

REPORT TO CITY COUNCIL

DATE: OCTOBER 23, 2024

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: NATHAN HAMBURGER, CITY MANAGER

BY: JESSICA FORTE, PUBLIC WORKS DIRECTOR/CITY ENGINEER

**SUBJECT: NOTICE OF COMPLETION FOR THE FISCAL YEAR 2024-25
PAVEMENT REHABILITATION PROJECT**

On May 8, 2024, the City Council authorized staff to seek bids for the Fiscal Year (FY) 2024-25 Pavement Rehabilitation Project. The Project included, but is not limited to, the following: street overlay with Asphalt-Rubber Hot Mix (ARHM) for the roadways, speed hump replacement, striping, pavement markings, etc.

On June 26, 2024, the City Council revised the scope of work for FY 2024-25 due to a delay in the receipt of funding, directed staff to defer the bidding of the project to Spring of 2025 and to proceed with the paving of the lower portion of Chesebro Road during FY 2024-25, and awarded a contract to J & H Engineering General Contractors, Inc. using the “piggy-backing” exception of AHMC Chapter 7, Section 2704(a)(2).

The project, as constructed, included the following areas:

- Chesebro Road (Driver Avenue to 5402 Chesebro Road)
- Striping of Dorothy Drive between Lewis Road and Chesebro Road

The final cost for the project is as indicated in the table below.

Original Contract Amount	\$125,232.00
Change Order No. 1	\$8,582.00
Change Order No. 2(Deductive)	(\$6,298.10)
Revised Contract Amount	\$133,814.00
Total Budget	\$400,000.00

Change Order No.1 was the addition of Traffic Striping on Dorothy Drive between Lewis Road and Chesebro Road. Change Order No. 2 was a deductive Change Order which shows the actual quantities versus the estimated quantities for the project.

The project was completed on time, within the approved budget, performed to the satisfaction of staff, and is expected to serve the community well for many years to come.

FISCAL IMPACT

The project has been completed within the approved budget. There is no fiscal impact associated with filing a Notice of Completion.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Approve, and accept as complete, the work of J&H Engineering General Contractors, Inc. for the FY 2024-25 Pavement Rehabilitation Project, and
2. Authorize the Director of Public Works / City Engineer to sign the Notice of Completion for the project and authorize the City Clerk to forward the Notice of Completion to the County Recorder for recordation.

Attachment: Notice of Completion

RECORDING REQUESTED BY
AND WHEN RECORDED MAIL TO:

NAME: CITY OF AGOURA HILLS
STREET ADDRESS: 30001 Ladyface Court
CITY, STATE, ZIP: Agoura Hills, CA 91301

SPACE ABOVE THIS LINE FOR RECORDER'S USE

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.) Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
- 2. The full name of the owner is City of Agoura Hills
- 3. The full address of the owner is 30001 Ladyface Court, Agoura Hills, CA 91301
- 4. The nature of the interest or estate of the owner is: In fee.

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(IF OTHER THAN FEE, STRIKE "IN FEE" AND INSERT, FOR EXAMPLE, "PURCHASER UNDER CONTRACT OF PURCHASE, OR "LESSEE")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES

- 6. The full names and full addresses of the predecessors in interest of the undersigned, if the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES	ADDRESSES

- 7. A work of improvement on the property hereinafter described was completed on 8-21-2024 The work done was:
FY 2024-2025 PAVEMENT REHABILITATION PROJECT

- 8. The name of the contractor, if any, for such work of improvement was J & H ENGINEERING GENERAL CONTRACTOR, INC.
(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT "NONE") (DATE OF CONTRACT)

- 9. The property on which said work of improvement was completed is in the City of AGOURA HILLS, COUNTY OF LOS ANGELES AS DESCRIBED AS FOLLOWS:
VARIOUS LOCATIONS THROUGHOUT THE CITY OF AGOURA HILLS

- 10. The street address of said property is CHESEBRO ROAD: N/DRIVER AVENUE TO S/5402 CHESEBRO ROAD & DOROTHY DRIVE: LEWIS ROAD TO CHESEBRO ROAD.
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT "NONE".)

Dated: _____
Kimberly M. Rodrigues, MMC, City Clerk, City of Agoura Hills (SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the Public Works Director/City Engineer, the declarant of the foregoing notice of completion;
(PRESIDENT OF, "MANAGER OF", "PARTNER OF", "OWNER OF", ETC.)

I have read said notice of completion and know the contents thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on October 23, 2024 at Agoura Hills, County of Los Angeles, California
(Date) (City, County, & State)

Jessica Forte, P.E.

(Personal signature of the individual who is swearing that the contents of the Notice of Completion is true.)