

REPORT TO CITY COUNCIL

DATE: MARCH 26, 2008

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER

BY: RAMIRO ADEVA, CITY ENGINEER

SUBJECT: AUTHORIZATION TO SOLICIT PROPOSALS FOR FY 2008-11
CITYWIDE LANDSCAPE AND MAINTENANCE

For the past four years, Quality Landscape Care has provided landscape maintenance services for the City. With the term of their contract expiring at the end of this fiscal year, staff felt it was appropriate to seek proposals for these services based upon the revised landscape maintenance criteria and to provide an opportunity for other qualified firms to compete for the contract.

Staff has prepared a Request for Proposals (RFP) outlining the services which shall include, but are not limited to, restroom clean-up, litter pick-up, graffiti clean-up, mowing and edging, fertilization, over-seeding, herbicide application, irrigation repair, trail maintenance, etc. The targeted areas for these services will include the City parks, City-maintained medians, roadway landscape, City Hall property, Reyes Adobe Historic Site, recreation center, and weed abatement areas.

The initial term of the contract is three years, beginning July 1, 2008, and it can be extended for a maximum of two years upon mutual agreement between the City and landscape firm.

It is anticipated that the citywide landscape maintenance contract will cost \$350,000.

RECOMMENDATION

Staff respectfully recommends the City Council authorize staff to solicit proposals for citywide landscape and maintenance services.