

MINUTES
REGULAR MEETING
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, November 2, 2023
6:30 p.m.

The Planning Commission meeting was called to order at 6:30 p.m. by Chair Asuncion.

The Pledge of Allegiance was led by Commissioner Sharon.

Present were: Chair John R. Asuncion, Vice Chair Kate Anderson, Commissioner Jessica Reinhardt, Commissioner Morgan Roth, and Commissioner Brit Sharon.

Also Present were: Community Development Director Denice Thomas, Assistant City Attorney Travis M. Kaya, Principal Planner Jessica Cleavenger, Deputy City Manager Louis Celaya, Management Analyst Amber Victoria, and City Clerk/Recording Secretary Kimberly M. Rodrigues.

EXCUSED ABSENCE

ACTION: Commissioner Roth moved to excuse the absence of Commissioner Reinhardt. Vice Chair Anderson seconded. The motion carried 4-0, by the following roll call vote:

AYES: Chair Asuncion, Vice Chair Anderson, and Commissioners Roth and Sharon.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Reinhardt.

APPROVAL OF AGENDA

ACTION: Vice Chair Anderson moved to approve the Agenda, as presented. Commissioner Sharon seconded. The motion carried 4-0, by the following roll call vote:

AYES: Chair Asuncion, Vice Chair Anderson, and Commissioners Roth and Sharon.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Reinhardt.

PUBLIC COMMENTS

There were no public comments.

CONSENT CALENDAR

There were no public comments.

ACTION: Commissioner Roth moved to approve Consent Calendar Item No. 1, as presented. Commissioner Sharon seconded. The motion carried 4-0, by the following roll call vote:

AYES: Chair Asuncion, Vice Chair Anderson, and Commissioners Roth and Sharon.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Reinhardt.

1. Approve Minutes of the Regular Planning Commission Meeting of June 1, 2023

PUBLIC HEARING

2. **REQUEST:** Conduct a Public Hearing, adopting a resolution recommending the City Council adopt an ordinance amending Section 9673.2 of Article IX (Zoning) of the Agoura Hills Municipal Code to require issuance of a conditional use permit within a specified time period if delineated findings can be made, codifying factors to be utilized in considering required findings, and making a determination of exemption under the California Environmental Quality Act.

APPLICANT: City of Agoura Hills

CASE NO.: ZOA-2023-0010

LOCATION: Citywide

ENVIRONMENTAL DETERMINATION: Pursuant to Section 15061(b)(3) of the California Environmental Quality Act (CEQA), where it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA.

ZONING DESIGNATION: All Zoning Designations

GENERAL PLAN DESIGNATION: All General Plan Designations

RECOMMENDATION: Adopt a resolution recommending the City Council adopt an ordinance amending Section 9673.2 of Article IX (Zoning) of the Agoura Hills Municipal Code to require issuance of a conditional use permit within a specified time period if delineated findings can be made, codifying factors to be utilized in considering required findings, and making a determination of exemption under the California Environmental Quality Act.

Chair Asuncion opened the Public Hearing at 6:34 p.m.

Following presentation of the staff report, Community Development Director Thomas noted two recommended corrections as follows:

- Change the Resolution title to correctly reference AHMC Section 9673.2
- Change the Ordinance title to correctly reference AHMC Section 9673.2

There being no public comments, or further questions of staff by the Planning Commission, Chair Asuncion closed the Public Hearing at 6:52 p.m.

ACTION: Following deliberations, Commissioner Roth moved to direct staff to correct the titles of the Resolution and Ordinance to reference AHMC Section 9673.2, and adopt **Resolution No. 23-1283**; A RESOLUTION RECOMMENDING THE CITY COUNCIL ADOPT AN ORDINANCE AMENDING SECTION 9673.2 OF ARTICLE IX (ZONING) OF THE AGOURA HILLS MUNICIPAL CODE TO REQUIRE ISSUANCE OF A CONDITIONAL USE PERMIT WITHIN A SPECIFIED TIME PERIOD IF DELINEATED FINDINGS CAN BE MADE, CODIFYING FACTORS TO BE UTILIZED IN CONSIDERING REQUIRED FINDINGS, AND MAKING A DETERMINATION OF EXEMPTION UNDER THE CALIFORNIA ENVIRONMENTAL QUALITY ACT. Seconded by Commissioner Sharon. The motion carried 4-0, by the following roll call vote:

AYES: Chair Asuncion, Vice Chair Anderson, and Commissioners Roth and Sharon.

NOES: None.

ABSTAIN: None.

ABSENT: Commissioner Reinhardt.

PLANNING COMMISSION / STAFF COMMENTS

Community Development Director Thomas announced the retirement of Principal Planner Jessica Cleavenger and promotion of Robby Nesovic to the position, and a new staff member, Gene Burse, was appointed to the Senior Planner position.

Chair Asuncion extended his congratulations to the new appointees.

Commissioner Roth wished everyone a Happy Halloween.

ADJOURNMENT

Chair Asuncion announced the Regular Meetings of the Planning Commission for November 16, 2023, and December 7, 2023, have been canceled and the next Regular Planning Commission Meeting would be held at 6:30 p.m., on Thursday, December 21, 2023, in the Council Chambers of the Civic Center.

ACTION: At 6:57 p.m., Vice Chair Anderson moved to adjourn the meeting. Councilmember Roth seconded. The motion carried 5-0, by the following roll call vote:

AYES: Chair Asuncion, Vice Chair Anderson and Commissioners Reinhardt, Roth, and Sharon.

NOES: None.

ABSENT: None.

Kimberly M. Rodrigues, MMC
City Clerk/Recording Secretary