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|  <p><b>CITY OF</b><br/><b>AGOURA HILLS</b></p> | <p align="center"><b>CITY OF AGOURA<br/>HILLS</b></p> <p align="center"><b>BUILDING &amp; SAFETY DIVISION</b><br/>30001 LADYFACE COURT<br/>AGOURA HILLS, CA 91301</p> | <p align="center"><b>EMAIL:</b><br/>Permits@AgouraHillsCity.org<br/><b>PHONE: (818) 597-7334</b><br/>www.AgouraHillsCity.org</p> |                                     |
| <p align="center"><b>DEMOLITION PERMIT GUIDELINES</b></p>  |   | <p align="center"><b>OP-05</b></p>   | <p align="center"><b>3-1-23</b></p> |

1. The demolition of a structure requires a Building Permit.
2. A separate permit shall be obtained for each building or structure. The permit shall show the type of demolition procedure to be used.
  - Exception:
    - Single Family Dwellings and accessory buildings can be combined
3. Demolition permits may be issued with a notarized letter from the owner or a copy of the signed contract indicating that the contractor has been hired to perform the demolition to
  - a. a demolition contractor (Class C-21)
  - b. a general engineering contractor (Class A)
  - c. a licensed general contractor (Class B-1) if the structure to be demolished is a one-story and the contractor will perform both demo and new construction onsite. (Indicate on the demolition permit that the “Contractor will perform both demo and new construction onsite”)
4. Plan requirements:
  - a. Provide current survey with existing structures. The Site plan/Plot plan is acceptable if no apparent property line and is signed by a licensed architect or engineer.
  - b. Property dimensions, dimension and size of all structures to be demolished, adjacent streets and alleys, fences, walls
  - c. Clearly identify other site structures to remain or to be removed.
  - d. Provide standard BMP to include site construction fencing, dust control, tree protection,
5. The demo plan requires approval
  - a. Planning
  - b. Building Approvals: (Usually over the counter for non-historic structures)
6. Additional Approval/Permits
  - a. Building Safety - A separate permit is necessary for the capping off each utility and sewer connection
    - i) Plumbing Permit (BS): capping off existing plumbing lines
    - ii) Electrical Permit (BS)
  - b. Engineering - Approval by the Public Works Department shall be obtained prior to the issuance of a permit
    - i) In all cases where a protection fence or canopy must be constructed in the public way or where barricading a street, an "Encroachment Permit" shall be obtained from Public Works Department
    - ii) For any demolition work which removes the lateral support from a public way - when the wall that provides lateral support for a public way, and/or any of the building elements that stabilize the wall are being demolished.
  - c. A notification to the Air Quality Management District (AQMD) of the intent to demolish. All AQMD Rule 1403 submittals shall be completed online at:  
<http://www.aqmd.gov/home/regulations/compliance/asbestos-demolition-removal/r1403-web-app>
  - d. OSHA clearance is required for structures over 36’-0” or 3 stories in height.
  - e. Dig Alert Notification Notice
  - f. Only Permitted waste haulers are allowed to provide waste disposal and recycling services for construction and demolition projects within city limits.