



**DEPARTMENT OF PLANNING AND
COMMUNITY DEVELOPMENT**

TO: Planning Commission

FROM: Mike Kamino, Director of Planning and Community Development

SUBJECT: Selection of Chairperson and Vice Chairperson

DATE: January 17, 2008

Staff is requesting that the Planning Commission select a member to serve as Chairperson and Vice Chairperson of the Commission for a one-year period. The Municipal Code requires the Planning Commission to select from among its members a Chairperson and Vice Chairperson, for a one-year term, at its first regular meeting after appointment and annually each year thereafter. A simple majority vote of the Commission is required for the selection of each position.

RECOMMENDATION

Staff recommends that the Planning Commission adopt a motion for selection of Planning Commission Chairperson, and adopt a separate motion for the selection of Planning Commission Vice Chairperson, to serve a one-year term.