

**MINUTES**  
**REGULAR MEETING OF THE**  
**AGOURA HILLS CITY COUNCIL**  
Civic Center – Council Chambers  
30001 Ladyface Court, Agoura Hills, California 91301  
**Wednesday, December 13, 2023**  
**6:00 p.m.**

The City Council meeting was called to order at 6:00 p.m. by Mayor Buckley Weber.

The Pledge of Allegiance was led by Cub Scout Pack 227.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Management Analyst Amber Victoria, Executive Assistant Michele Hubbs, Director of Community Development Denice Thomas, Director of Public Works/City Engineer Jessica Forte, Director of Finance Diego Ibañez, Director of Community Services Amy Brink, Management Analyst Stephanie Pozos, and City Clerk Kimberly M. Rodrigues.

**REPORT OF CLOSED SESSION**

No Closed Session was held.

**APPROVAL OF AGENDA**

ACTION: Councilmember Anstead moved to approve the Agenda, as presented. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead, Lopez, and Wolf.

NOES: None.

ABSTAIN: None.

ABSENT: None.

**PRESENTATIONS**

There were no presentations.

**INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS**

Mayor Buckley Weber provided a Santa Monica Mountains Conservancy Advisory Committee update.

## **PUBLIC COMMENTS**

*Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following person(s), forwarded to the City Council, and made available for public review.*

*Jonathan Hawes  
Katie Grant  
Malik Tariq Mahmood, Los Angeles*

The following person provided in-person live testimony:

Mark Urist, Agoura Hills

## **CONSENT CALENDAR**

There were no public comments.

**ACTION:** Mayor Pro Tem Sylvester moved to approve Consent Calendar Item Nos. 1-11, as presented. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead, Lopez, and Wolf.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** None.

1. Approve Demand Warrant Register No. 903
2. Approve Treasurer's Report for September 2023
3. Approve Treasurer's Report for October 2023
4. Approve Award of Agreement for Transit Services, with the City of Thousand Oaks, to Provide Paratransit Services (Dial-A-Ride)
5. Approve the First Amendment to the Agreement for Consultant Services, with Larry Walker Associates, Related to the Malibu Creek Watershed Coordinated Integrated Monitoring Program
6. Approve City Council 2024 Meeting Schedule
7. Approve Appointments by the Mayor to City Council Subcommittees and Ad Hoc Committees
8. Approve Appointments to Outside Agency Boards, Commissions, or Committees

9. Adopt **Resolution No. 23-2050**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY INCREASING THE RANGE OF THE ADMINISTRATIVE INTERN I, ADMINISTRATIVE INTERN II, INSTRUCTOR, OFFICE ASSISTANT, RECREATION LEADER I, RECREATION LEADER II, RECREATION SPECIALIST, AND SENIOR PROGRAM INSTRUCTOR, IN COMPLIANCE WITH THE 2024 CALIFORNIA MINIMUM WAGE INCREASE TO \$16.00 PER HOUR, EFFECTIVE DECEMBER 23, 2023
10. Adopt **Resolution No. 23-2051**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, APPROVING THE EMPLOYEE HANDBOOK AS AMENDED
11. Adopt **Ordinance No. 23-474**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, ADDING CHAPTER 12 (ELECTRONIC FILING OF CAMPAIGN DISCLOSURE STATEMENTS AND STATEMENTS OF ECONOMIC INTERESTS) TO ARTICLE II (ADMINISTRATION) OF THE AGOURA HILLS MUNICIPAL CODE

#### **PUBLIC HEARING / ORDINANCE**

12. Conduct a Public Hearing, Waive Full Reading, and Introduce **Ordinance No. 23-475**; AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING SECTION 9673.2 OF ARTICLE IX (ZONING) OF THE AGOURA HILLS MUNICIPAL CODE TO REQUIRE ISSUANCE OF A CONDITIONAL USE PERMIT WITHIN A SPECIFIED TIME PERIOD IF DELINEATED FINDINGS CAN BE MADE AND CODIFYING FACTORS TO BE UTILIZED IN CONSIDERING REQUIRED FINDINGS, AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

Mayor Buckley Weber opened the Public Hearing at 6:14 p.m.

Following presentation of the staff report, Mayor Buckley Weber opened the floor for public comments.

There being no public comments or further questions of staff, Mayor Buckley Weber closed the Public Hearing at 6:22 p.m.

Following deliberations, Mayor Buckley Weber called for a motion and second to approve the staff recommendation to waive full reading and introduce **Ordinance No. 23-475**.

**ACTION:** Councilmember Lopez moved to approve the staff recommendation. Councilmember Wolf seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead, Lopez, and Wolf.

NOES: None.

ABSTAIN: None.

ABSENT: None.

### **COUNCIL, STAFF COMMENTS**

Community Development Director Thomas announced the retirement of Principal Planner Jessica Cleavenger and the promotion of Senior Planner Robby Nesovic to the position.

Mayor Buckley Weber congratulated Principal Planner Nesovic on his appointment and Mayor Pro Tem Sylvester welcomed all the new staff members.

Each member of the City Council wished everyone a safe and happy holiday and thanked staff and the City Attorney for all their work over the past year.

Councilmember Lopez spoke about attending the Holiday Boutique at the Event Center and the Hanukkah Lighting by the Chabad at City Hall.

### **ADJOURNMENT**

Mayor Buckley Weber announced the Regular Meeting of the City Council for December 27, 2023, was canceled and the next Regular City Council Meeting would be held at 6:00 p.m., on Wednesday, January 10, 2024, in the Council Chambers of the Civic Center.

**ACTION:** At 6:32 p.m., Mayor Pro Tem Sylvester moved to adjourn the meeting. Councilmember Lopez seconded. The motion carried 5-0, by the following roll call vote:

**AYES:** Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead, Lopez, and Wolf.

**NOES:** None.

**ABSTAIN:** None.

**ABSENT:** None.

The Regular Meeting of the City Council for December 27, 2023, has been canceled.  
The next Regular City Council Meeting is scheduled for January 10, 2024.