

MINUTES
REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, June 28, 2023
6:00 p.m.

The City Council meeting was called to order at 6:00 p.m. by Mayor Anstead.

The Pledge of Allegiance was led by Councilmember Buckley Weber.

Councilmember Lopez made the following announcement:

“This is Councilmember Deborah Klein Lopez. Pursuant to AB 2449, which allows teleconferencing in certain limited circumstances, I am stating the basis of my remote participation request for just cause is I have a contagious illness. There are zero individuals 18 years of age or older present in the room with me at my remote location and I will be participating remotely this evening with my video camera on and microphone when deliberating. Thank you.”

Present were: Mayor Chris Anstead, Mayor Pro Tem Illece Buckley Weber, Councilmember Deborah Klein Lopez (*remote participation*), Councilmember Penny Sylvester, and Councilmember Jeremy Wolf.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Celaya, Management Analyst Amber Victoria, Administrative Analyst Celeste Bird, Administrative Analyst John Treichler, Media Analyst Ericka Diaz, Administrative Assistant Michele Hubbs, Community Development Director Denice Thomas, Senior Planner Robby Nesovic, Director of Public Works/City Engineer Jessica Forte, Director of Finance Christy Truelsen, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

City Attorney Lee reported on the two (2) City Council Closed Session items pursuant to Government Code Sections 54956.9 (Paragraph (1) of Subdivision (d)) and the one (1) item pursuant to Government Code Section 54956.8. The City Council considered the items, direction was given to staff, and no reportable action was taken.

APPROVAL OF AGENDA

ACTION: Councilmember Sylvester moved to approve the Agenda, as presented. Mayor Pro Tem Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

PRESENTATIONS

There were no presentations.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Greater Conejo Valley Chamber of Commerce President/CEO, Danielle Borja, provided a Chamber Update.

Councilmember Sylvester provided a Las Virgenes/Malibu Council of Governments Update.

Mayor Pro Tem Buckley Weber reported that, as Vice Chair on the Environmental Policy Committee for CalCities, she attended the first in-person meeting in June and, upon receiving guidance from City staff regarding her ability to vote pursuant to the City's legislative platform, she voted against AB 460 and AB 1337, as both of these bills would take away local control and give control to the State Water Resources Board, however, the Committee approved supporting AB 460 and took a neutral position on AB 1337.

Councilmember Wolf reported that AB 460 was pulled by the author yesterday and would not be getting a hearing and AB 1337 would be getting a hearing on July 10, 2023.

PUBLIC COMMENTS

The following person(s) provided in-person live testimony:

Gary Hartung, Thousand Oaks

CONSENT CALENDAR

There were no public comments.

ACTION: Councilmember Sylvester moved to approve Consent Calendar Item Nos. 1-12, as presented. Mayor Pro Tem Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

1. Approve Minutes of the Special City Council Budget Workshop of June 14, 2023
2. Approve Minutes of the Regular City Council Meeting of June 14, 2023
3. Approve Demand Warrant Register No. 894
4. Approve Treasurer's Report for May 2023
5. Approve First Amendment to Agreement for Consultant Services, with MDG Associates, Inc., Related to the U.S. Department of Housing and Urban Development (HUD) Community Project Funding Grant for the Agoura Hills / Calabasas Community Center Rehabilitation Project
6. Approve Eighth Amendment to Agreement for Consultant Services, with ECS Imaging, Inc., for Electronic Document Imaging (Scanning) and Indexing Services
7. Approve Second Amendment to the Memorandum of Understanding, with the County of Los Angeles, Los Angeles Flood Control District, and the Cities of Calabasas, Hidden Hills, and Westlake Village, for the Malibu Creek Watershed Coordinated Integrated Monitoring Program
8. Approve Agreement for Consultant Services, with RMG Communications, for Strategic Communications, Media, and Public Relations Services
9. Approve Agreement for Consultant Services, with Solid Waste Solutions, Inc., for Ongoing Recycling and Solid Waste Program Consulting Services
10. Approve Rejection of Claim for Damages – Marina Tismansky c/o Mercury Insurance
11. Adopt **Resolution No. 23-2036**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-24 AND DELEGATING AUTHORITY TO THE CITY TREASURERE TO INVEST AND REINVEST CITY FUNDS
12. Adopt **Ordinance No. 23-470**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) OF THE AGOURA HILLS MUNICIPAL CODE TO MODIFY CHAPTER 3 (COMMERCIAL DISTRICTS) AND

CHAPTER 6 (REGULATORY PROVISIONS) TO ADD PROVISIONS TO THE OUTDOOR DINING DESIGN AND OPERATIONAL STANDARDS AND AMEND THE OFF-STREET PARKING PROVISIONS TO ALLOW OUTDOOR DINING OPPORTUNITIES AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

(BUDGET) DISCUSSION / ACTION

13. Discussion to Consider the:

- A. Adoption of **Resolution No. 23-2037**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY SETTING SALARY RANGES FOR CITY EMPLOYEES TO INCLUDE A 6% COLA RATE INCREASE, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR FULL-TIME EMPLOYEES, INCREASING THE CITY'S MATCHING CONTRIBUTION TO THE DEFERRED COMPENSATION PLAN TO A DOLLAR-FOR-DOLLAR MATCH NOT TO EXCEED ONE HUNDRED DOLLARS (\$100.00) PER PAY PERIOD, ESTABLISHING THE POSITION OF HUMAN RESOURCES MANAGER, APPROVING THE CLASSIFICATION SPECIFICATION AND SETTING THE SALARY RANGE, and
- B. Adoption of **Resolution No. 23-2038**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, INCREASING THE EMPLOYER CONTRIBUTION TO HEALTHCARE PREMIUMS FOR COUNCILMEMBERS, and
- C. Approval of the Third Amendment to the City Manager's Employment Agreement and the City Manager's Performance Bonus

Following presentation of the staff report, Mayor Anstead opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Anstead called for a motion and second to approve the staff recommendation and adopt **Resolution No. 23-2037** and **Resolution No. 23-2038**, and approve the Third Amendment to the City Manager's employment agreement and performance bonus.

ACTION: Mayor Pro Tem Buckley Weber moved to approve the staff recommendation. Councilmember Sylvester seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.
NOES: None.
ABSENT: None.

(BUDGET) PUBLIC HEARING

14. Conduct a Public Hearing to Consider the Adoption of **Resolution No. 23-2039**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING FISCAL YEAR 2023-24 APPROPRIATIONS LIMITATIONS and the Adoption of **Resolution No. 23-2040**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR 2023-24, INCLUDING FISCAL YEAR 2023-24 APPROPRIATIONS, APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2024-25, AND AUTHORIZING AMENDMENTS TO THE FISCAL YEAR 2022-23 ANNUAL BUDGET AND ADOPTING CITYWIDE GOALS FOR FISCAL YEARS 2023-24 AND 2024-25
Mayor Anstead opened the Public Hearing at 6:27 p.m.

Following presentation of the staff report, Mayor Anstead opened the floor for public comments.

There being no public comments, Mayor Anstead closed the Public Hearing at 6:31 p.m.

Following deliberations, Mayor Anstead called for a motion and second to approve the staff recommendation and adopt **Resolution No. 23-2039** and **Resolution No. 23-2040**.

ACTION: Councilmember Lopez moved to approve the staff recommendation. Councilmember Wolf seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.
NOES: None.
ABSENT: None.

PUBLIC HEARING / ORDINANCE

15. Conduct a Public Hearing, Waive Full Reading, and Introduce **Ordinance No. 23-471**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) AND ARTICLE X (SUBDIVISIONS) OF THE AGOURA HILLS MUNICIPAL CODE TO ESTABLISH A MINISTERIAL PERMIT PROCESS FOR QUALIFYING SINGLE-FAMILY RESIDENCES, DUPLEXES, AND

URBAN LOT SPLITS, AND TO ESTABLISH OBJECTIVE ZONING, DESIGN, AND SUBDIVISION STANDARDS CONSISTENT WITH STATE LAW ENACTED BY SENATE BILL 9

Mayor Anstead opened the Public Hearing at 6:36 p.m.

Following presentation of the staff report, and a question and answer period with staff, Mayor Anstead opened the floor for public comments.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

*George Colman, Old Agoura
Courtney Welch, Oakland, representing the California Housing Defense Fund
Jess Thomas, Agoura Hills, representing the Old Agoura Homeowners
Kathy Creech, Agoura Hills*

The following person(s) provided in-person live testimony:

Tara Farkash, Agoura Hills
Danny Farkash, Agoura Hills

There being no further public comments, Mayor Anstead closed the Public Hearing at 7:33 p.m.

Following deliberations, Mayor Anstead called for a motion and second to approve the staff recommendation and waive full reading and introduce **Ordinance No. 23-471**.

ACTION: Councilmember Wolf moved to approve the staff recommendation. Councilmember Sylvester seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

DISCUSSION / ACTION

16. Discussion to Consider Contract Renewal with the Greater Conejo Valley Chamber of Commerce

Following presentation of the staff report, by staff and Greater Conejo Valley Chamber of Commerce President/CEO Danielle Borja, and a question and answer period with the Chamber, Mayor Anstead opened the floor for public comments.

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.

*Leanne Alva, Agoura Hills, representing Change Escrow, Inc.
Ashlie Lohse, Agoura Hills, representing Homewood Suites by Hilton
Kim Cartaino, Agoura Hills, representing Sheraton Agoura Hills
Peter Lee, Agoura Hills, representing Tavern Tomoko/Ladyface Brewery*

There were no further public comments.

ACTION: Following deliberations, Councilmember Lopez moved to “*send the contract to the Chamber with the increase in price and the existing language in place.*” Mayor Pro Tem Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

17. Discussion Regarding Update on Involuntary Deputy Rotation Plan and Consideration of Approval of a Letter of Concern Regarding the Involuntary Deputy Rotation Plan as Outlined in the Report and Recommendations of the Special Counsel to the Sheriff Civilian Oversight Commission Regarding Deputy Gangs and Deputy Cliques in the Los Angeles County Sheriff’s Department

Following presentation of the staff report, and a question and answer period with staff, Mayor Anstead opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Anstead called for a motion and second to approve the staff recommendation to send a Letter of Concern to Sheriff Luna and copy Captain Seetoo on the letter.

ACTION: Councilmember Sylvester moved to approve the staff recommendation. Mayor Pro Tem Buckley Weber seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

COUNCIL, STAFF COMMENTS

Mayor Pro Tem Buckley Weber encouraged “*everyone to shop local to support our local businesses and bring in money for next year’s budget.*”

ADJOURNMENT

Mayor Anstead announced the next Regular Meeting of the City Council would be held at 6:00 p.m., on Wednesday, July 12, 2023, in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

ACTION: At 9:03 p.m., Councilmember Wolf moved to adjourn the meeting. Councilmember Sylvester seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSENT: None.

Kimberly M. Rodrigues, MPPA, MMC
City Clerk