



DATE: APRIL 17, 2008

TO: PLANNING COMMISSIONERS

FROM: PLANNING STAFF

SUBJECT: CONTINUANCE REQUEST OF CONDITIONAL USE PERMIT CASE NO. 03-CUP-016 AND OAK TREE PERMIT CASE NO. 03-OTP-017

BACKGROUND AND DISCUSSION

On February 21, 2008, the Planning Commission held a public hearing for Ron Waters' request for a Conditional Use Permit to construct a 6,964 square foot, two-story, single-family residence with a 897 square foot attached garage and a 190 square foot patio cover (Case No. 03-CUP-016). The applicant also requested an Oak Tree Permit to encroach within the protected zone of three Oak trees for the proposed construction (Case No. 03-OTP-17). The project site is located at 28031 Balkins Drive.

After conducting the public hearing, the Planning Commission directed staff to return with a resolution of denial for the project. Prior to the Planning Commission taking final action, on March 6, 2008, the applicant requested and received the Planning Commission's allowance for a continuance of the public hearing to April 17, 2008, to allow the applicant to submit alternate plans which address concerns of the project that were raised by the Planning Commission. The applicant is requesting another continuance of the public hearing to June 5, 2008, to complete his redesigned project plans.

RECOMMENDATION

Based on the applicant's request, staff recommends that the public hearing for Conditional Use Permit Case No. 03-CUP-016 and Oak Tree Permit Case No. 03-OTP-017 be continued to the June 5, 2008 Planning Commission meeting.

ATTACHMENT

- Applicant's Request for a Continuance

April 10, 2008

TO: The Planning Commissioners of the City of Agoura Hills,

Re: 28031 Balkins Dr. Agoura Hills, Ca. Extension of time to submit revised plans for your consideration

From: Ron Waters, Owner.

Dear Sirs,

I have changed architects on this project in order to try to meet your requirements for this project. He has indicated to me that he could have the plans ready by for the May meetings, however I am going to be out of the country for the last meeting in May and the early may meeting is fully booked. Please schedule my submissions for the first meeting in June, 2008. I appreciate your consideration in this matter.

Sincerely,

Ron Waters.

Letter sent via email by the applicant to the Planning Department