

REPORT TO CITY COUNCIL

DATE: JUNE 12, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: AMY BRINK, DIRECTOR OF COMMUNITY SERVICES

SUBJECT: APPROVE FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES WITH CROWN CONSTRUCTION AND DESIGN, INC. FOR PAINTING SERVICES AT THE REYES ADOBE HISTORICAL SITE

The purpose of this report is to seek approval for the City to approve the First Amendment to the Agreement for Contractor Services with Crown Construction and Design, Inc. ("Crown Construction"). On January 15, 2024, the City entered into an agreement with Crown Construction to provide painting and staining services at the Agoura Hills Recreation and Event Center with a detailed and focused scope of work for the facility.

The Department of Community Services completed a maintenance review of the Reyes Adobe Historical Site to identify repairs and maintenance as a forward-thinking approach to maintaining the integrity and functionality of the facility. The Department worked with a contractor who specializes in adobe preservation to obtain a professional evaluation of the facility's condition and identify any immediate or potential issues that could hinder the facility. Repairing and painting the walls, doors, and eaves on the Adobe Barn was identified as a priority. Repainting these exterior wood surfaces such as the wood eaves and doors was recommended to help protect the wood surfaces from damaging weather and irrigation elements. Regular repainting of the building exterior siding was also recommended to maintain an attractive exterior appearance.

City staff has been pleased with the work that Crown Construction recently completed on the Agoura Hills Recreation and Event Center. Crown Construction has demonstrated that they understand that professional service and high-quality maintenance is paramount in maintaining City facilities, especially the Reyes Adobe Historical Site.

The proposed First Amendment to the Agreement has been reviewed by the City Attorney and approved as to form.

FISCAL IMPACT

There is no fiscal impact. The First Amendment to the Agreement for Contractor Services is \$15,950 and is included in the Fiscal Year 2023-24 Adopted Budget; Account No. 010-4425-568200.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve the First Amendment to Agreement with Crown Construction and Design, Inc.
2. Authorize the Mayor to sign the amendment on behalf of the City Council.

Attachment: First Amendment to Agreement

FIRST AMENDMENT TO AGREEMENT FOR CONTRACTOR SERVICES
WITH THE CITY OF AGOURA HILLS

NAME OF CONTRACTOR: CROWN CONSTRUCTION AND DESIGN, INC.

RESPONSIBLE PRINCIPAL OF CONTRACTOR: Attn: RICK NANAS

CONTRACTOR'S ADDRESS: 30497 Canwood Street #102
Agoura Hills, CA 91301

CITY'S ADDRESS: City of Agoura Hills
30001 Ladyface Court
Agoura Hills, CA 91301
Attn: City Manager

PREPARED BY: AMY BRINK

COMMENCEMENT DATE: JUNE 12, 2024

TERMINATION DATE: JUNE 30, 2024

CONSIDERATION: Amendment Amount: \$15,950
Total Contract Price
Not to Exceed: \$40,950/yr

**FIRST AMENDMENT TO AGREEMENT BETWEEN
CITY OF AGOURA HILLS AND CROWN CONSTRUCTION AND DESIGN, INC.
EXTERIOR PAINT REYES ADOBE HISTORICAL SITE**

THIS **FIRST AMENDMENT** is made and entered into as of June 12, 2024, by and between the City of Agoura Hills, a municipal corporation (hereinafter referred to as "City"), and Crown Construction and Design, Inc., a Corporation, (hereinafter referred to as "Contractor"). In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

1. This Amendment is made with the respect to the following facts and purposes:

a. On January 15, 2024, the City and Contractor entered into that certain Agreement entitled "Agreement for Contractor Services Between the City of Agoura Hills and Crown Construction, Inc.", in the amount of Twenty-Five Thousand Dollars and Zero Cents (\$25,000).

b. On June 12, 2024, the City and Contractor entered into the First Amendment to that certain Agreement entitled "Agreement for Contractor Services Between the City of Agoura Hills and Crown Construction, Inc." to provide painting and repairing services for the Reyes Adobe Historical Site (30400 Rainbow Crest Drive); to extend the term of the agreement to June 30, 2024; to increase the payment in the amount of Fifteen Thousand Nine Hundred Fifty Dollars and No Cents (\$15,950), and to increase the contingency in the amount of Four Thousand Five Hundred Ninety-Five Dollars and Zero Cents (\$4,595).

c. The parties now desire to add scope of work, extend the term of the agreement to June 30, 2024, increase the payment in the amount of Fifteen Thousand Nine Hundred Fifty Dollars and No Cents (\$15,950), increase the contingency in the amount of Four Thousand Five Hundred Ninety-Five Dollars and Zero Cents (\$4,595), and to amend the Agreement as set forth in this Amendment.

2. Section One of the Agreement entitled "**TERM**" is hereby amended to read as follows:

"This Agreement shall remain and continue in effect until tasks herein are completed, but in no event later than June 30, 2024, unless sooner terminated pursuant to the provisions of this Agreement."

3. Section Five of the Agreement entitled "**PAYMENT**" at paragraph "a" is hereby amended to read as follows:

"The City agrees to pay Contractor monthly, in accordance with the payment rates and schedules and terms set forth in Exhibit B, Payment Rates and Schedule, attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. Any terms in Exhibit B, other than the payment rates and schedule of payment, are null and void. The First Amendment amount shall not exceed

Fifteen Thousand Nine Hundred Fifty Dollars and Zero Cents (\$15,950), for additional repairing and painting services at the Reyes Adobe Historical Site (30400 Rainbow Crest Drive) for a total Agreement amount of Forty Thousand Nine Hundred Fifty Dollars and Zero Cents (\$40,950), for a total of Forty Thousand Nine Hundred Fifty Dollars and Zero Cents (\$40,950)."

4. Exhibit "A" to the Agreement is hereby amended by adding thereto the items set forth on Attachment "A" to this Amendment, which is attached hereto and incorporated herein as though set forth in full.

5. Except for the changes specifically set forth herein, all other terms and conditions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this FIRST Amendment to Agreement to be executed the day and year first above written.

CITY OF AGOURA HILLS

Illece Buckley Weber,
Mayor

ATTEST:

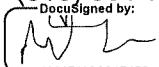
Kimberly M. Rodrigues, MMC
City Clerk
Date Approved by City
Council _____

APPROVED AS TO FORM:

Candice K. Lee,
City Attorney

CONTRACTOR

Crown Construction and Design, Inc.
30497 Canwood Street #102
Agoura Hills, CA 91301
Contact: Rick Nanas
Phone: (818) 974-3210
Fax: (818) 301-7097

By:  6/3/2024
DocuSigned by:
48007902C51E455...

Print Name: Rick Nanas

Title: _____

By: _____

Print Name: _____

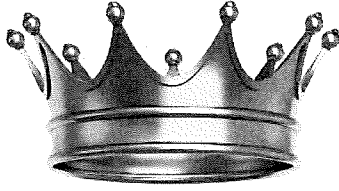
Title: _____

[Signatures of Two Corporate Officers Required]

ATTACHMENT A

Attached hereto and incorporated herein is the additional scope of work and associated cost as provided by the Contractor.

ESTIMATE



Prepared For

City of Agoura Hills
30400 Rainbow Crest
Agoura Hills, Ca 91301
(818) 597-7325

Crown Construction and Design, Inc.

30497 Canwood St #102
Agoura Hills, CA 91301
Phone: (805) 795-0544
Email: rick.crownconstruction@gmail.com
Fax: (818) 301-7097
Web: crownconstructionusa.com

Estimate # 3723
Date 06/04/2024
Business / Tax # License #988401

Description

Total

Exterior Paint (Historical Adobe) \$15,950.00

Prepare house to be painted by covering all plants, bushes, windows and all other necessary areas with plastics, drops, and masking tape, patch all needed rotted or damaged wood doors, eaves and siding, fill in all minor cracks and gaps with caulking, prime and paint with 2 coats of Dunn Edwards paint

NOTES:

- All Material and Labor are included in price
- Paint will match existing color
- Exclude any exterior concrete / bricks
- Exclude painting posts in front of both entrances
- Should Contractor locate any unforeseen wood rot damage after initial inspection, then contractor will notify the home owner immediately and review the additional wood with the home owner.
- No additional work will be done without the Home Owners consent/approval

NOTES II:

- Paint front gate black to match existing color

Subtotal \$15,950.00

Total **\$15,950.00**

By signing this document, the customer agrees to the services and conditions outlined in this document.

Rick Nanas

City of Agoura Hills