

**MINUTES**  
**REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)**  
**AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, July 12, 2023**  
**6:00 p.m.**

The City Council meeting was called to order at 6:00 p.m. by Mayor Anstead.

The Pledge of Allegiance was led by Councilmember Wolf.

Present were: Mayor Chris Anstead, Mayor Pro Tem Illece Buckley Weber, Councilmember Deborah Klein Lopez, Councilmember Penny Sylvester, and Councilmember Jeremy Wolf.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Celaya, Human Resources Manager Celeste Bird, Administrative Analyst John Treichler, Media Analyst Ericka Diaz, Community Development Director Denice Thomas, Director of Public Works/City Engineer Jessica Forte, Senior Civil Engineer Charmaine Yambao, m6 Design Consultants Rachel Williams, Bob Woodward, and Masoud Mahmoud, Director of Finance Christy Truelsen, Director of Community Services Amy Brink, and Management Analyst/Recording Secretary Amber Victoria.

**REPORT OF CLOSED SESSION**

No Closed Session was held.

**APPROVAL OF AGENDA**

ACTION: Mayor Pro Tem Buckley Weber moved to approve the Agenda, as presented. Mayor Anstead seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**PRESENTATIONS**

California Association of Public Information Officials (CAPIO) President Lael Wageneck presented the CAPIO Epic Award of Distinction to the City of Agoura Hills.

## **INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Director of Community Services Brink thanked the One City, One Book Committee and announced the book selection for 2023 would be “Zev’s Los Angeles, A Political Memoir, from Boyle Heights to the Halls of Power” by author, and former County of Los Angeles Supervisor Zev Yaroslavsky (3<sup>rd</sup> Supervisorial District), reported an evening with the author and book signing was scheduled for Thursday, October 26, 2023, at 6:00 p.m., at the Agoura Hills Recreation and Event Center, and students from an Agoura Hills elementary school will be scheduled this fall with Mayor Anstead at the Agoura Hills Library for the “READ with the Mayor” event that will include a tour of City Hall.

### **PUBLIC COMMENTS**

*Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.*

*Rae Gruelich, Agoura Hills, representing PRISSM*

The following person(s) provided in-person live testimony:

*Jim Bukowski, Agoura Hills*

The following person(s) provided live testimony (via Zoom):

*Rae Gruelich, Agoura Hills, representing PRISSM*

### **CONSENT CALENDAR**

*Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.*

*Courtney Welch and Dylan Casey, Oakland, representing CalHDF*

#### **Mayor Pro Tem Buckley made the following announcement regarding Item No. 1:**

*“I’d like to request a correction to the minutes for Item No. 1 on the Consent Calendar. At the June 28, Regular City Council Meeting, under Intergovernmental, Special Purpose Committee, & Departmental Reports, I reported out on the action that was taken at the Environmental Policy Committee meeting for CalCities regarding AB 460 and AB 1337. To clarify the vote that occurred, I would like to make a correction to the minutes on Item No. 1, Page 2, and strike out the third paragraph in its entirety and replace with the following paragraph, which I will read as follows:*

*Mayor Pro Tem Buckley Weber reported that she attended the first in-person meeting of the Environmental Policy Committee for CalCities in June and the Committee was asked by CalCities to take a position on AB 460*

*and AB 1337. As the Vice Chair of the Committee, and, as both of these bills would take away local control and give control to the State Water Resources Board, she reached out to, and received guidance from City staff regarding her ability to vote pursuant to the City's legislative platform. Although the Environmental Policy Committee for CalCities approved supporting AB 460, she voted against it. With regards to AB 1337, Mayor Pro Tem Buckley Weber joined the Committee in taking a neutral position on AB 1337.*

*Thank you for your consideration, with this correction to Item No. 1, and I would respectfully request, the City Council approve the Consent Calendar, as amended."*

**ACTION:** Councilmember Sylvester moved to approve Consent Calendar Item No. 1, as amended, and Nos. 2-14, as presented. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** None.

1. Approve Minutes of the Regular City Council Meeting of June 28, 2023
2. Approve Demand Warrant Register No. 895
3. Approve Rejection of Bids for Fiscal Year 2023-24 Annual Concrete Repair Project; NIB 23-02
4. Approve Award of Contract for Design Professional Consultant Services, with Rincon Consultants, Inc., to Provide the Environmental Document for the Bicycle Master Plan, Vehicle Miles Traveled Mitigation Exchanges and Banking Program, and Updates to the Mobility Section of the General Plan Infrastructure and Community Services Element
5. Approve First Amendment to Agreement for Consultant Services, with Kimley-Horn & Associates, Inc., for Professional Engineering Services
6. Approve Agreement for Contractor Services, with Agoura Pony Baseball, for Improvements and Use of Recreational Facilities at Forest Cove Park and Old Agoura Park
7. Approve Agreement for Contractor Services, with All City Management, Inc., for Crossing Guard Services

8. Approve Agreement for Contractor Services, with USA Waste of California, Inc., DBA Enviroserv, to Perform Used Oil and Household Hazardous Waste Collection Events
9. Approve Tennis Court Facilities Joint Use Termination Agreement, with the Las Virgenes Unified School District, for Use of the Tennis Courts at Agoura High School
10. Approve: 1) Use and Maintenance Agreement (PD 687 Line A, PD 687 Line H, & PD 736 Line J), 2) Use and Maintenance Agreement (PD 1583 Line D, PD 1378 Line A & PD 1025 Line A), and 3) Use and Maintenance Agreement (MTD 1694 Line A, MTC 1694 Line B, PD 1847 Line A, & PD 641 Line D), with the Los Angeles County Flood Control District for the Dry Weather Diversion Project
11. Adopt **Resolution No. 23-2041**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ESTABLISHING THE POSITION OF COMMUNICATIONS MANAGER, APPROVING THE CLASSIFICATION SPECIFICATION, AND SETTING THE SALARY RANGE
12. Adopt **Resolution No. 23-2042**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE EMPLOYEE HANDBOOK AS AMENDED
13. Adopt **Resolution No. 23-2043**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY PROGRAM
14. Adopt **Ordinance No. 23-471**; AN ORDINANCE OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING ARTICLE IX (ZONING) AND ARTICLE X (SUBDIVISIONS) OF THE AGOURA HILLS MUNICIPAL CODE TO ESTABLISH A MINISTERIAL PERMIT PROCESS FOR QUALIFYING SINGLE-FAMILY RESIDENCES, DUPLEXES, AND URBAN LOT SPLITS, AND TO ESTABLISH OBJECTIVE ZONING, DESIGN, AND SUBDIVISION STANDARDS CONSISTENT WITH STATE LAW ENACTED BY SENATE BILL 9

### **DISCUSSION / ACTION**

15. Discussion to Consider and Provide Feedback on the Aesthetic Character of the Agoura Hills Linear Park and Greenway Project, Approve Use Agreement No. 23-36 with the Los Angeles County Flood Control District, and Receive a Project Status Update

Following presentation of the staff report, and a question and answer period with staff, Mayor Anstead opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Anstead called for a motion and second to approve the staff recommendation with Council consensus for the following greenway aesthetic choices: 1) selection of the Overall Aesthetic – Alternative 1; 2) return with

concepts for at least having one arbor at the entrance way at Cornell Road; 3) the light pole having one light, instead of dual lights, and retaining pathway lighting; and, 4) change the project name to “Ladyface Greenway,” and to approve Use Agreement No. 23-36 with the Los Angeles County Flood Control District, and authorize the Mayor to execute the Use Agreement.

**ACTION:** Mayor Pro Tem Buckley Weber moved to approve the staff recommendation. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** None.

### **COUNCIL, STAFF COMMENTS**

Councilmember Wolf spoke about the Ladyface Greenway project and how it would improve water quality, biodiversity, and walkability, and thanked the Public Works Subcommittee and staff for their work on the project.

Councilmember Sylvester requested clarification that no general funds were being used for the project; it was being funded by grants. City Manager Hamburger confirmed grant funding was being used for the project.

Mayor Pro Tem Buckley Weber thanked everyone for their input on the project.

Councilmember Sylvester spoke about, and expressed her appreciation for, the Movie in the Park and the Concert in the Park (with the laser show) events held over the weekend.

### **ADJOURNMENT**

Mayor Anstead announced the Regular Meeting of July 26, 2023, was canceled and the next Regular Meeting of the City Council would be held at 6:00 p.m., on Wednesday, August 9, 2023, in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

**ACTION:** At 7:54 p.m., Councilmember Sylvester moved to adjourn the meeting. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Anstead, Mayor Pro Tem Buckley Weber, and Councilmembers Lopez, Sylvester, and Wolf.

**NOES:** None.

**ABSTAIN:** None.

ABSENT: None.

Amber Victoria, Management Analyst/Recording Secretary  
Minutes prepared by Kimberly M. Rodrigues, MPPA, MMC, City Clerk

The Regular Meeting of the City Council for July 26, 2023, is canceled.  
The next Regular City Council Meeting is scheduled for August 9, 2023.