

## REPORT TO CITY COUNCIL

**DATE:** AUGUST 22, 2007

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** RAMIRO ADEVA, CITY ENGINEER

**SUBJECT:** REQUEST FOR APPROVAL OF AN AGREEMENT WITH KIMLEY-HORN AND ASSOCIATES, INC., FOR PROFESSIONAL ENGINEERING SERVICES

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Since incorporation in 1982, the City has contracted professional engineering services with an outside consultant, Willdan, in order to assist permanent City staff in providing the best service possible to the public. Although Willdan has provided responsive services throughout the years, staff felt it was necessary to offer other qualified engineering firms an opportunity to prepare proposals and compete for these services. It also allowed staff to verify that the City is receiving the best rates the engineering industry can offer in the current market.

On June 27, 2007, the City Council authorized staff to solicit proposals for professional engineering services. The scope of work listed in the Request for Proposals (RFP) included the following:

- Plan checking of public improvement plans, grading plans, hydrology/drainage reports, and subdivision maps.
- Traffic engineering services which include the review of: technical traffic studies, land development projects, traffic control plans, public infrastructure plans, and environmental impact reports.
- Prepare Pavement Management System (PMS) update. This update will include an action plan on how to reach a Pavement Condition Index (PCI) goal of 70 and above for all streets within a ten-year timeframe as previously directed by the Council.
- Capability to do in-house engineering design.
- Provide additional engineering assistance upon request.

On July 26, 2007, the City received three proposals from Boyle Engineering Corporation, Kimley-Horn & Associates, Inc., and Willdan. After reviewing the proposals and interviewing members from all the firms on August 14, 2007, staff felt Kimley-Horn and Associates, Inc., demonstrated they were the most experienced and best qualified to meet the City's expectations at this time. Kimley-Horn has an excellent reputation in both the public and private sectors, in addition to working previously for the City in various capacities with positive results.

Approximately \$150,000 has been set aside in the 2007-08 Budget, which is a combination of money from the General Fund, Gas Tax, and Traffic Safety accounts. Staff has reviewed Kimley-Horn's fee proposal (see attached) which is comparable to the other submitted proposals, and within the adopted project budget for these services. The new three-year contract is scheduled to begin on September 1, 2007, and allows for two optional one-year extensions upon mutual consent of both parties.

Staff contacted many of Kimley-Horn's references to discuss past work, and all of them indicated the firm's performance was excellent.

The proposed agreement has been reviewed by the City Attorney and approved as to form.

### **RECOMMENDATION**

Staff respectfully recommends the City Council:

1. Approve the three-year professional services agreement with Kimley-Horn and Associates, Inc., for professional engineering services; and
2. Authorize the Mayor to sign the agreement on behalf of the City Council.

Attachment: Professional Services Agreement (PSR)