



**DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT**

TO: Planning Commission

FROM: Mike Kamino, Director of Planning and Community Development

SUBJECT: Request for Excused Absences (Consent Item)

DATE: October 18, 2007

Due to a pending work conflict, Commissioner Ramuno is requesting excused absences from the following scheduled Planning Commission meetings: November 1, 2007; November 15, 2007; December 6, 2007 and December 20, 2007. His written request is attached.

RECOMMENDATION

Staff recommends the Chair request that the Commission consider whether to excuse Commissioner Ramuno's absences from the scheduled November 1, 2007; November 15, 2007; December 6, 2007 and December 20, 2007 Planning Commission meetings.

ATTACHMENT

- Letter from Commissioner Ramuno