

REPORT TO CITY COUNCIL

DATE: NOVEMBER 14, 2007

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: RAMIRO ADEVA, CITY ENGINEER

SUBJECT: AUTHORIZATION TO SOLICIT PROPOSALS FOR PROFESSIONAL DESIGN SERVICES FOR A ROUNDABOUT AT THE INTERSECTION OF KANAN AND AGOURA ROAD

In June 2006, City Council approved the Agoura Village Specific Plan which included the concept of a roundabout at the intersection of Kanan and Agoura Roads. Roundabouts have proven to be an effective way to:

1. Improve the flow of traffic in areas of high traffic volumes
2. Reduce vehicular speeds,
3. Decrease the number of potential accidents
4. Increase pedestrian safety
5. Provide an opportunity for enhancing the aesthetic appeal of an intersection.

After much discussion, and detailed studies, it was determined that a roundabout would be the best solution for the intersection.

In order to ensure the location and geometrics of the roundabout preserve the best interest of the City, staff has prepared a Request for Qualifications/Proposals to complete the design of the roundabout. The scope of work of the contract includes the following:

1. Gather data necessary to complete the design (ie: as-built plans, utility research, field surveys and investigations, right-of-way investigations, etc.)
2. Provide conceptual layouts to staff for review.
3. Prepare plans and studies: geotechnical study, hydrology study, cross sections, pavement sections, conceptual landscaping plans, construction details, signing and striping plans, right-of-way exhibits, street lighting plans, demolition plans, etc.
4. Conduct progress meetings with staff at 35%, 65% and 95% stages to ensure final plans are complete.

5. Assist with informational meetings to the City Council, Agoura Village sub-committee, and general public to educate and answer questions pertaining to the roundabout.

Staff contacted several other agencies who have contracted for similar design services within the past couple of years, and as a result, the estimated cost of the design is \$200,000. This cost will be taken from the City's Traffic Impact Fee (TIF) account, which is projected to have approximately \$4 million remaining at the end of the fiscal year. It should also be noted that the TIF balance will recoup the costs of the design services as developers within Agoura Village will be paying their respective TIF fees once they develop. The final contract award is anticipated for end of February 2008. The design will take approximately one year to complete.

RECOMMENDATION

Staff respectfully recommends the City Council:

1. Authorize staff to solicit proposals for professional design engineering services for the roundabout at the intersection of Kanan and Agoura Road.
2. Appropriate \$200,000 of the Traffic Impact Fee fund balance to be utilized for the cost of design.

Attachment: Request For Proposal