

AGENDA
REGULAR MEETING
AGOURA HILLS PLANNING COMMISSION
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Thursday, January 18, 2024
6:30 p.m.

Please silence all cell phones and other electronic devices during the meeting.

ATTEND OR WATCH THE MEETING

For in-person attendance, Council Chamber doors will open to the public at 6:00 p.m. To watch the live stream or archive of this meeting on YouTube, enter “Agoura Hills Planning Commission” and click on the date of the meeting. To watch the live stream or archive of this meeting on the City’s website, go to agourahillscity.org and click on the “Watch Meetings Online” button.

PUBLIC PARTICIPATION (PUBLIC COMMENT)

Option A: To provide public comment in-person in the Council Chambers

Members of the public have an opportunity to attend the meeting in-person in the Council Chambers and speak or submit a written comment on any item listed on the Agenda. If you wish to speak, complete a Speaker’s Card for each item and submit to the Recording Secretary prior to the public comment portion of the item. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by the Recording Secretary.

Option B: To submit written public comments prior to the meeting

*Members of the public have an opportunity to submit email correspondence on any item listed on the Agenda **by sending an email to: comments@agourahillscity.org**. All public correspondence received by 4:00 p.m. on the meeting date will be provided to the Planning Commission prior to the meeting. Public comments are not read into the record. Any public comments received after 4:00 p.m. on the meeting day will not be considered as part of the Planning Commission’s deliberations or entered into the official record, but will be provided to the Planning Commission the next day.*

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

Chair John R. Asuncion
Vice Chair Kate Anderson
Commissioner Jessica Reinhardt
Commissioner Morgan Roth
Commissioner Brit Sharon

APPROVAL OF AGENDA

PUBLIC COMMENTS

(This section is reserved for persons wishing to address items not listed on the Agenda that are under the subject matter jurisdiction of the Planning Commission. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

CONSENT CALENDAR

(Items on the Consent Calendar may be approved by a single motion and vote. Unless pulled by the Planning Commission, there will be no separate discussion of these items. This section is reserved for persons wishing to address items on the Consent Calendar. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category.)

1. Approve Minutes of the Regular Planning Commission Meeting of November 2, 2023

STAFF REFERENCE: CITY CLERK/RECORDING SECRETARY RODRIGUES

2. Approve Planning Commission 2024 Meeting Schedule

STAFF REFERENCE: CITY CLERK/RECORDING SECRETARY RODRIGUES

PUBLIC HEARING

(Both the Applicant or the Appellant, should they be different parties, will be given 15 minutes to present their positions to the Planning Commission and five (5) minutes each for rebuttal time. All other public testimony is limited to three (3) minutes. Please refer to "Public Participation" above for full details on how to submit written public comments or speak under this category. After the rebuttal, the Chair will close the Public Hearing and the Planning Commission will deliberate the matter. Except in rare instances where a Commissioner might have a question of someone in the audience, this discussion is only among the Commissioners and City Staff. No further public comments are permitted.)

3. REQUEST: Conduct a Public Hearing to Consider: 1) Approval of a Tentative Tract Map to Convert Existing Office Suites into Office Condominiums and, 2) to Make a Finding of Exemption under the California Environmental Quality Act.

APPLICANT: Ewald Robert Schutz-RCRS44, LLC

CASE NOS.: TRM-2023-0003 / Tentative Tract Map No. 84082

LOCATION: 30343 Canwood Street (AIN 2054-020-045)

ENVIRONMENTAL DETERMINATION: Exempt from the California Environmental Quality Act (CEQA), per §15301(k) of the CEQA Guidelines.

PUBLIC HEARING, continued -

ZONING

DESIGNATION: Commercial Retail Service – Freeway Corridor Overlay District (CRS-FC)

GENERAL PLAN

DESIGNATION: Commercial Retail Service (CRS)

RECOMMENDATION: Staff recommends the Planning Commission approve Tentative Tract Map Case No. TRM-2023-0003 subject to conditions, based on the findings of the Draft Resolution.

DISCUSSION / ACTION

4. Selection of Planning Commission Chair and Vice Chair for 2024

PLANNING COMMISSION / STAFF COMMENTS

ADJOURNMENT

The next Regular Meeting of the Planning Commission is scheduled for February 1, 2024, at 6:30 p.m., in the Council Chambers of the Civic Center. Members of the public will have the opportunity to participate in-person in the Council Chambers.

In compliance with the Americans with Disabilities Act, if you require special assistance to participate in this meeting, notify the City Clerk's Office, at (818) 597-7303, at least 48 hours prior to the meeting.

Copies of reports or other written documentation relating to each item of business described above are posted to the City's website at agourahillscity.org and are on file in the Planning Division of the Community Development Department, Agoura Hills City Hall, 30001 Ladyface Court, Agoura Hills, California.

The telecast of the January 18, 2024, Regular Planning Commission Meeting will be shown on Channel 10 for Time Warner Cable subscribers, Channel 3 for Charter subscribers, and Channel 99 for AT&T U-Verse subscribers, at a later date, and run daily until the next regularly scheduled Planning Commission meeting. The broadcast schedule is as follows: Sa-10am; Su-3pm; M-7pm; T-10am; W-3pm; Th-10am; and F-7pm.