

REPORT TO CITY COUNCIL

DATE: JUNE 13, 2007

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: LOUIS CELAYA, ASSISTANT TO THE CITY MANAGER

SUBJECT: APPROVAL OF EXTENSION OF AGREEMENT WITH SOLID WASTE SOLUTIONS INC., FOR ONGOING RECYCLING AND SOLID WASTE PROGRAM CONSULTING SERVICES

Staff is seeking the City Council's approval for an extension of the City's professional services agreement with Solid Waste Solutions, Inc., (SWS), for continued consulting services to administer and implement the City's various ongoing recycling and solid waste programs. In June 2006, the City Council approved a one-year contract with SWS, with an option to consider extending the agreement for two additional years after its completion based on their performance that will be reviewed by the City Manager's Office. Staff wishes to exercise this option, thereby extending the contract term from a one-year term to a two-year term (July 1, 2007 to June 30, 2009) agreement.

The contract provides work to be performed on a time-and-materials basis, for a not-to-exceed fee of \$55,000 per year, and SWS is not seeking an adjustment in this contract. This amount has been budgeted by the City Manager's Department for fiscal year 2007-08, and will be allocated from the solid waste management fund.

SWS has successfully provided the same services to the City since 2004 and has been instrumental in assisting the City with improving its overall waste diversion percentage, assisting with the recent negotiations with G.I. Industries concerning the residential franchise agreement, and assisting the commercial collectors with acclamation to recent changes to the City's commercial program. Staff has been extremely pleased with services provided by SWS and considers them a crucial component of the City's waste management team. Many of the recycling and solid waste programs are mandated by State law, and SWS continues to ensure the City's compliance with all necessary regulations. Some of the tasks that SWS has and will continue to provide include the following:

- Assisting in the successful completion of the residential franchise agreement with G.I. Industries
- Successful implementation of the revision to the City's commercial waste and recycling collection program
- Franchise and permitted hauler annual disposal and diversion report preparation

- Tracking of waste disposal attributed to the City at landfills
- Household hazardous waste collection reporting
- Response to illegal dumping
- Response to non-permitted waste providers in the City
- Assisting contractors in complying with the construction and demolition debris recycling program
- Preparation of notices and advertising for special recycling and waste drop off events.

In addition, this year, SWS, Inc., will be assisting staff in developing and implementing a pilot battery recycling program as well as assist in the coordination and implementation of new household hazardous and electronic waste programs with G.I. Industries, as mandated by the new residential franchise agreement.

Staff finds SWS extremely knowledgeable, responsive to City staff needs, well respected in the solid waste community, and the overall quality of work to be excellent. Staff respectfully recommends that the City Council consider approving the two-year extension of the current agreement.

The proposed agreement has been reviewed by the City Attorney and approved as to form.

RECOMMENDATION

Staff recommends the City Council approve the attached two-year professional services agreement with SWS, Inc., in the not-to-exceed amount of \$55,000 per year.

Attachment: Agreement with Exhibits A-B