

## **REPORT TO CITY COUNCIL**

**DATE:** DECEMBER 12, 2007

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** GEORGETTE HOLT, DIRECTOR OF FINANCE

**SUBJECT:** APPROVAL OF CONSULTING SERVICES AGREEMENT WITH  
NEOCOMP SYSTEMS, INC., TO PROVIDE INFORMATION  
TECHNOLOGY MANAGEMENT SERVICES

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The purpose of this item is to seek City Council approval of an agreement for computer management services ending June 30, 2009, with a three year option.

The City requested proposals for professional consulting services to provide information technology management services on November 20, 2007. There were two responders to the request: Neocomp Systems, Inc., and 318, with Neocomp Systems, Inc., being the lowest bidder.

Neocomp has provided services for the City since April 2007. Their services have proven to be timely and professional. Neocomp designed, planned, and implemented the new and current City network on schedule and within budget. In addition, Neocomp has been providing the City users with network and desktop support for the previous eight months during implementation of the new City computer network. Neocomp has unique familiarity with the City's installed applications, operations, and users that provides an intangible benefit to the City.

The proposed agreement has been reviewed by the City Attorney and approved as to form.

### **RECOMMENDATION**

Staff recommends the City Council approve the attached Consulting Services Agreement with Neocomp Systems, Inc.

Attachment: Agreement