



5/16/2024

"Gateway to the Santa Monica Mountains National Recreation Area"

Bruce Stein
30001 Ladyface Court
Agoura Hills, CA 91301

Re: Assuming Office Statement of Economic Interests Form 700 Required

Dear Filer,

This is notice that your position is identified in the City of Agoura Hills's Conflict of Interest Code as a designated filer of the Form 700 Statement of Economic Interests. Your Assuming Office Statement is due no later than 6/17/2024.

Except for deadlines that fall on Saturday, Sunday, or an official state holiday, there is no provision in the law for an extension of a filing deadline. Government Code section 91013 provides that late statements are subject to a \$10 per day late fine, up to a maximum of \$100.

To e-file your Form 700, use NetFile, the City of Agoura Hills's e-filing system:

1. Log in to the system at <https://netfile.com/filer>.
2. The e-mail address assigned to you in the system is: bstein@agourahillscity.org.
3. Click the "New User? Request a Password" link, input your City email address, and the system will send you an e-mail with a link to set your password.
4. Log in to begin the Form 700 filing process.

After you log in, click the "Get Help for this Page" button for information and instructions. Each page also includes links to short instructional videos. At the end of the process, you can create a draft document for review. When you are satisfied with the document, please e-file your document. You do NOT have to print, sign, and submit a paper copy of your e-filed statement.

Your data is saved in the system for future filings; next time, you will only need to edit any changes. This will increase the accuracy of your filing and will help you avoid filing amendments.

For questions regarding this letter, you may contact my office at (818) 597-7303 or KRodrigues@agourahillscity.org.

Sincerely,

Kimberly M. Rodrigues, MPPA, MMC
City Clerk