

## REPORT TO CITY COUNCIL

**DATE:** AUGUST 8, 2007

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** NATHAN HAMBURGER, ASSISTANT CITY MANAGER

**SUBJECT: REQUEST FOR APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT WITH PARSONS TRANSPORTATION GROUP, INC., FOR CONSTRUCTION MANAGEMENT SERVICES RELATED TO THE U.S. 101/REYES ADOBE ROAD INTERCHANGE PROJECT**

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The purpose of this item is to receive City Council approval to enter into a professional services agreement with Parsons Transportation Group, Inc., to perform construction management services for the U.S. 101/Reyes Adobe Road Interchange project.

Caltrans will require the City to oversee the construction of the U.S. 101/Reyes Adobe Road Interchange project. Therefore, a construction management firm must be employed to oversee this task. On March 15, 2007, staff sent out a Request for Qualifications & Proposals (RFQ/RFP) to ten (10) well recognized engineering and construction management firms for the U.S. 101/Reyes Adobe Road Interchange project. A pre-proposal meeting was conducted on March 26, 2007 and final technical proposals and separate cost proposals were submitted on April 6, 2007. The City received three proposals from three reputable, well established, and qualified firms. The firms included Parsons Transportation Group, Inc., Caltrop Corporation, and Simpson & Simpson Management Consulting Inc. City staff and the project design consultant (STV, Inc.) interviewed all three firms.

Based upon the interviews, it was conclusively decided that Parsons was the most qualified firm. Parsons technical expertise, quality of staff, approach to communicating with the public, and project approach will best fit this community. In addition, Parson's resident engineer (full-time project manager) lives in Agoura Hills within a half mile from the project. This will be a large advantage from a functional, practical, and emergency basis. Parson's was also the project management firm utilized for the U.S. 101/Kanan Interchange project and impressed staff with their ability to work with over 15 different agencies and local businesses, as well as their extensive assistance in resolving a multitude of issues that arose during the construction phase of the project.

Staff has reviewed the cost proposal from Parsons and has negotiated an agreeable price of \$950,197.54. The negotiated fee is within the City's adopted project budget (\$1.1 million for professional services during the construction phase). The other two firms had proposals that ranged from \$568,440 to \$639,600. Staff did look into the difference in the cost proposals and

noted that the two lower bids did not include any night-time work as a majority of the bridge expansion work will need to be completed during the night-time as this work is not allowed to occur above live traffic. In addition, items that would be required for a bridge project of this magnitude, such as surveying and extensive materials testing, were not included in the two lower proposals. Following the aforementioned analysis, staff presented this item to the Public Works Committee for further review.

The scope of work for the project includes:

- Constructability review of plans and specifications (Pre-Construction),
- Provide contract administration in conformance with State and Federal guidelines,
- Ensure permit compliance (RWQB, DFG, Caltrans, FHWA, etc.)
- Coordinate execution of contract and provide schedule monitoring,
- Ensure proper progress payments by contractor,
- Provide change order management,
- Provide construction observation, inspection, surveying, and material/soil testing,
- Review contractor traffic plans and handling,
- Conduct weekly progress meetings,
- Provide final punch list, as-built drawings, and ensure project closeout,
- Provide claims assistance, if necessary.

In summary, Parsons has demonstrated that they have significant experience with similar projects, are well versed with State and Federal procedures, and have well qualified staff to perform the construction management services to our expectations.

Following the approval and execution of this agreement, Parsons will begin the constructability review portion of the agreement. The PS&E (plans, specifications, and estimates) is in the process of being submitted at the 95% approval phase with Caltrans. The design phase is still on schedule to be completed this summer and the RFQ for construction is expected to be conducted by the end of this calendar year. Construction is still on schedule to begin in the first quarter of 2008.

Caltrans staff and the City Attorney have reviewed the professional service agreement and approved as to form.

## **RECOMMENDATION**

The Public Works Committee and staff respectfully recommend the City Council:

1. Approve the professional services agreement with Parsons Transportation Group, Inc., for construction management Services for the U.S. 101/Reyes Adobe Road Interchange;
2. Authorize the Mayor to sign the agreement on behalf of the City Council;
3. Direct the City Clerk to attest to the contract signatures and forward an original copy of the agreement to Parsons Transportation Group, Inc.

Attachment: Professional services agreement