



BUSINESS LICENSE

OTHER AGENCIES CONTACTS

During the course of your business license processing, there are other agencies you may need to contact, or have interaction with, depending on the category of your business.

Questions regarding the fees associated with the other agencies should be directed to the applicable agency. As always, should you need assistance please contact the Planning Division at (818) 597-7328

Additional Agencies you may want to contact regarding your business license:

CITY REGULATORY AGENCIES

City of Agoura Hills—Planning

A Business License Application can be obtained at the City Planning Division.

Email: vdarbouze@agourahillscity.org
(818) 597-7328

City of Agoura Hills—Building & Safety

For Questions on plan review submittals and approval.

Email: ksanders@agourahillscity.org
(818) 597-7370

City of Agoura Hills—Finance

For account information, account updates, and payment of fees.

Email: lpalmer@agourahillscity.org
(818) 597-7320

LOS ANGELES COUNTY AGENCIES

County of Los Angeles Fire Department

Calabasas Fire Prevention Office
Development Standards and Site Inspections
26600 Agoura Road, Calabasas, CA 91302
(818) 880-0341

County of Los Angeles-Other Departments.

Please consult with:

- + Weights and Measures,
- + Animal Care & Control,
- + Public Health, and
- + Industrial Waste.

Malibu/Lost Hills Sheriff's Station

27050 Agoura Road, Agoura Hills, CA 91301
(818) 878-1808

Fictitious Business Name/ Doing Business As (DBA):

Business owners wishing to use a fictitious name (other than his/her own full family name) for the business, must clear the name through the Los Angeles County Clerk to ensure that no one else is using it. Once cleared, the owner is required to print it in a newspaper of a specified circulation, in the area in which the business will be operating. DBA renewals take place every 5 years.

Los Angeles County Registrar-Recorder/County Clerk

12400 E. Imperial Hwy. Norwalk, CA 90650
(800) 815-2666

<https://www.lavote.gov/home/county-clerk/fictitious-business-names/general-info>

Van Nuys Branch

14340 Sylvan Street, Van Nuys, CA 91401
1(800) 201-8999



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Additional Agencies you may want to contact regarding your business license:

STATE AGENCIES

Department of Alcohol Beverage and Control (ABC) abc.ca.gov licenses the sale, importation, and manufacture of all alcoholic beverages across California.
6150 Van Nuys Blvd., Room 220 Van Nuys, CA 91401
(818) 901-5017 Fax: (818) 785-6731

California Department of Tax and Fee Administration (CDTFA) cdtfa.ca.gov administers sales, use, fuel and cigarette taxes.

Seller's Permit—Those who sell tangible property must obtain a Seller's Permit with a tax number from the State.

Use Tax—A Use Tax may be charged, if a business buys equipment from a firm outside of California.

State Board of Equalization (BOE) boe.ca.gov administers property tax, alcohol, excise taxes, and taxes on insurers.
15350 Sherman Way, Ste. 250, Van Nuys, CA 91406
(818) 904-2300

Employment Development Department (EDD) edd.ca.gov regulates payroll taxes.
6150 Van Nuys Blvd., Rm 210, Van Nuys, CA 91401-3384
(818) 901-5208

Governor's Office of Bureau and Economic Development (CALGOLD) calgold.ca.gov assists businesses in finding licensing requirements and contact information applicable to their type of business.

California Secretary of State (SOS) sos.ca.gov registers business entities.
15000 11th Street, Sacramento, CA 95814
Regional office: 300 S. Spring Street, #12th Floor, Los Angeles, CA 90013 (213) 897-3062

State Department of Social Services—Community Care Licensing (CDSS) cdss.ca.gov licenses and regulates community care facilities.
744 P Street, MS8-17-17, Sacramento, CA 95814
(916) 651-8848

Contractor's State License Board (CSLB) cslb.ca.gov regulates the construction industry.
1(800) 321-2752 - Van Nuys: (818) 901-5168 or
Ventura: (805) 654-4515

California Department of Consumer Affairs (DCA) dca.ca.gov provides support services for California Consumers.
1625 North Market Blvd. Suite N112, Sacramento, CA 95834
(800) 952-5210

United States Patent and Trademark Office (USPTO) uspto.gov grants U.S. patents and registers trademarks.
1(800)786-9199 #1

FEDERAL AGENCIES

For Employer Identification Number

Federal Internal Revenue Service
6230 Van Nuys Blvd., Van Nuys, CA 91401
(844) 545-5640
irs.gov

For Import/Export Businesses

U.S. Dept. of Commerce
Bureau of Export Administration
Western Regional Office
11500 West Olympic Blvd. Suite 601,
Los Angeles, CA 90064
(310) 235-7212
commerce.gov or trade.gov

OTHER AGENCIES

Better Business Bureau
4001 Mission Oaks Blvd. Ste G. Camarillo, CA 93012
(805) 963-8657
<https://www.bbb.org/local-bbb/bbb-of-the-tri-counties>

Greater Conejo Valley Chamber of Commerce
600 Hampshire Rd., Suite 200, Westlake Village, CA 91361
(805) 370.0035
conejochamber.org

LOCAL NEWSPAPER

Fictitious Name Publication:

The Acorn Newspaper is permitted to publish legal notices.
30423 Canwood Street, Suite 108, Agoura Hills, CA 91301
(818) 706-0266
Theacorn.com