


Attachment A

Budget Workshop - Introduction

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
SUBJECT: BUDGET WORKSHOP - INTRODUCTION

This goal setting workshop marks the beginning of our budget process for the upcoming Fiscal Year 2009-2010. This discussion also provides the Council an opportunity to consider not only short term goals for the community, but goals that extend into the future. These goals and directives will act as a work plan for the City Manager and staff and are attached (Attachment A) in draft form. Much of this work plan was established by previous Council direction.

The workshop also serves as an opportunity to understand the framework of our workload as identified in the draft work plan for next year. This plan takes into consideration significant revenue limitations, our existing operating budget, and staff/consulting time necessary to complete a long list of tasks. Our workload for next year, again, is fairly aggressive, but I feel comfortable staff can complete the workload as specified.

However, unlike recent years, we find ourselves amidst the worst economic conditions in decades on National, State, and local levels. Much of what we will be discussing is how this economic crisis will affect the City of Agoura Hills. I caution the City Council to be very mindful of how this crisis may limit City revenues, therefore, significantly limiting our resources! It is a time in which added caution regarding fiscal decisions is warranted.

We will be discussing a variety of potential topics and programs as outlined in the agenda. Moreover, staff will be seeking direction on a handful of topics that include, but are not limited to, Storm Water Quality, Bus Shelters, Traffic Signal Battery Back-Up Systems, Park Improvements and Landscape Enhancements. Staff has provided staff reports regarding a few of these items and will provide presentations relative to the others.

Finally, the Council is encouraged to take this opportunity to share and deliberate thoughts and ideas on short and long-term goals, primarily from a visionary standpoint.

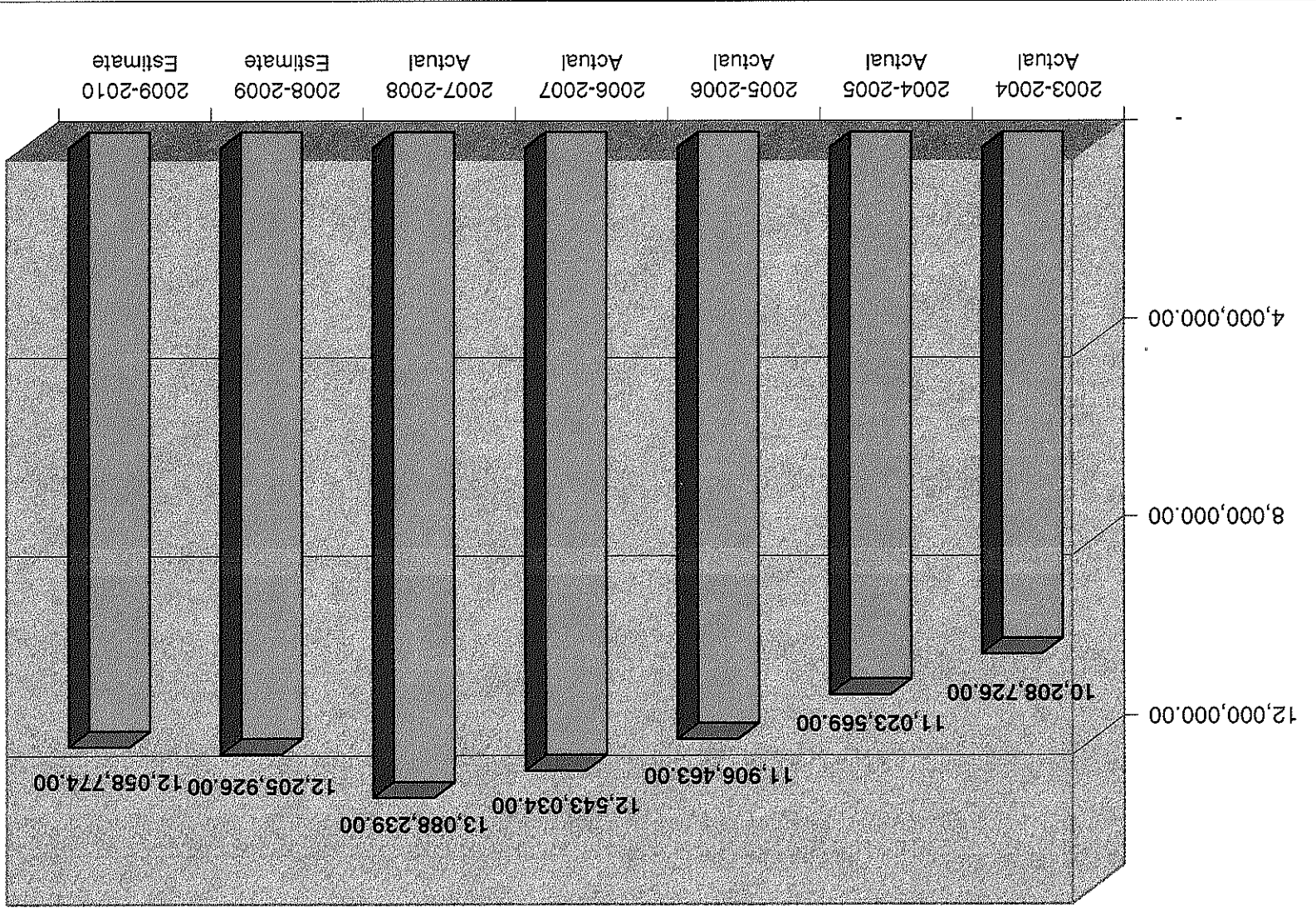
RECOMMENDATION

Staff respectfully recommends the City Council discuss and deliberate the proposed programs and short and long-term goals and objectives.

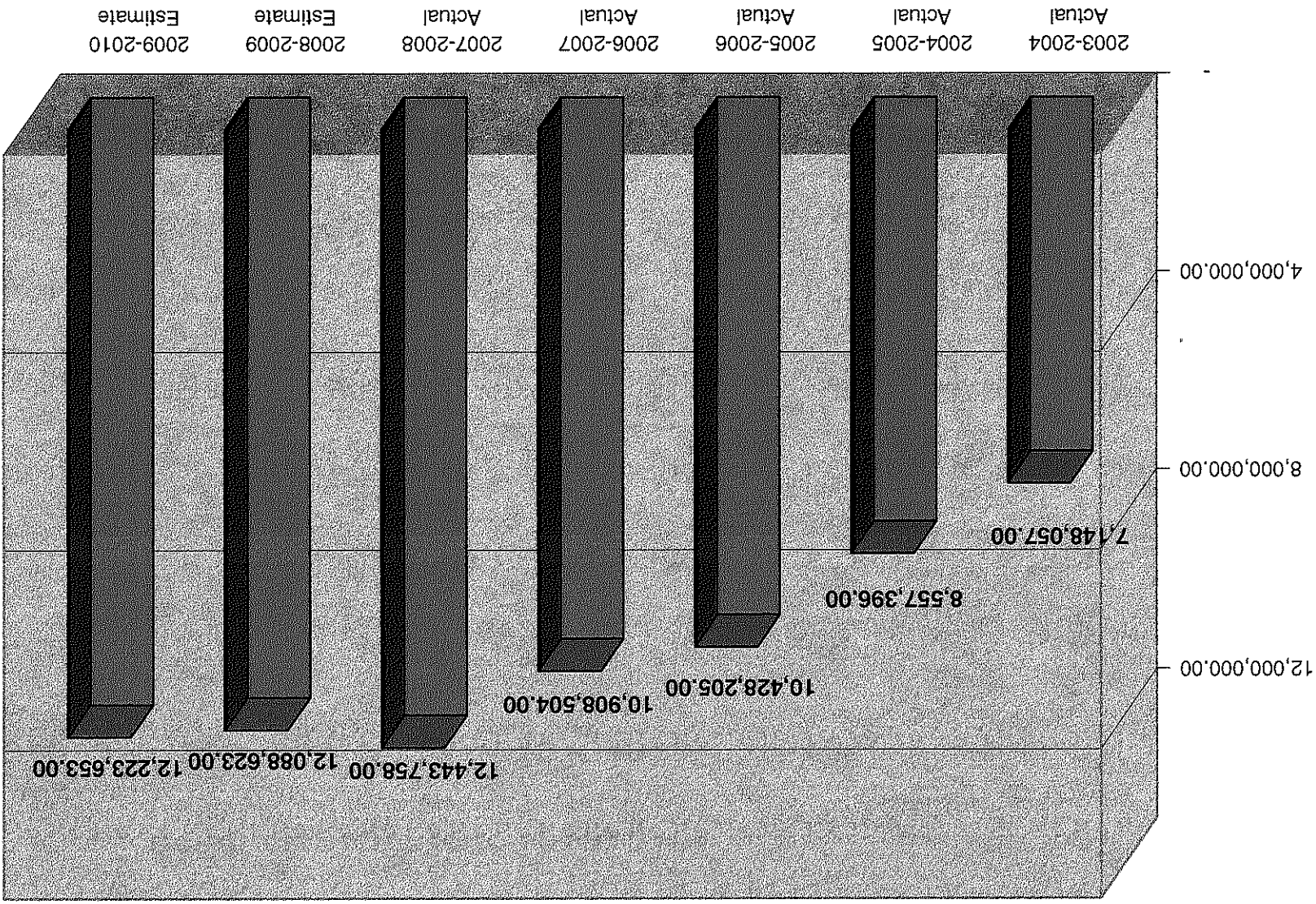
Attachment B

Budget Workshop – Revenue/Expenditure Forecast/General Fund Balance

General Fund Operating Revenue



General Fund Operating Expenditures



Attachment C

Budget Workshop – Preliminary List of FY 09/10 Work Plan (Draft)

“WORK PLAN”

2009-2010

Administration/Finance

- City Council Election
- Business Task Force
- Buy Local Program
- Business Roundtables
- Green Cities Initiative
- Grants/Legislative Platform
- Retail Economic Development Strategy
- Mayor for a Day (Potentially 3-4)
- Emergency Alert Notification System Implementation
- CERT/DRT Certification and Development
- Redevelopment Property Acquisitions and Development
- Submit Application for Storm Water Grant Process, Prop 84
- Explore Commercial E-Waste Program

Public Works

- Reyes Adobe Bridge Widening Project
- Storm Water Compliance/Mitigation
- Chesebro Interchange PSR/PR
- Traffic Improvement Fee Update
- Pavement Overlay
- Bus Shelter Replacement
- Kanan Road/Medea Creek Wash Screening – Landscape Design and Engineering
- Sidewalk Replacement Program
- City Beautification Program
- Roundabout Design Completion - Agoura Road/Kanan Road

Community Services

- Identify and Acquire Location for New Recreation Center
- Park Improvement Initiative
- Healthy Cities Initiative
- One City; One Book
- 5th Annual Reyes Adobe Days
- Park Reservation Implementation

Community/Economic Development

- Agoura Village Specific Plan Re-Adoption
- Agoura Village Specific Plan Implementation
- General Plan Update – Final Phase
- Affordable Housing Program Implementation
- Building & Safety Code Amendments

Attachment D

Budget Workshop – Table: Five-Year Capital Improvement Plan (Update)

**City of Agoura Hills
Capital Improvement Plan
2009-2014
Project Summary Priority Listing**

Category/Project Name	Funding Source	Funding Amount	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	Five Year Project Total
RD - Citywide Street Resurfacing*	Gen. Fund	\$ 2,176,968	\$ 144,000		\$ 638,061	\$ 677,264	\$ 717,643	\$6,327,974
	Gas Tax	\$ 1,000,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	
	Measure R	\$ 1,047,240	\$ 116,360	\$ 232,720	\$ 232,720	\$ 232,720	\$ 232,720	
	Prop 1B	\$ 323,766	\$ 323,766					
	Prop C	\$ 600,000		\$ 600,000				
	Traffic Congestion	\$ 1,080,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	\$ 216,000	
	RAC Grant	\$ 100,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
			\$ 1,020,126	\$ 1,268,720	\$ 1,306,781	\$ 1,345,984	\$ 1,386,863	
RD -Reyes Adobe Road Bridge Widening	Federal Appropriation	\$2,600,000	\$2,600,000					\$10,934,000
	Bond Refunding	\$2,600,000	\$2,600,000					
	METRO (Call for Proj)	\$2,134,000	\$2,134,000					
	RDA	\$100,000	\$100,000					
	Traffic Impr. Fund	\$2,300,000	\$2,300,000					
	Federal Stimulus	\$1,200,000	\$1,200,000					
			\$ 10,934,000					
Stormwater Quality Improvement (Quantun Ozone) - Phase 1	Gen. Fund	\$ 360,000	\$ 72,000	\$ 72,000	\$ 72,000	\$ 72,000	\$ 72,000	\$1,110,000
TMDL Compliance (Catch Basin Inserts) Phase 2 Partial Capture Device (75 units/yr)	Gen. Fund	\$ 750,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$1,110,000
			\$ 222,000	\$ 222,000	\$ 222,000	\$ 222,000	\$ 222,000	
RD - Sidewalk Repair and Replacement	Gas Tax	\$ 212,500	\$ 12,500	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$250,000
	TDA	\$ 37,500	\$ 37,500					
			\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	
CF- A.H./Calabasas Community Center Maintenance	Gen. Fund	\$ 125,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$125,000
			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	
CF- Recreation Center** Analysis	Set Aside	\$ 25,000	\$ 25,000					\$ 629,800
	Set Aside	\$ -				\$ 604,800		
				\$ 25,000	\$ -	\$ -	\$ 604,800	
RD - Canwood Street Re-Construction/Resurfacing (@ Forrest Cove/Canwood)	Gen. Fund	\$ 500,000		\$ 500,000				\$500,000
	State Grant	\$ -		\$ -				
				\$ 500,000	\$ -	\$ -	\$ -	
TR - Bus Bench/Shelter Replacement - Design/Construction	Prop A	\$300,000	\$300,000					\$450,000
	Prop C	\$150,000	\$150,000					
			\$450,000	\$ -	\$ -	\$ -	\$ -	
RD - Chesebro Bridge Widening (PR/Envro Documentation)	Traffic Safety	\$ 1,500,000	\$ 500,000	\$ 1,000,000				\$1,500,000
			\$ 500,000	\$ 1,000,000	\$ -	\$ -	\$ -	
PI - YB Property Improvement (Trail)	Gen. Fund	\$ 300,000			\$ 300,000			\$300,000
					\$ 300,000	\$ -	\$ -	
RD - Undergrounding Utilities Design Construction	General Fund	\$ 200,000		\$ 200,000				\$ 3,000,000
	Rule 20A Funds - Set Aside	\$ 2,800,000			\$ 2,800,000			
				\$ 200,000	\$ -	\$ -	\$ -	
TOTAL ANNUAL EXPENDITURES			\$13,226,126	\$3,265,720	\$4,703,781	\$1,642,984	\$2,288,163	\$25,126,774

* 3 % Annual Inflation



** 2 Million set aside in FY 2005-06; 1 Million set aside in FY 2006-07; 1 Million in FY 2008-09

BEAU – Beautification
CF – City Facilities
PI – Park Improvement
RD – Road Improvement
TR - Transportation

Attachment E

Budget Workshop – Storm Water Quality Improvement Campaign

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
BY: RAMIRO ADEVA, CITY ENGINEER 
SUBJECT: STORM WATER QUALITY IMPROVEMENT CAMPAIGN SUMMARY

Over more recent years, the issue of water quality as established by the Clean Water Act has been a growing concern. With new regulations and permits, strict limits, and inadequate funding to assist with water quality mandates, cities everywhere are faced with the same dilemma of strategizing the most economic and efficient ways to spend city funds to comply with water quality objectives. In Agoura Hills, the 2008-09 fiscal year marked the first year funds were drawn from a reserve account where money had been previously set aside to deal with the unknown costs of water quality compliance. The upcoming 2009-10 fiscal year will continue with similar budget demands.

The following is a breakdown of potential expenditures expected for Fiscal Year 2009-10:

Item	Cost
Stormwater Program Manager (Contract)	\$180,000
TMDL Monitoring	\$90,000
Ozone Project #1 (Kanan-Agoura intersection)	\$84,000
Ozone Project #2 (County yard) – Design only	\$300,000
Trash TMDL Plan & Catch Basin retrofit	\$150,000
Sewer System Management Plan (SSMP)	\$50,000
Sewer Cleaning	\$50,000
TOTAL	\$904,000

At this time, staff recommends budgeting \$600,000, understanding that it is still too early to accurately determine the costs associated with some of the items above. For instance, design costs for the ozone facility at the Los Angeles County Division of Flood Control yard may come in less than expected given the state of the economy, or sewer cleaning costs could increase or decrease based on the results of the SSMP which is not yet completed. In addition, it is important to point out that although the city is expected to face uncertain economic times, it is prudent to continue to diligently work towards meeting water quality goals and standards as this issue is not expected to cease. The ability to spread these costs over a multitude of years prevents the City from being financially overwhelmed in one fiscal year when TMDL deadlines occur in the near future.

RECOMMENDATION

Staff respectfully requests the City Council discuss the items listed above, and provide feedback on: (1) whether the Council is supportive of staff's efforts to utilize new technologies and make concerted efforts towards meeting water quality standards, and (2) whether the City's program, in general, has been meeting, exceeding, or falling short of the goals of the City Council as it relates to water quality.


Attachment F

Budget Workshop – Traffic Signal Battery Back-up Program

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER 

BY: RAMIRO ADEVA, CITY ENGINEER

SUBJECT: TRAFFIC SIGNAL BATTERY BACK-UP PROGRAM

Traffic signals basically depend on two things to function: (1) a consistent power supply, and (2) prevention against random voltage drops in the electrical current. Up until five months ago, the City's traffic signals had never been equipped with battery back-up hardware, resulting in "flashing red" or completely blacked-out periods of signal operation at various locations throughout the city. Specifically, this caused major problems for traffic on the Kanan Road corridor, creating safety concerns and excessive maintenance costs. As a result of the Kanan Road occurrences, staff met with Southern California Edison (SCE) and confirmed that some of their facilities experienced frequent power outages and/or voltage drops. Upon consulting the Los Angeles County Signal Maintenance Division, approximately \$43,000 was spent on the immediate installation of battery back-up hardware on each of the six City-owned traffic signals north of the Kanan Road Interchange. This was done in conjunction with the Signal Synchronization Project approved by the City Council. The battery back-up hardware serves a dual purpose. First, in the event of a power outage, the battery back-up system switches on and allows the signal to continue to operate, un-interrupted, for a maximum of two hours. This allows enough time for maintenance crews to re-set the traffic signal, while avoiding periods of time where the signal heads could be entirely non-functional. Secondly, the hardware also includes a built-in filter unit which automatically straightens out any voltage drop before it gets to the signal hardware. Therefore, the electrical current remains consistent at all times to the signal cabinet.

In a proactive effort to prevent against similar traffic signal problems, staff is proposing a phased program by which battery back-up hardware will be installed on all the remaining signals in the city over a two-year timeframe. This upcoming fiscal year, staff would like to propose the installation of four battery-back up units at the following intersections: (1) Thousand Oaks Boulevard & Grey Rock Road, (2) Thousand Oaks Boulevard & Forest Cove Lane, (3) Thousand Oaks Boulevard & Reyes Adobe Road, and (4) Thousand Oaks Boulevard & Lake Lindero Drive. These locations have been identified as the highest priority signals, as they service a major thoroughfare. Since this segment of Thousand Oaks Boulevard serves as a bus route, Proposition C funds can be used to cover these expenditures. Proposition C funds are related to a sales tax on gas and can only be utilized for specific transportation related projects. The total project cost is estimated at \$30,000 for the four identified locations.

RECOMMENDATION

Staff recommends the City Council approve the installation of traffic signal battery back-ups at the four identified signalized intersections on Thousand Oaks Boulevard and to instruct staff to appropriately budget for the item in the Fiscal Year 2009-2010 budget.

Attachment G

Budget Workshop – Bus Shelter Installation

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER *GR*
BY: RAMIRO ADEVA, CITY ENGINEER
SUBJECT: BUS SHELTER INSTALLATION

At last year's budget workshop, the City Council approved staff to move forward with the final design for bus shelters. Based on ridership volumes provided by Metro, the following four intersections were chosen for shelter installations:

1. Intersection of Kanan Road and Thousand Oaks Blvd – two shelters on both the north and south sides.
2. Intersection of Thousand Oaks Blvd and Reyes Adobe Road – one shelter on south side
3. Intersection of Thousand Oaks Blvd and Lake Lindero Drive – one shelter on south side
4. Intersection of Roadside Drive and Lewis Road – one shelter on south side

Following discussions and the input received at last year's budget workshop, as well as a meeting with the Public Works committee, a conceptual design was agreed to. L. Newman Design, based in Westlake Village, recently completed the plans, specifications, and estimates for the project (See attached Final Cost Estimate). The entire project as originally proposed is estimated to cost \$432,135. The materials and construction cost are higher than originally anticipated due to some of the specific design features added. There is approximately \$250,000 remaining in Proposition C funds in the approved FY 2008-09 budget that were allocated for this project.

Should the City Council wish to continue with the original scope of work, staff will begin the process to advertise and solicit bids for construction. The project, as it exists, would require that an additional \$185,000 be allocated in the upcoming fiscal year from the Proposition A Fund Balance to insure the completion of the project. Proposition A funds are derived from a sales tax on gas and may only be utilized for specific transportation projects with oversight from the Los Angeles Metropolitan Transit Authority. Should the City Council choose not to continue with this project in its current format, staff would request feedback and direction on whether to revise the original scope of work, or to defer a portion of this project or the entire project until a future fiscal year.

RECOMMENDATION

Staff is seeking feedback and direction from the City Council on how to proceed.

Attachment: Final Cost Estimate

FINAL COST ESTIMATE

City of Agoura Hills – Bus Shelters

Prepared For:
City of Agoura Hills
30001 Ladyface Court
Agoura Hills, CA 91301

Prepared By:
L. Newman Design Group, Inc.
31300 Via Colinas, Ste. 104
Westlake Village, CA 91362-3992

LNDG Job # 2313-01

January 8, 2009

City of Agoura Hills – Bus Shelters

Bus Shelter Structure - 3 to 4 Person

**Saw cutting, demolition, hauling and disposal of
concrete, dirt, etc.**

Lump Sum (300 SF) = \$ 1,450.00

New Bus Shelter Paving

150 SF @ \$13.00/SF = \$ 1,950.00

**Stone Veneer Column Base with poured in place
Concrete Cap**

2 Columns per Shelter @ \$ 3,750.00/EA = \$ 7,500.00

**Bus Shelter Canopy with Standing Seam Steel Roof,
Steel Column Supports and Steel Framed Wood Bench**

Lump Sum Allowance based on Pre-Bid Proposal from
Seacon Construction, Inc. dated 12/08/08. = \$ 25,000.00

Lighting – Solar or Standard Power

Lump Sum Allowance = \$ 5,000.00

Unit Sub Total = \$ 40,900.00

Bus Shelter Structure - 3 to 4 Person Total

3 Shelters @ \$ 40,900.00/EA = **\$122,700.00**

Bus Shelter Structure - 4 to 6 Person

Saw cutting, demolition, hauling and disposal of concrete, dirt, etc.
Lump Sum (300 SF) = \$ 1,450.00

New Bus Shelter Paving
300 SF @ \$13.00/SF = \$ 3,900.00

Stone Veneer Column Base with poured in place Concrete Cap
2 Columns per Shelter @ \$ 3,750.00/EA = \$ 7,500.00

Bus Shelter Canopy with Standing Seam Steel Roof, Steel Column Supports and Steel Framed Wood Bench
Lump Sum Allowance based on Pre-Bid Proposal from Seacon Construction, Inc. dated 12/08/08. = \$ 26,000.00

Lighting – Solar or Standard Power
Lump Sum Allowance = \$ 5,000.00

Unit Sub Total = \$ 43,850.00

Bus Shelter Structure - 4 to 6 Person Total
4 Shelters @ \$ 43,850.00/EA = **\$175,400.00**

Metro Bus Pad

Saw cutting, demolition, hauling and disposal of asphaltic concrete, dirt, curb and gutter.
Lump Sum (50 LF, 600 SF) = \$ 2,850.00

New Concrete Metro Bus Pad Paving
600 SF @ \$18.50/SF = \$ 11,100.00

New Curb and Gutter
50 LF @ \$100.00/LF = \$ 5,000.00

Unit Sub Total = \$ 18,950.00

Metro Bus Pad Total
5 Locations @ \$ 18,950.00/EA = **\$ 94,750.00**

Sub Total

Bus Shelter Structure - 3 to 4 Person Total

3 Shelters @ \$ 40,900.00/EA = \$122,700.00

Bus Shelter Structure - 4 to 6 Person Total

4 Shelters @ \$ 43,850.00/EA = \$175,400.00

Metro Bus Pad Total

5 Locations @ \$ 18,950.00/EA = \$ 94,750.00

10% Contingency

= \$ 39,285.00

Grand Total

= \$432,135.00

Attachment H

Budget Workshop – City Park Improvements

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER *GR*
BY: AMY BRINK, DIRECTOR OF COMMUNITY SERVICES *AB*
SUBJECT: CITY PARK IMPROVEMENTS

The City of Agoura Hills has six beautiful parks that offer a variety of recreational amenities that include play equipment, ballfields, open grass areas, picnic shelters and an equestrian arena. For FY 09/10, the Department of Community Services is requesting a budget of \$160,500 for park improvements. The budget request is described below for each of the city parks. Some of these improvements are necessary to address safety concerns.

Reyes Adobe Park:

Fibar (\$2,500) - Fibar is the wood chip fill found in our playgrounds surrounding the play equipment.

Sumac Park:

Playground Equipment (\$140,000) - The existing play equipment was recycled from another park and needs to be replaced. The City has Quimby Funds available which would be an appropriate use of these funds.

Benches, picnic tables, and drinking fountain (\$15,000) – Along with the addition of new playground equipment, staff would suggest adding several new benches, as many of the existing benches have deteriorated. There are two drinking fountains that need to be replaced. Again, the City has Quimby Funds available which would be an appropriate use of these funds.

Chumash Park:

Fibar (\$2,500) - Fibar is the wood chip fill found in our playgrounds surrounding the play equipment.

Storage Building Fumigation (\$2,000) – The storage building has termites and is in need of fumigation.

Level Playing Field (\$3,500) – Chumash Park has a large open play surface with many depressions and holes that have created a safety concern.

Old Agoura Park:

Fence Rails (\$5,000) – There are approximately eight rails on the fence that surrounds the park that were vandalized and in need of replacement.

Fibar (\$2,500) - Fibar is the wood chip fill found in our playgrounds surrounding the play equipment.

Morrison Park:

Fibar (\$2,500) - Fibar is the wood chip fill found in our playgrounds surrounding the play equipment.

This list of park improvements has been reviewed by the Community Services Committee. Staff is requesting a budget of \$160,500, of which \$140,000 is Quimby Funds and \$20,500 is General Fund.

RECOMMENDATION

Staff respectfully recommends the City Council discuss and provide direction on City park improvements.

Attachments: Park Improvements FY 09/10 Budget Request



**Department of Community Services
Park Improvements
FY 09/10 Budget Request**

	<u>BREAKDOWN</u>	<u>TOTAL</u>
<u>PARK IMPROVEMENTS:</u>		
Reyes Adobe Park		\$ 2,500
<i>Fibar</i>	\$ 2,500	
Sumac Park		
<i>Replace Playground Equipment</i>	\$ 125,000	\$ 140,000
<i>Benches, picnic tables, drinking fountain</i>	\$ 15,000	
Chumash Park		\$ 8,000
<i>Fibar replacement</i>	\$ 2,500	
<i>Level playing field</i>	\$ 3,500	
<i>Storage building fumigation</i>	\$ 2,000	
Old Agoura Park		
<i>Replace broken fence rails</i>	\$ 5,000	\$ 7,500
<i>Fibar replacement</i>	\$ 2,500	
Morrison Park		
<i>Fibar replacement</i>	\$ 2,500	\$ 2,500
 TOTAL COST OF PROJECTS:		 \$ 160,500
Quimby Funds:		\$ (140,000)
Total General Fund:		\$ 20,500

Attachment I

Budget Workshop – Other Post Employment Benefits (OPEB)

REPORT TO CITY COUNCIL

DATE: MARCH 11, 2009
TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
FROM: GREG RAMIREZ, CITY MANAGER 
BY: CHRISTY PINUELAS, FINANCE DIRECTOR 
SUBJECT: WORK PLAN FOR GASB 43/45 OTHER POST EMPLOYMENT BENEFIT (OPEB) REPORTING

The Governmental Accounting Standards Board (GASB) is an independent advisory board which sets accounting standards for state and local governments. GASB has implemented a new standard which requires that governments post the long-term cost for retiree health benefit costs and publicly disclose the annual cost to fund that liability each year. Currently, our organization is funding retiree healthcare benefit costs on a pay-as-you-go basis. The standard requires that the cost be funded over the career of an employee. Because we have not been funding the amount over the career of the employees, we now have a liability of \$1.4 million. A government of our size is required to begin to fund this liability in FY 2009-10.

In September, 2008, Council adopted a retiree health plan with the following requirements:

- Retirees with at least 10 years of service with Agoura Hills will receive a maximum of \$500/monthly to be used for health premiums
- Surviving spouses of a qualified retiree will receive \$300/monthly for a maximum of 12 months.

Using these parameters, the firm of Bartel and Associates, LLC, performed an actuarial valuation and recommended a funding plan (attached). In order to fund the Annual Required Contribution (ARC) the City will be required to fund at least \$166,000 in retiree medical expenses in the 2009/10 budget. Of this amount, \$88,000 will be used to fund future liabilities and \$88,000 will be used to pay current expenses. This follows the actuarial valuation funding plan.

GASB requires that the monies to fund the annual required contribution be placed into a separately held trust or that the City annually record the liability. This liability, if not funded to a trust, will continue to grow on our financial statements. Eventually, the total liability would be shown on our financial statements.

In order to fund the liability these funds must be placed in a trust.

Several decisions will need to be made regarding the funding of the retiree medical expense. These include:

- Do we fund more or less than the Annual Required Contribution in FY 2009/10?
- Do we hold the liability or place it in trust with a trustee?
- If we are going to set-up a trustee, who should the administrator be (there are several companies who currently offer this service)?

During the next fiscal year, staff will be working with the Finance Committee to resolve these questions and to bring back solutions to the City Council.

RECOMMENDATION

Staff recommends the City Council receive and file this report.

Attachments: Bartel Associates Retiree Healthcare Plan Final Valuation – results outline

September 29, 2008

Christy Pinuelas
Director of Finance
City of Agoura Hills
30001 Ladyface Court
Agoura Hills, CA 91301

Re: Retiree Healthcare Plan June 30, 2008 Actuarial Valuation - Final Results Outline

Dear Ms. Pinuelas:

We have attached the City of Agoura Hills Retiree Healthcare Plan ("Plan") June 30, 2008 actuarial valuation Final Results Discussion Outline.

We understand the City has adopted the plan changes under Alternative #1 and will fund the Plan with the full Annual Required Contribution as shown on slides 29 and 30 beginning with the 2009/10 fiscal year. The June 30, 2008 Plan obligations under this funding policy are (000s omitted):

■ Valuation Date	<u>6/30/08</u>
■ Present Value of Benefits (PVB)	
• Actives	\$ 1,083
• Retirees	<u>789</u>
• Total	1,871
■ Actuarial Accrued Liability (AAL)	
• Actives	510
• Retirees	<u>789</u>
• Total	1,298
■ Plan Assets	<u>0</u>
■ Unfunded AAL (UAAL)	1,298
■ Estimated UAAL on 6/30/09	1,411

The 2009/10 fiscal year Annual Required Contribution under the adopted funding policy is (000s omitted):

■ 2009/2010 Annual Required Contribution (ARC)	<u>Dollars</u>	<u>% Pay</u>
• Normal Cost	\$ 78	2.9%
• UAAL Amortization (30 years)	<u>88</u>	<u>3.2%</u>
• Total	166	6.1%
■ 2009/10 Projected Pay	2,722	



The 2009/10 Annual OPEB Cost and the projected June 30, 2010 Net OPEB Obligation are (000's omitted):

■ 2009/10 Annual OPEB Cost	
• 2009/10 Annual Required Contribution	\$ 166
• Interest on Net OPEB Obligation	0
• Amortization of Net OPEB Obligation	<u>0</u>
• Total	166
■ Net OPEB Obligation on 6/30/09	0
• 2009/10 Annual OPEB Cost	166
• 2009/10 Expected Contributions	<u>166</u>
■ Expected Net OPEB Obligation on 6/30/10	0

A summary of plan benefits is shown on slides 1 through 6 of the Final Results Outline. A summary of participant information is shown on slides 7 through 11. The actuarial assumptions and methods used for the June 30, 2008 valuation are shown on slides 13 through 20. Note that the Final Results Discussion Outline includes information not relevant for reporting under GASB 43 and 45 but which was provided to the City to consider funding alternatives and for the financial management of the Plan.

Please call Joe D'Onofrio (650/377-1610) or me (650/377-1601) with any questions about the attached information.

Sincerely,

John E. Bartel
President

c Joe D'Onofrio, Bartel Associates

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