

REPORT TO CITY COUNCIL

DATE: MARCH 27, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: LOUIS CELAYA, DEPUTY CITY MANAGER

SUBJECT: APPROVAL OF SALES ORDER WITH TUFF SHED FOR A VEHICLE STORAGE SHED FOR THE CITY COMMUNICATIONS VAN 2024

During the adoption of amendments to the City's FY 2022-23 Budget, the City Council authorized \$41,000 to the City Capital Improvements Fund for a storage shed and pad to house the City's recently secured emergency communications van. City staff researched several companies to provide this product and service. After a lengthy review, it was determined that Tuff Shed was the company that provided the best durable product, best services to provide plans needed for approval, and installation services. While the other two companies reviewed provided similar products, the quality was not as durable providing easy access from the exterior (i.e., metal materials), and one company advised they do not perform installations in California.

The proposed cost for the provision and installation of the storage shed:

Company	Cost
Tuff Shed	\$29,082.90

To begin the process to prepare preliminary engineering designs and plans, and pad specification information for the shed structure, the company requires an executed sale order (attached) and ten percent of the total cost to begin plan specification preparation.

It should be noted that the shed installation will require a Conditional Use Permit (CUP), and staff from the City Manager and Community Development departments are working jointly on this CUP process. Pad installation will be performed by the City's public works contractor once specifications are provided. The estimated time frame to complete the CUP process and shed installation is six months.

It is anticipated that the pad installation will be completed prior to June 30, 2024, once the preliminary plan designs identify pad specifications. The storage shed will provide the City vehicle security and protection from the elements, thereby, extending the duration of the vehicle's exterior appearance. While the vehicle is currently located at the Lost Hills Sheriff's Station, future housing at the location is not guaranteed and the vehicle must be

secured and easily accessible when needed. For security concerns, the location will remain confidential.

FISCAL IMPACT

Funding for this item has been allocated in the City's Capital Improvement Fund. The City Council will need to appropriate funding in the amount of \$15,000 for the required deposit of \$2,908.29, pad installation for Fiscal Year 2023-24, and appropriate the remaining balance for the shed completion and installation for Fiscal Year 2024-25.

RECOMMENDATION

Staff respectfully recommends the City Council approve the sales order with Tuff Shed for a vehicle storage shed for the City communications van, and authorize the City Manager to issue the 10% deposit and remaining payment process, and appropriate the remaining balance funding for shed completion and installation in Fiscal Year 2024-25.

Attachments: Tuff Shed Sales Order – SF SO 01103875



TUFF SHED

Sales Order


Location:	Canoga Park #150 818-716-8833	Scheduled Date:	Pending
Factory Location:	Arleta #150 818-838-7200	Created Date:	02/18/2024

Factory Address:	12800 Rangoon Street Arleta, CA 91331	Customer:	Nathan Hamburger p. (818) 597-7314 c. lcelaya@agourahillscity.org
Prepared by:	Jonathan Melendez 2132462434 jmelendez@tuffshed.com	SF SO:	01103875
Special Instructions:		JDE SO:	
		Customer PO:	

Serial Number:	Ship to Address	30001 Ladyface Ct Agoura Hills, CA, 91301, US
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Line Item Description	Sales Price	Quantity	Additional Discount	Promo	Total Price
Premier Ranch Garage 14 x 28	\$13,182.00	1.00	\$0.00	\$0.00	\$13,182.00
Wall Height - 4' increase from standard	\$50.00	84.00	\$0.00	\$0.00	\$4,200.00
Custom Siding: 7/16" Smart siding	\$3.50	1048.00	\$0.00	\$0.00	\$3,668.00
2X6 Wall Framing Upgrade	\$2.55	1048.00	\$0.00	\$0.00	\$2,672.40
Full Service Paint Application	\$1,319.00	1.00	\$0.00	\$0.00	\$1,319.00
11' Tall Garage Door Upgrade	\$850.00	1.00	\$0.00	\$0.00	\$850.00
12" Gable Overhang	\$30.00	28.00	\$0.00	\$0.00	\$840.00
Lifetime Shingle Upgrade	\$1.65	502.00	\$0.00	\$0.00	\$828.30
Engineering Fees	\$1.75	392.00	\$0.00	\$0.00	\$686.00
Garage Door Opener - with 2 remotes and keyless entry pad	\$618.00	1.00	\$0.00	\$0.00	\$618.00
House Wrap	\$0.40	1048.00	\$0.00	\$0.00	\$419.20
Garage Delivery Fee	\$375.00	1.00	\$0.00	\$0.00	\$375.00
Ridge Vent	\$11.00	30.00	\$0.00	\$11.00	\$0.00
Credit for Removal of Default Door	(\$575.00)	1.00	\$0.00	\$0.00	(\$575.00)

Gross Total	\$29,412.90
Discount	(\$330.00)
Net Total	\$29,082.90
Tax	\$0.00
Grand Total	\$29,082.90
Amount Due	\$29,082.90
Amount Paid	\$0.00
Amount Scheduled	\$0.00

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 3775B5A7AE4B433
 Customer Signature

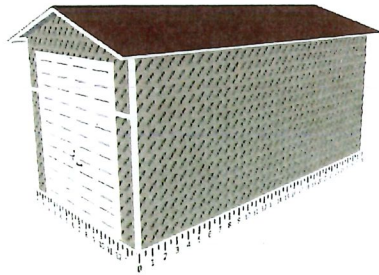
3/13/2024
 Date

**Rules and limitations apply. Contact your nearest Tuff Shed retail sales location at 1-800-289-8833 with questions.*

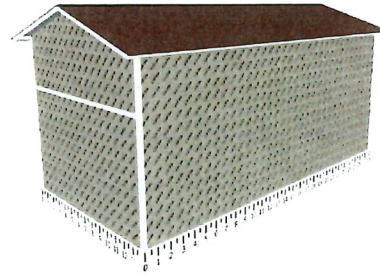
Prices shown above show base building price and standard upgrades. Additional fees may apply, including charges for taxes, permits, engineering fees, delivery and leveling.



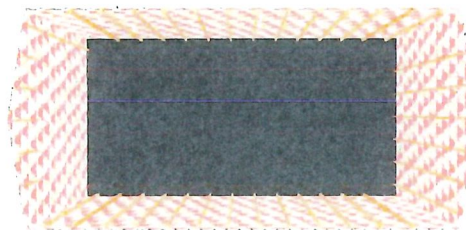
Louis Celaya
30001 Ladyface Ct
Agoura Hills CA 91301
Q-2489796



Wall A



Wall D



Wall B

Wall C

Base Details/Permit Details

Building Size & Style
Premier Ranch Garage - 14' wide by 28' long

Door
Overhead Garage Door (10' x 7'), 11' Tall Garage Door Upgrade, , Garage Door Opener

Paint Selection
Base: Smoky Slate, Trim: Delicate White

Roof Selection
Hickory Dimensional Premium Shingle

Drip Edge
White

Is a permit required for this job?
Yes, Engineering fees still apply

Who is pulling the permit?
Customer

Optional Details

Walls
1048 Sq Ft House Wrap
1048 7/16" Smart siding
84 Lin Ft Wall Height - 4' increase from standard
1048 Sq Ft 2X6 Wall Framing Upgrade

Roof
28 Lin Ft 12" Gable Overhang
30 Lin Ft Ridge Vent

Jobsite/Installer Details

Do you plan to insulate this building after Tuff Shed installs it?
Yes

Is there a power outlet within 100 feet of installation location?
Yes

The building location must be level to properly install the building. How level is the install location?
Slab provided by customer will be within 1/2" tolerance on square, level, exterior dimensions to match the building size (per customer agreement).

Will there be 18" of unobstructed workspace around the perimeter of all four walls?
Yes

Can the installers park their pickup truck & trailer within approximately 200' of your installation site?
Yes

Substrate Shed will be installed on?
Concrete without Shed Floor



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DocuSigned by:
Customer Signature: Nathan Hamburger Date: 3/13/2024
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