

**AGENDA**  
**REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)**  
**AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, July 12, 2023**  
**6:00 p.m.**

Please Click the Link Below to Join the Zoom Meeting:

<https://us02web.zoom.us/j/89525314975>

or

Go to: [Zoom.us/join](https://zoom.us/join) and Enter Meeting ID: 895 2531 4975

**NOTE:** The Agoura Hills City Council and City staff will be participating in this meeting in-person in the Council Chambers and the meeting will be broadcast to the public via remote video conferencing. Members of the public will have the opportunity to participate in-person in the Council Chambers or electronically via Zoom. Refer to “Public Participation” below.

**WATCH THE MEETING (IN-PERSON, VIDEO CONFERENCE, OR ARCHIVED)**

This meeting is being conducted in-person in the Council Chambers and by utilizing video conferencing and electronic means. To attend the meeting in-person, Council Chambers doors will open to the public at 5:30 p.m. To access the live meeting remotely from a PC, Mac, iPad, or Android device, use the Zoom meeting information above. The meeting may be viewed live online beginning at 6:00 p.m. When attendees join the live Zoom meeting, they are automatically muted and only have the options to view and listen to the live meeting. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills City Council” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to [agourahillscity.org](http://agourahillscity.org) and click on the “Watch Meetings Online” button.

**PUBLIC PARTICIPATION (PUBLIC COMMENT)**

**Option A: To provide public comment in-person in the Council Chambers**

Members of the public have the opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk. Please silence all cell phones and other electronic devices during the meeting.

**Option B: To provide public comment by video conference (Zoom)**

**1. If attending the meeting virtually (Zoom), submit written public comments prior to the meeting**  
The public has an opportunity to submit written public comments by email; any comments submitted via text or social media will not be accepted. To ensure the City Council has the opportunity to review and/or consider information prior to the live meeting, **please identify the Agenda item number in the email subject line and submit your written public comments by email to [comments@agourahillscity.org](mailto:comments@agourahillscity.org) by 4:00 p.m. on the meeting date.** Public comments provided via email will be distributed to the City Council prior to the City Council meeting and posted on the City’s website. Public comments are not read into the record. Please note: any public comments received after 4:00 p.m. on the meeting day will not be considered as part of the City Council’s deliberations nor entered into the official record. However, the public may participate by providing live public comment at the meeting via Zoom (see below).

**2. If attending the meeting virtually, live public comments may be received via Zoom (audio only)**  
During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. **To provide public comment live at the meeting, access the meeting remotely via Zoom (see link above). To request to speak during public comment, please click the “Raise Hand” button on the Zoom toolbar.** Speaker must be present when called to speak; staff will announce the speaker’s name, as listed on Zoom, and unmute the microphone to speak (audio only). Prior to speaking, state first and last name and provide city of residence for the record. The microphone will be muted by staff when three (3) minutes have expired.

## **CALL TO ORDER**

## **PLEDGE OF ALLEGIANCE**

## **ROLL CALL**

Mayor Chris Anstead  
Mayor Pro Tem Illece Buckley Weber  
Councilmember Deborah Klein Lopez  
Councilmember Penny Sylvester  
Councilmember Jeremy Wolf

## **REPORT OF CLOSED SESSION**

## **APPROVAL OF AGENDA**

## **PRESENTATIONS**

Presentation from California Association of Public Information Officials (CAPIO)

## **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

One City, One Book Update – Community Services  
(*City Council and Staff*)

## **PUBLIC COMMENTS**

*(This section is reserved for persons wishing to address items **not** listed on the Agenda that are under the subject matter jurisdiction of the City Council. Please refer to “Public Participation” above for full details on how to submit written public comments or speak under this category.)*

## **CONSENT CALENDAR**

*(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. Please refer to “Public Participation” above for full details on how to submit written public comments or speak under this category.)*

1. Approve Minutes of the Regular City Council Meeting of June 28, 2023  
STAFF REFERENCE: CITY CLERK RODRIGUES
2. Approve Demand Warrant Register No. 895  
STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN
3. Approve Rejection of Bids for Fiscal Year 2023-24 Annual Concrete Repair Project; NIB 23-02  
STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

**CONSENT CALENDAR, continued -**

4. Approve Award of Contract for Design Professional Consultant Services, with Rincon Consultants, Inc., to Provide the Environmental Document for the Bicycle Master Plan, Vehicle Miles Traveled Mitigation Exchanges and Banking Program, and Updates to the Mobility Section of the General Plan Infrastructure and Community Services Element

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

5. Approve First Amendment to Agreement for Consultant Services, with Kimley-Horn & Associates, Inc., for Professional Engineering Services

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

6. Approve Agreement for Contractor Services, with Agoura Pony Baseball, for Improvements and Use of Recreational Facilities at Forest Cove Park and Old Agoura Park

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES BRINK

7. Approve Agreement for Contractor Services, with All City Management, Inc., for Crossing Guard Services

STAFF REFERENCE: ADMINISTRATIVE ANALYST TREICHLER

8. Approve Agreement for Contractor Services, with USA Waste of California, Inc., DBA Enviroserv, to Perform Used Oil and Household Hazardous Waste Collection Events

STAFF REFERENCE: DEPUTY CITY MANAGER CELAYA

9. Approve Tennis Court Facilities Joint Use Termination Agreement, with the Las Virgenes Unified School District, for Use of the Tennis Courts at Agoura High School

STAFF REFERENCE: DIRECTOR OF COMMUNITY SERVICES BRINK

10. Approve: 1) Use and Maintenance Agreement (PD 687 Line A, PD 687 Line H, & PD 736 Line J), 2) Use and Maintenance Agreement (PD 1583 Line D, PD 1378 Line A & PD 1025 Line A), and 3) Use and Maintenance Agreement (MTD 1694 Line A, MTC 1694 Line B, PD 1847 Line A, & PD 641 Line D), with the Los Angeles County Flood Control District for the Dry Weather Diversion Project

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

**CONSENT CALENDAR, continued -**

11. Adopt **Resolution No. 23-2041**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING THE POSITION OF COMMUNICATIONS MANAGER, APPROVING THE CLASSIFICATION SPECIFICATION, AND SETTING THE SALARY RANGE

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
HUMAN RESOURCES MANAGER BIRD

12. Adopt **Resolution No. 23-2042**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE EMPLOYEE HANDBOOK AS AMENDED

STAFF REFERENCES: ASSISTANT CITY MANAGER ADEVA  
HUMAN RESOURCES MANAGER BIRD

13. Adopt **Resolution No. 23-2043**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PROGRAM

STAFF REFERENCE: ADMINISTRATIVE ANALYST TREICHLER

14. Adopt **Ordinance No. 23-471**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) AND ARTICLE X (SUBDIVISIONS) OF THE AGOURA HILLS MUNICIPAL CODE TO ESTABLISH A MINISTERIAL PERMIT PROCESS FOR QUALIFYING SINGLE-FAMILY RESIDENCES, DUPLEXES, AND URBAN LOT SPLITS, AND TO ESTABLISH OBJECTIVE ZONING, DESIGN, AND SUBDIVISION STANDARDS CONSISTENT WITH STATE LAW ENACTED BY SENATE BILL 9

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS  
SENIOR PLANNER NESOVIC

**DISCUSSION / ACTION**

*(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)*

15. Discussion to Consider and Provide Feedback on the Aesthetic Character of the Agoura Hills Linear Park and Greenway Project, Approve Use Agreement No. 23-36 with the Los Angeles County Flood Control District, and Receive a Project Status Update

STAFF REFERENCE: DIRECTOR OF PUBLIC WORKS/CITY ENGINEER FORTE

## **COUNCIL, STAFF COMMENTS**

### **ADJOURNMENT**

The Regular Meeting of July 26, 2023, has been canceled. The next Regular Meeting of the City Council will be held at 6:00 p.m., on Wednesday, August 9, 2023, in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

The Regular Meeting of the City Council for July 26, 2023, has been canceled.  
The next Regular City Council Meeting is scheduled for August 9, 2023.

*In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.*

*Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at [agourahillscity.org](http://agourahillscity.org) and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.*

*The telecast of the Wednesday, July 12, 2023, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.*