

AGENDA
REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, June 28, 2023
6:00 p.m.

Please Click the Link Below to Join the Zoom Meeting:

<https://us02web.zoom.us/j/86890519820>

or

Go to: [Zoom.us/join](https://zoom.us/join) and Enter Meeting ID: 868 9051 9820

NOTE: The Agoura Hills City Council and City staff will be participating in this meeting in-person in the Council Chambers and the meeting will be broadcast to the public via remote video conferencing. Members of the public will have the opportunity to participate in-person in the Council Chambers or electronically via Zoom. Refer to “Public Participation” below.

WATCH THE MEETING (IN-PERSON, VIDEO CONFERENCE, OR ARCHIVED)

This meeting is being conducted in-person in the Council Chambers and by utilizing video conferencing and electronic means. To attend the meeting in-person, Council Chambers doors will open to the public at 5:30 p.m. To access the live meeting remotely from a PC, Mac, iPad, or Android device, use the Zoom meeting information above. The meeting may be viewed live online beginning at 6:00 p.m. When attendees join the live Zoom meeting, they are automatically muted and only have the options to view and listen to the live meeting. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills City Council” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to agourahillscity.org and click on the “Watch Meetings Online” button.

PUBLIC PARTICIPATION (PUBLIC COMMENT)

Option A: To provide public comment in-person in the Council Chambers

Members of the public have the opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk. Please silence all cell phones and other electronic devices during the meeting.

Option B: To provide public comment by video conference (Zoom)

1. If attending the meeting virtually (Zoom), submit written public comments prior to the meeting
The public has an opportunity to submit written public comments by email; any comments submitted via text or social media will not be accepted. To ensure the City Council has the opportunity to review and/or consider information prior to the live meeting, **please identify the Agenda item number in the email subject line and submit your written public comments by email to comments@agourahillscity.org by 4:00 p.m. on the meeting date.** Public comments provided via email will be distributed to the City Council prior to the City Council meeting and posted on the City’s website. Public comments are not read into the record. Please note: any public comments received after 4:00 p.m. on the meeting day will not be considered as part of the City Council’s deliberations nor entered into the official record. However, the public may participate by providing live public comment at the meeting via Zoom (see below).

2. If attending the meeting virtually, live public comments may be received via Zoom (audio only)
During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. **To provide public comment live at the meeting, access the meeting remotely via Zoom (see link above). To request to speak during public comment, please click the “Raise Hand” button on the Zoom toolbar.** Speaker must be present when called to speak; staff will announce the speaker’s name, as listed on Zoom, and unmute the microphone to speak (audio only). Prior to speaking, state first and last name and provide city of residence for the record. The microphone will be muted by staff when three (3) minutes have expired.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Chris Anstead
Mayor Pro Tem Illece Buckley Weber
Councilmember Deborah Klein Lopez
Councilmember Penny Sylvester
Councilmember Jeremy Wolf

REPORT OF CLOSED SESSION

APPROVAL OF AGENDA

PRESENTATIONS

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Greater Conejo Valley Chamber of Commerce Update

Las Virgenes/Malibu Council of Governments Update

(City Council and Staff)

PUBLIC COMMENTS

*(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. **Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.**)*

CONSENT CALENDAR

*(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. **Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.**)*

1. Approve Minutes of the Special City Council Budget Workshop of June 14, 2023

STAFF REFERENCE: CITY CLERK RODRIGUES

2. Approve Minutes of the Regular City Council Meeting of June 14, 2023

STAFF REFERENCE: CITY CLERK RODRIGUES

3. Approve Demand Warrant Register No. 894

STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN

CONSENT CALENDAR, continued -

4. Approve Treasurer's Report for May 2023

STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN
5. Approve First Amendment to Agreement for Consultant Services, with MDG Associates, Inc., Related to the U.S. Department of Housing and Urban Development (HUD) Community Project Funding Grant for the Agoura Hills / Calabasas Community Center Rehabilitation Project

STAFF REFERENCES: ADMINISTRATIVE ANALYST TREICHLER
DEPUTY CITY MANAGER CELAYA
6. Approve Eighth Amendment to Agreement for Consultant Services, with ECS Imaging, Inc., for Electronic Document Imaging (Scanning) and Indexing Services

STAFF REFERENCE: CITY CLERK RODRIGUES
7. Approve Second Amendment to the Memorandum of Understanding, with the County of Los Angeles, Los Angeles Flood Control District, and the Cities of Calabasas, Hidden Hills, and Westlake Village, for the Malibu Creek Watershed Coordinated Integrated Monitoring Program

STAFF REFERENCE: PUBLIC WORKS DIRECTOR/CITY ENGINEER FORTE
8. Approve Agreement for Consultant Services, with RMG Communications, for Strategic Communications, Media, and Public Relations Services

STAFF REFERENCE: ASSISTANT CITY MANAGER ADEVA
9. Approve Agreement for Consultant Services, with Solid Waste Solutions, Inc., for Ongoing Recycling and Solid Waste Program Consulting Services

STAFF REFERENCE: DEPUTY CITY MANAGER CELAYA
10. Approve Rejection of Claim for Damages – Marina Tismansky c/o Mercury Insurance

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA
ADMINISTRATIVE ANALYST BIRD
11. Adopt **Resolution No. 23-2036**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-24 AND DELEGATING AUTHORITY TO THE CITY TREASURERE TO INVEST AND REINVEST CITY FUNDS

STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN

CONSENT CALENDAR, continued -

12. Adopt **Ordinance No. 23-470**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) OF THE AGOURA HILLS MUNICIPAL CODE TO MODIFY CHAPTER 3 (COMMERCIAL DISTRICTS) AND CHAPTER 6 (REGULATORY PROVISIONS) TO ADD PROVISIONS TO THE OUTDOOR DINING DESIGN AND OPERATIONAL STANDARDS AND AMEND THE OFF-STREET PARKING PROVISIONS TO ALLOW OUTDOOR DINING OPPORTUNITIES AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
PRINCIPAL PLANNER CLEAVENGER

(BUDGET) DISCUSSION / ACTION

(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

13. Discussion to Consider the:

Adoption of **Resolution No. 23-2037**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 6% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR FULL-TIME EMPLOYEES, INCREASING THE CITY'S MATCHING CONTRIBUTION TO THE DEFERRED COMPENSATION PLAN TO A DOLLAR-FOR-DOLLAR MATCH NOT TO EXCEED ONE HUNDRED DOLLARS (\$100.00) PER PAY PERIOD, ESTABLISHING THE POSITION OF HUMAN RESOURCES MANAGER, APPROVING THE CLASSIFICATION SPECIFICATION AND SETTING THE SALARY RANGE, and

Adoption of **Resolution No. 23-2038**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR COUNCILMEMBERS, and

Approval of the Third Amendment to the City Manager's Employment Agreement and the City Manager's Performance Bonus

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA
ADMINISTRATIVE ANALYST BIRD

(BUDGET) PUBLIC HEARING

(This section is reserved for persons wishing to address items listed under Public Hearing. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

14. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 23-2039**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2023-24 APPROPRIATIONS LIMITATIONS and the Adoption of **Resolution No. 23-2040**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-24, INCLUDING FISCAL YEAR 2023-24 APPROPRIATIONS, APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2024-25, AND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2022-23 ANNUAL BUDGET AND ADOPTING CITYWIDE GOALS FOR FISCAL YEARS 2023-24 AND 2024-25

STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN

PUBLIC HEARING / ORDINANCE

(This section is reserved for persons wishing to address items listed under Public Hearing / Ordinance. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

15. Conduct a Public Hearing, Waive Full Reading, and Introduce **Ordinance No. 23-471**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) AND ARTICLE X (SUBDIVISIONS) OF THE AGOURA HILLS MUNICIPAL CODE TO ESTABLISH A MINISTERIAL PERMIT PROCESS FOR QUALIFYING SINGLE-FAMILY RESIDENCES, DUPLEXES, AND URBAN LOT SPLITS, AND TO ESTABLISH OBJECTIVE ZONING, DESIGN, AND SUBDIVISION STANDARDS CONSISTENT WITH STATE LAW ENACTED BY SENATE BILL 9

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
SENIOR PLANNER NESOVIC

DISCUSSION / ACTION

(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

16. Discussion to Consider Contract Renewal with the Greater Conejo Valley Chamber of Commerce

STAFF REFERENCE: ASSISTANT CITY MANAGER ADEVA

DISCUSSION / ACTION, continued -

17. Discussion Regarding Update on Involuntary Deputy Rotation Plan and Consideration of Approval of a Letter of Concern Regarding the Involuntary Deputy Rotation Plan as Outlined in the Report and Recommendations of the Special Counsel to the Sheriff Civilian Oversight Commission Regarding Deputy Gangs and Deputy Cliques in the Los Angeles County Sheriff's Department

STAFF REFERENCE: ASSISTANT CITY MANAGER ADEVA

COUNCIL, STAFF COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council will be held at 6:00 p.m., on Wednesday, July 12, 2023, in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.

Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at agourahillscity.org and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.

The telecast of the Wednesday, June 28, 2023, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.