

RESOLUTION NO. 07-1450

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF AGOURA HILLS, AMENDING RULE VI,
SECTION 4 AND SECTION 9 OF THE PERSONNEL
RULES**

THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, HEREBY FINDS, RESOLVES AND ORDERS AS FOLLOWS:

SECTION 1. Personnel Rule VI (Leaves), Section 4 (Sick Leave), Item D(1) is removed in its entirety. Items D (2-8) are renumbered as Items D (1-7) respectively.

SECTION 2. Personnel Rule VI (Leaves), Section 4 (Sick Leave), Item D(3), the word “eight” is corrected to read “eighty”.

SECTION 3. Personnel Rule VI (Leaves), Section 9 (Holiday Pay), Items H and I are amended to read:

“(H) If a holiday falls on a day that a regular full-time employee is normally scheduled to be off, the employee will be credited with nine (9) hours with the exception of Friday for which the employee will be credited with eight (8) hours. Employees working a standard eight (8) hour day schedule will be credited eight (8) hours. Employees working ten (10) hour days will be credited ten (10) hours. This compensatory holiday time off must be used within the current fiscal year (July 1 – June 30) or unused holiday compensatory time will return to a zero balance on July 1st of the new fiscal year. Employees are strongly encouraged to use holiday compensatory time within one (1) pay period in which it was accrued. Holiday compensatory time is compensable (may be cashed out) at the time of termination of employment (in good standing) with the City but may not be converted to vacation, sick leave, or other forms of compensatory time off.”

“(I) If a holiday falls on a day that a management designated or exempt employee is normally scheduled to be off, the employee will be credited with nine (9) hours of compensatory holiday time off. This compensatory holiday time off must be used within the current fiscal year (July 1 – June 30) or unused holiday compensatory time will return to a zero balance on July 1st of the new fiscal year. Employees are strongly encouraged to use holiday compensatory time within one (1) pay period in which it was accrued. Holiday compensatory time is compensable (may be cashed out) at the time of termination of employment (in good standing) with the City but may not be converted to vacation, sick leave, or other forms of compensatory time off.”

SECTION 4. The amendments made by this resolution are effective June 27, 2007.

PASSED, APPROVED, AND ADOPTED this 27th day of June, 2007 by the following vote to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

Dan Kuperberg, Mayor

ATTEST:

Kimberly M. Rodrigues, City Clerk