

AGENDA
SPECIAL MEETING OF THE CITY COUNCIL
COMMUNICATIONS SUBCOMMITTEE
Agoura Hills City Hall – City Manager’s Conference Room
30001 Ladyface Court, Agoura Hills, CA 91301
Wednesday September 4, 2024 – 4:00 p.m.

Please silence all cell phones and other electronic devices during the meeting.

NOTE: *The Subcommittee and City staff will be participating in this meeting in-person in the City Manager’s Conference Room. Members of the public have the opportunity to participate in-person in the conference room. For public participation on items listed on this Agenda, refer to “Public Comments” below.*

CALL TO ORDER

ROLL CALL Mayor Pro Tem Penny Sylvester
Councilmember Deborah Klein Lopez

APPROVAL OF AGENDA

PUBLIC COMMENTS

The Subcommittee may not discuss or act on any matter not specifically identified on this Agenda, pursuant to the Ralph M. Brown Act. This section is reserved for persons wishing to submit public comments on items listed on this Agenda.

To provide public comment in-person at the meeting

Members of the public have an opportunity to attend the meeting in-person and speak or submit a written comment on any item listed on this Agenda. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker. Written public comments submitted at the meeting are not read aloud by staff.

To request to speak in-person at the meeting. *The Subcommittee will open the floor for public comment and any in-person attendee who raises their hand will have the opportunity to speak. Public testimony is limited to three (3) minutes per speaker; a speaker’s time may not be transferred to another speaker.*

To submit written public comments by email (prior to the meeting)

*Members of the public have an opportunity to submit email correspondence on any item listed on the Agenda by **sending an email to: comments@agourahillscity.org. All public correspondence received by 3:00 p.m. on the meeting date will be provided to the Subcommittee prior to the meeting.** Public comments are not read into the record. Any public comments received after 3:00 p.m. on the meeting day will not be considered as part of the Subcommittee’s deliberations or entered into the official record, but will be provided to the Subcommittee the next day.*

DISCUSSION ITEMS

1. Communications Department Action Plan and Messaging Strategies
2. Website RFP Update
3. Draft Crisis Communications Plan Review
4. Updated Metrics

SUBCOMMITTEE OR STAFF COMMENTS

ADJOURNMENT