus amenities.

Sourcewell is a national purchasing program that establishes an alliance between buyers and suppliers for use by educational, government, and non-profit organizations. The Sourcewell Program has the legislative authority to solicit, evaluate, and award contracts through a competitive solicitation process on behalf of its members. The City was approved as a member of Sourcewell in November of 2008.

The cost of the proposed flooring project is \$52,080.

- The scope of work to be undertaken includes: Purchasing the Marmoleum Modular flooring in the Welsh Moor color
- Removing current Event Center flooring
- Installing the Marmoleum Modular flooring in the Welsh Moor color

The project will be fully funded using Measure A Maintenance and Servicing Funds, with no General Funds being required. The project is included in the Fiscal Year 2022-23 budget. The delivery and installation of the flooring will be coordinated with the Event Center's scheduled events calendar. Staff expects the project to be completed by June 30, 2023.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Authorize the purchase, and installation, of Forbo Flooring Systems, Marmoleum Modular flooring in the Welsh Moor color in the amount not to exceed \$52,080, and
2. Authorize the City Manager to sign the purchase order on behalf of the City of Agoura Hills.

Attachment: Sample of flooring to be installed



t5218 | welsh moor
te3573 | trace of nature
te5218 | welsh moor



te5218 | welsh moor



te3573 | trace of nature

te5231 | cliffs of moher

te5230 | white wash

te52352 | north sea coast

te5217 | withered prairie

te5229 | fresh walnut

te5218 | welsh moor