

AGENDA
REGULAR MEETING (IN-PERSON AND VIDEO CONFERENCE)
AGOURA HILLS CITY COUNCIL
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, August 23, 2023
6:00 p.m.

Please Click the Link Below to Join the Zoom Meeting:

<https://us02web.zoom.us/j/87352401839>

or

Go to: [Zoom.us/join](https://zoom.us/join) and Enter Meeting ID: 873 5240 1839

NOTE: The Agoura Hills City Council and City staff will be participating in this meeting in-person in the Council Chambers and the meeting will be broadcast to the public via remote video conferencing. Members of the public will have the opportunity to participate in-person in the Council Chambers or electronically via Zoom. Refer to “Public Participation” below.

WATCH THE MEETING (IN-PERSON, VIDEO CONFERENCE, OR ARCHIVED)

This meeting is being conducted in-person in the Council Chambers and by utilizing video conferencing and electronic means. To attend the meeting in-person, Council Chambers doors will open to the public at 5:30 p.m. To access the live meeting remotely from a PC, Mac, iPad, or Android device, use the Zoom meeting information above. The meeting may be viewed live online beginning at 6:00 p.m. When attendees join the live Zoom meeting, they are automatically muted and only have the options to view and listen to the live meeting. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills City Council” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to agourahillscity.org and click on the “Watch Meetings Online” button.

PUBLIC PARTICIPATION (PUBLIC COMMENT)

Option A: To provide public comment in-person in the Council Chambers

Members of the public have the opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the City Clerk prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the City Clerk. Please silence all cell phones and other electronic devices during the meeting.

Option B: To provide public comment by video conference (Zoom)

1. If attending the meeting virtually (Zoom), submit written public comments prior to the meeting
The public has an opportunity to submit written public comments by email; any comments submitted via text or social media will not be accepted. To ensure the City Council has the opportunity to review and/or consider information prior to the live meeting, **please identify the Agenda item number in the email subject line and submit your written public comments by email to comments@agourahillscity.org by 4:00 p.m. on the meeting date.** Public comments provided via email will be distributed to the City Council prior to the City Council meeting and posted on the City’s website. Public comments are not read into the record. Please note: any public comments received after 4:00 p.m. on the meeting day will not be considered as part of the City Council’s deliberations nor entered into the official record. However, the public may participate by providing live public comment at the meeting via Zoom (see below).

2. If attending the meeting virtually, live public comments may be received via Zoom (audio only)
During the meeting, there will be an opportunity for the public to speak. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. **To provide public comment live at the meeting, access the meeting remotely via Zoom (see link above). To request to speak during public comment, please click the “Raise Hand” button on the Zoom toolbar.** Speaker must be present when called to speak; staff will announce the speaker’s name, as listed on Zoom, and unmute the microphone to speak (audio only). Prior to speaking, state first and last name and provide city of residence for the record. The microphone will be muted by staff when three (3) minutes have expired.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Mayor Chris Anstead
Mayor Pro Tem Illece Buckley Weber
Councilmember Deborah Klein Lopez
Councilmember Penny Sylvester
Councilmember Jeremy Wolf

REPORT OF CLOSED SESSION

APPROVAL OF AGENDA

PRESENTATIONS

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Reyes Adobe Days Update – Community Services
(City Council and Staff)

PUBLIC COMMENTS

(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the City Council. Please refer to “Public Participation” above for full details on how to submit written public comments or speak under this category.)

CONSENT CALENDAR

(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the City Council, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. Please refer to “Public Participation” above for full details on how to submit written public comments or speak under this category.)

1. Approve Minutes of the Regular City Council Meeting of August 9, 2023
STAFF REFERENCE: CITY CLERK RODRIGUES
2. Approve Demand Warrant Register No. 897
STAFF REFERENCE: DIRECTOR OF FINANCE TRUELSEN
3. Approve Award of Contract, to Waisman Construction, Inc., for the Agoura Hills/Calabasas Community Center Improvements Project, HUD No. B-22-CP-CA-0141; NIB #23-03
STAFF REFERENCES: ADMINISTRATIVE ANALYST TREICHLER
DIRECTOR OF COMMUNITY SERVICES BRINK

CONSENT CALENDAR, continued -

4. Approve Agreement for Consultant Services, with Dapeer, Rosenblit & Litvak, LLP, for City Prosecuting Services for Fiscal Years 2023-24 and 2024-25

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
PRINCIPAL PLANNER CLEAVENGER

5. Approve Intergovernmental Agreement, with South Central Planning and Development Commission (SCPDC), for SCPDC Software License and Service Agreement to Implement the MyGovernmentOnline (MGO) Permitting System

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
BUILDING OFFICIAL QUACH

6. Approve Agreement for Consultant Services, with Turbo Data Systems, Inc., for Administrative Citation Processing and Collection Services for Fiscal Years 2023-24 and 2024-25

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
PRINCIPAL PLANNER CLEAVENGER

PUBLIC HEARING / ORDINANCE

(This section is reserved for persons wishing to address items listed under Public Hearing / Ordinance. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

7. Conduct a Public Hearing, Waive Full Reading, and Introduce **Ordinance No. 23-472**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE FOLLOWING PROVISIONS OF ARTICLE IX (ZONING) OF THE AGOURA HILLS MUNICIPAL CODE: 1) VARIOUS SIGN-RELATED DEFINITIONS IN CHAPTER 1 (INTRODUCTION); 2) DIVISION 5 (SIGN REGULATIONS) IN CHAPTER 6 (REGULATORY PROVISIONS); 3) SECTION 9676.2 (APPLICATION PROCEDURES) AND SECTION 9676.7 (VARIANCE OR MODIFICATION RELATING TO USES AMORTIZED PURSUANT TO THIS CODE) FOR VARIANCES AND MODIFICATIONS IN CHAPTER 6 (REGULATORY PROVISIONS); AND 4) SECTION 9804.2 (PLANNING COMMISSION PUBLIC HEARING) AND SECTION 9804.3 (ZONING ADMINISTRATOR PUBLIC HEARINGS) IN CHAPTER 8 (ADMINISTRATION) AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
PLANNING CONSULTANT PARKER-BOZYLINSKI

ORDINANCE / ACTION

(This section is reserved for persons wishing to address items listed under Ordinance / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

8. Waive Full Reading and Introduce **Ordinance No. 22-473**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING BY REFERENCE AND AMENDING THE 2023 EDITION OF THE LOS ANGELES COUNTY FIRE CODE, AMENDING THE 2022 CALIFORNIA BUILDING CODE, AND AMENDING ARTICLE III AND ARTICLE VIII OF THE AGOURA HILLS MUNICIPAL CODE; and Set a Public Hearing for September 13, 2023

STAFF REFERENCES: COMMUNITY DEVELOPMENT DIRECTOR THOMAS
BUILDING OFFICIAL QUACH

DISCUSSION / ACTION

(This section is reserved for persons wishing to address items listed under Discussion / Action. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

9. Discussion to Consider the Adoption of **Resolution No. 23-2044**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADOPTING THE UPDATED ANNUAL INVESTMENT POLICY FOR FISCAL YEAR 2023-24 AND DELEGATING AUTHORITY TO THE CITY TREASURER TO INVEST AND REINVEST CITY FUNDS, AND RESCINDING RESOLUTION NO. 23-2036

STAFF REFERENCES: DIRECTOR OF FINANCE TRUELSEN
FINANCE MANAGER CHO

COUNCIL, STAFF COMMENTS

ADJOURNMENT

The next Regular Meeting of the City Council will be held at 6:00 p.m., on Wednesday, September 13, 2023, in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers or by remote video conferencing (Zoom).

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.

Copies of staff reports or other written documentation, relating to each item of business described in this Agenda, are posted to the City's website at agourahillscity.org and are on file in the office of City Clerk Kimberly M. Rodrigues, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California, 91301.

The telecast of the Wednesday, August 23, 2023, Regular City Council Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled City Council meeting. The broadcast schedule is as follows: M-10am; T-3pm; W-10am; Th-7pm; F-10am; S-3pm; and Su-7pm.