

## REPORT TO CITY COUNCIL

**DATE:** OCTOBER 23, 2024  
**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**FROM:** NATHAN HAMBURGER, CITY MANAGER  
**SUBJECT:** REQUEST TO AMEND THE APPROVED 2024 CITY COUNCIL MEETING SCHEDULE

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For transparency and to identify when the public can participate in various City related issues, the City Council approves a meeting schedule on an annual basis. Although most City Council meetings are scheduled for the second and fourth Wednesday of each month, there are various holidays and or other events that are taken into consideration each year when setting this schedule.

Due to the 2024 General Election schedule and coordination with Los Angeles County Registrar-Recorder staff, the election results will not be finalized until approximately thirty days after the election. The City Council Reorganization is typically scheduled in conjunction with the date of the expected election results, which guided the current schedule to hold the City's Reorganization meeting on Tuesday, December 10, 2024 with a regularly scheduled City Council meeting to occur the following day on December 11, 2024.

After further discussions and consideration, it is proposed that the City Council Reorganization meeting be combined with the regularly scheduled meeting on December 11, 2024 in order to avoid conflicts with outside agency's reorganization ceremonies, as well as provide logistical efficiency. If the City Council approves this action, the election results will be certified, along with the selection of the next Mayor and Mayor Pro Tem, with the normally scheduled business at the regularly scheduled meeting.

### **FISCAL IMPACT**

Although minor, there would be a savings in budgetary funds to combine the two meetings, as it reduces the cost of set-up, security, and the recording and streaming of the meetings.

### **RECOMMENDATION**

Staff respectfully recommends the City Council approve the amended City Council 2024 Meeting Schedule.

Attachment: Amended City Council 2024 Meeting Schedule

CITY OF



AGGURA HILLS

# City Council (Amended\*) 2024 Meeting Schedule

The City Council meets on the second and fourth Wednesdays of every month at 6:00 p.m. in the Council Chambers located at City Hall, 30001 Ladyface Court, Agoura Hills, California. For more information, please call (818) 597-7300.

| Month   | 2 <sup>nd</sup> Wednesday | 4 <sup>th</sup> Wednesday |
|---|---------------------------|---------------------------|
| January   | 10                        | 24                        |
| February  | 14                        | 28                        |
| March   | 13*                       | 27                        |
| April   | 10                        | No Meeting – Apr 24       |
| May   | 8*                        | 22                        |
| June  | 12*                       | 26*                       |
| July  | 10                        | No Meeting – Jul 24       |
| August  | 14                        | 28                        |
| September   | 11                        | 25                        |
| October   | 9                         | 23                        |
| November  | 13                        | No Meeting – Nov 27       |
| <i>* Reorganization combined with Regular Meeting – December 11, 2024</i> |                           |                           |
| December  | 11                        | No Meeting – Dec 25       |

**\* Annual Budget Schedule:**

- March 13, 2024 – City Council Goal Setting Workshop followed by Regular City Council Meeting
- May 8, 2024 – City Council Goal Setting Workshop followed by Regular City Council Meeting
- June 12, 2024 – City Council Budget Workshop followed by Regular City Council Meeting
- June 26, 2024 – City Council Public Hearing and Budget Adoption at Regular Meeting

*\*On October 23, 2024, the City Council amended the Meeting Schedule to cancel the Tuesday, December 10, 2024, City Council Reorganization date and combine the Reorganization Meeting with the Regular City Council Meeting scheduled for Wednesday, December 11, 2024, in the Council Chambers.*