

MINUTES
REGULAR MEETING OF THE
AGOURA HILLS CITY COUNCIL AND THE
AGOURA HILLS IMPROVEMENT AUTHORITY
Civic Center – Council Chambers
30001 Ladyface Court, Agoura Hills, California 91301
Wednesday, February 14, 2024
6:00 p.m.

The City Council meeting was called to order at 6:00 p.m. by Mayor Buckley Weber.

The Pledge of Allegiance was led by Director of Public Works/City Engineer Forte.

Present were: Mayor Illece Buckley Weber, Mayor Pro Tem Sylvester, Councilmember Chris Anstead and Councilmember Deborah Klein Lopez.

Absent was: Councilmember Jeremy Wolf.

Also Present were: City Manager Nathan Hamburger, City Attorney Candice K. Lee, Assistant City Manager Ramiro Adeva, Deputy City Manager Louis Celaya, Management Analyst Amber Victoria, Executive Assistant Michele Hubbs, Director of Community Development Denice Thomas, Principal Planner Robby Nesovic, Land Use Technician Dawn Robinson, Building Official Lukas Quach, Director of Public Works/City Engineer Jessica Forte, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Accountant Leah Palmer, Director of Community Services Amy Brink, and City Clerk Kimberly M. Rodrigues.

REPORT OF CLOSED SESSION

No Closed Session was held.

APPROVAL OF AGENDA

ACTION: Councilmember Anstead moved to approve the Agenda, as presented. Councilmember Sylvester seconded. The motion carried 4-0, by the following roll call vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Councilmember Wolf.

PRESENTATIONS

Mayor Buckley Weber presented a Proclamation, recognizing Arbor Day, to Director of Public Works/City Engineer Jessica Forte.

INTERGOVERNMENTAL, SPECIAL PURPOSE COMMITTEE, & DEPARTMENTAL REPORTS

Mayor Buckley Weber announced the City would be “*celebrating various heritage months throughout the year with displays commemorating the achievements of national and local individuals for their roles in history,*” and, in celebration of Black History Month, banners of several iconic individuals were on display in the lobby of the Council Chambers. She then shared some local history about homesteader John Ballard, who had purchased 160 acres of land west of the Santa Monica Mountains in 1880, spoke about the background and renaming of the mountain peak located on his land, and encouraged everyone to watch the documentary, available on the Santa Monica Mountains National Recreation Area’s website, entitled *To Right a Wrong; the Story of Ballard Mountain*.

Councilmember Lopez provided a Clean Power Alliance (CPA) Update.

Councilmember Sylvester reported on attending the Wildlife Mitigation Alignment webinar.

PUBLIC COMMENTS

Following distribution of the Agenda Packet, and prior to the City Council Meeting, written correspondence was received from the following persons (listed in the order received), forwarded to the City Council, and made available for public review.

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The following person(s) spoke:

Dick Billingsley, Agoura Hills (*submitted written correspondence*)
Nazmi Qutami, Agoura Hills

CONSENT CALENDAR

There were no public comments.

ACTION: Councilmember Lopez moved to approve Consent Calendar Item Nos. 1-8, as presented. Mayor Pro Tem Sylvester seconded. The motion carried 4-0, by the following roll call vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Councilmember Wolf.

1. Approve Demand Warrant Register No. 906
2. Approve Rejection of Claim for Damages – Tina Forti
3. Approve Award of Agreement for Consultant Services, with Matrix Consulting Group, to Conduct a Comprehensive Fee Study and Overhead Cost Analysis
4. Approve Award of Agreement for Contractor Services, with Ron's Maintenance Services, for Storm Drain Connector Pipe Screen and Filter Inspection/Cleaning Services
5. Approve Right of Entry and Access Agreement, with Whizin Market, LLC, for Construction of Improvements (Whizin Market Square) Related to the Ladyface Greenway Project
6. Approve Agreement for Consultant Services, with Envicom Corporation, to Prepare Environmental Documentation Related to the Bori Restaurant Project (AINs 2061-028-002 and 2061-028-034)
7. Approve Agreement, with JH2 Architects, for Payment of Costs in Connection with the Preparation of Environmental Documentation Related to the Bori Restaurant Project (AINs 2061-028-002 and 2061-028-034)
8. Adopt **Resolution No. 24-2055** – A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AMENDING THE COMPENSATION PLAN BY ESTABLISHING THE CLASSIFICATION OF COUNTER PERMIT TECHNICIAN, APPROVING THE JOB CLASSIFICATION, SETTING THE SALARY RANGE; RECLASSIFYING THE LAND USE PERMIT TECHNICIAN CLASSIFICATION TO A THREE-QUARTER POSITION

PUBLIC HEARING

9. Conduct a Public Hearing and Consider the Adoption of **Resolution No. 24-2056**; A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS MAKING A FINDING OF SIGNIFICANT PUBLIC BENEFIT IN CONNECTION WITH THE SALE AND ISSUANCE OF AGOURA HILLS IMPROVEMENT AUTHORITY LEASE REVENUE BONDS, SERIES 2024A, AND AGOURA HILLS IMPROVEMENT AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2024B, APPROVING AS TO FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION WITH THE SALE AND ISSUANCE OF SAID 2024 BONDS, AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO

Mayor Buckley Weber opened the Public Hearing at 6:29 p.m.

Following presentation of the staff report, Mayor Buckley Weber opened the floor for public comments.

There being no public comments or further questions of staff, Mayor Buckley Weber closed the Public Hearing at 6:34 p.m.

Following deliberations, Mayor Buckley Weber called for a motion and second to approve the staff recommendation to adopt **Resolution No. 24-2056**.

ACTION: Mayor Pro Tem Sylvester moved to approve the staff recommendation. Councilmember Lopez seconded. The motion carried 4-0, by the following roll call vote:

AYES: Mayor Buckley Weber, Mayor Pro Tem Sylvester, and Councilmembers Anstead and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Councilmember Wolf.

Convene the Agoura Hills Improvement Authority (IA) Meeting

President Buckley Weber called the meeting to order at 6:35 p.m.

Present were: President Illece Buckley Weber, Vice-President Sylvester, Authority Commissioner Chris Anstead and Authority Commissioner Deborah Klein Lopez.

Absent was: Authority Commissioner Jeremy Wolf.

Also Present were: Chief Administrative Officer Nathan Hamburger, Authority Attorney Candice K. Lee, Assistant Chief Administrative Officer Ramiro Adeva, Deputy City Manager Louis Celaya, Management Analyst Amber Victoria, Executive Assistant Michele Hubbs, Director of Community Development Denice Thomas, Principal Planner Robby Nesovic, Land Use Technician Dawn Robinson, Building Official Lukas Quach, Director of Public Works/City Engineer Jessica Forte, Director of Finance Diego Ibañez, Finance Manager Brenda Cho, Accountant Leah Palmer, Director of Community Services Amy Brink, and City Clerk/Authority Secretary Kimberly M. Rodrigues.

IA APPROVAL OF AGENDA

ACTION: Authority Commissioner Lopez moved to approve the Agenda, as presented. Authority Commissioner Anstead seconded. The motion carried 4-0, by the following roll call vote:

AYES: President Buckley Weber, Vice-President Sylvester, and Authority Commissioners Anstead, and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Authority Commissioner Wolf.

IA PUBLIC COMMENTS

There were no public comments.

IA CONSENT CALENDAR

There were no public comments.

ACTION: Vice-President Sylvester moved to approve Consent Calendar Item No. IA1, as presented. Authority Commissioner Lopez seconded. The motion carried 4-0, by the following roll call vote:

AYES: President Buckley Weber, Vice-President Sylvester, and Authority Commissioners Anstead, and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Authority Commissioner Wolf.

IA1. Approve Minutes of the Regular City Council and Agoura Hills Improvement Authority Meeting of January 22, 2020

IA DISCUSSION / ACTION

IA2. Discussion to Consider the Adoption of **Resolution No. IA24-06**; A RESOLUTION OF THE AGOURA HILLS IMPROVEMENT AUTHORITY ACKNOWLEDGING A FINDING OF SIGNIFICANT PUBLIC BENEFIT IN CONNECTION WITH THE ISSUANCE OF AGOURA HILLS IMPROVEMENT AUTHORITY LEASE REVENUE BONDS, SERIES 2024A; AND AGOURA HILLS IMPROVEMENT AUTHORITY LEASE REVENUE REFUNDING BONDS, SERIES 2024B; AUTHORIZING THE SALE, ISSUANCE AND DELIVERY OF SAID 2024 BONDS; APPROVING AS TO FORM AND AUTHORIZING THE EXECUTION AND DELIVERY OF CERTAIN DOCUMENTS IN CONNECTION THEREWITH; AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO

Following a presentation of the staff report, President Buckley Weber opened the floor for public comments.

There were no public comments.

Following deliberations, Mayor Buckley Weber called for a motion and second to approve the staff recommendation to adopt **Resolution No. IA24-06**.

ACTION: Authority Commissioner Anstead moved to approve the staff recommendation. Authority Commissioner Lopez seconded. The motion carried 4-0, by the following roll call vote:

AYES: President Buckley Weber, Vice-President Sylvester, and Authority Commissioners Anstead, and Lopez.

NOES: None.

ABSTAIN: None.

ABSENT: Authority Commissioner Wolf.

IA, STAFF COMMENTS

There were no comments.

IA ADJOURNMENT

At 6:44 p.m., President Buckley Weber adjourned the Improvement Authority Meeting.

Reconvene the Agoura Hills City Council Meeting

Mayor Buckley Weber reconvened the City Council meeting at 6:45 p.m.

CITY COUNCIL, STAFF COMMENTS

Mayor Pro Tem Sylvester commended staff for their work during the recent downpour stating: “*twelve inches is a lot of rain in a very short period of time and I think your crews did an excellent job*” and she wished everyone a Happy Valentine’s Day.

Mayor Buckley Weber shared her appreciation with the City’s “I love Agoura Hills” social media blast.

ADJOURNMENT

At 6:46 p.m., Mayor Buckley Weber announced the next Regular City Council Meeting would be held at 6:00 p.m. on Wednesday, February 28, 2024, in the Council Chambers of the Civic Center and adjourned the meeting.

Kimberly M. Rodrigues, MPPC, MMC
City Clerk/Authority Secretary