

#### DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT

DATE:

April 16, 2009

APPLICANT:

Mohammed Sherif for Mr. Gu

29338 Roadside Drive Agoura Hills, CA 91301

TO:

Planning Commission

CASE NOS.:

07-SPR-012, 07-VAR-003, 07-SP-024 &

TPM 70808 (Ref: 05-VAR-007)

LOCATION:

29338 Roadside Drive

(A.P.N. 2061-004-038, 039 and 027)

REQUEST:

Request for a Site Plan/Architectural review to replace a self-serve car wash and lube/smog-check facility with a new 4,169 square-foot car wash, lube and smog check facility; a Tentative Parcel Map to adjust lot lines of three parcels for the proposed construction; a Sign Permit for the facility signage; and a Variance from Zoning Ordinance Sections 9383.4, 9606.2.E and 9383.1 to provide a 7.5-foot rear (south) yard building setback instead of at least 20 feet. to construct a 13-foot high retaining wall instead of a maximum height of 6 feet, and to provide for a parcel smaller than the minimum requirement of three acres.

**ENVIRONMENTAL DETERMINATION:** 

Exempt from CEQA per Section 15301

**RECOMMENDATION:** 

Staff recommends the Planning Commission adopt a motion to approve Site Plan/Architectural Review Case No. 07-SPR-012, Sign Permit Case No. 07-SP-024, Variance Case No. 07-VAR-003, Tentative Parcel Map Case No. TPM 70808, subject to conditions, based on the findings of

the attached Draft Resolutions.

ZONING DESIGNATION: BP-M-FC (Business Park - Manufacturing - Freeway

Corridor Overlay District)

**GENERAL PLAN** 

DESIGNATION:

**Business Park-Manufacturing** 

#### PROJECT BACKGROUND AND DESCRIPTION

The applicant Mohammed Sherif, operator of the Agoura Lube and Smog, on behalf of property owner Hong Gu, has applied for a Site Plan/Architectural Review to remodel an existing lube/smog check/self-serve car wash. The business is located at 29338 Roadside Drive, near the easterly terminus of the street, west of Kanan Road. The parcel is within the Business Park-Manufacturing (BP-M) and Freeway Corridor Design Overlay (FC) zones.

The proposed remodel and expansion consists of replacing the self-serve car wash with a full-service car wash, and adding retail and office space. The tunnel would be located toward the back of the parcel, parallel to the south property line. The vehicles would enter the site using the west driveway and would continue toward the rear of the parcel to either enter a drive aisle leading to the wash tunnel or a drive aisle leading to the lube/smog check bays. The drive aisles would be separated by a landscape planter. The aisle leading to the tunnel can accommodate two vacuuming stations opposite each other with retractable hoses that are stored into the ground after closing. The wash tunnel technology can accommodate odd-sized vehicles. The vehicles exiting the tunnel are parallel-parked along the west property line to be dried. Only one car can pass the parked vehicles to exit the site using the east driveway. A landscape planter separates the area where the cars are stored from the parking required for other uses providing additional screening. Per the applicant's description, the retail area is used for transactions and retail gift items which can be accessed from the west side of the building and from the front (north side) of the building facing the street. While the cars are being attended to. customers can wait inside or outside under a patio cover. The vehicles stored in the building for lube and smog check services can drive through the building and exit the parcel using the parking lot drive aisle and ultimately the east driveway. A mezzanine is also provided above the retail area that the owner intends to occupy.

The project requires the review and approval of a Variance due to a reduced rear (south) yard building setback for one of the new building components, a proposed retaining wall height in excess of 6 feet, and parcel boundary adjustment on a lot that is smaller than the minimum 3-acre size requirement for the zone.

In 2006, the Planning Commission approved a lot line adjustment and a Variance for the property. The lot line adjustment, at that time, was to move the property line between the applicant's lot and the property to the south to correspond with the development area of each business; one parcel maintained its frontage on Agoura Road (29301 Agoura Road) and other on Roadside Drive (28338 Roadside Drive). This time, the City Engineer has required the applicant to submit a Tentative Parcel Map for the Planning Commission's approval to adjust the property lines of three parcels; the parcel for this project and two abutting parcels, under same ownership. In addition, the applicant is seeking approval of a Sign Permit to install new signage for the facility.

The car wash/lube use has been in place since 1978. Minor building repairs have been permitted over the years but the site has not been redeveloped. The use currently consists

of lube and smog check services with coin-operated washing bays under the canopy and free-standing vacuuming stations. The business operates between the hours of 8 a.m. and 6 p.m. Monday through Friday, 8:00 a.m. to 5:00 p.m. on Saturdays and 8:00 a.m. to 4:00 p.m. on Sundays. Currently, the business employs 3 technicians. The new business will employ 10 car wash employees, 3 lube and smog check technicians, a retail employee, and the owner intends to occupy the office space. Per the Zoning Ordinance, the project is required to provide parking for each component of the facility. In this case, each component has a different ratio either based on floor area or number of employees. Calculations are provided below in the staff analysis.

#### STAFF ANALYSIS

#### Site Plan:

Over time, the industrially-zoned parcel developed with incongruent property boundaries and since several actions are required on the part of the City, a parcel map was determined to be the most appropriate tool to rectify the situation. This action will require an abandonment of land by the City, dedication of land by the applicant and a land exchange between property owners. This exchange will increase the size of the subject parcel, bringing it closer to conformance. Only one parcel will be non-conforming in size out of the three parcels affected by the Parcel Map. Since the lots are physically separated by a difference in topographic elevation, retaining walls will be required for redevelopment of the site. The existing parcels are and will be:

- Parcel 1: 27,447 sqft. (0.63 acres) and is proposed to be 28,692 sqft. (0.66 acres)
- Parcel 2: 146,273 sqft. (3.36 acres) and is proposed to be 148,009 sqft. (3.41 acres)
- Parcel 3: 146,262 sqft. (3.36 acres) and is proposed to 144,453 sqft. (3.32 acres)

To help achieve the desired quality project, it was necessary to maximize the use of the parcel in order to accommodate not only the building, but increased landscaping throughout the site, and the required parking and handicap accessibility to the site and to the buildings. This is the reason why the applicant proposes to level a descending slope on the east side of the parcel and support the pad by building a retaining wall, as well as carving out land from an ascending slope on the west side of the parcel that would also be retained by a wall. This process would add developable pad area on the site. The descending slope in the rear would not be affected by the changes. A fence would separate the two properties. The applicant's interest to preserve the lube and smog check services buildings added to the site's constraints. The freeway corridor design overlay guidelines led the applicant to attach a wash tunnel in the back of the parcel and situate it perpendicularly (in an east/west direction) to the existing building in order to minimize the view of the inside of the tunnel from the road. The retail and office area are intended to screen the tunnel and provide an identity to the business. The remainder of the land would be dedicated to the parking and landscaping, and resulting in improved on-site circulation. An extension to the tunnel would house all the equipment and all unsightly temporary accessory structures would be removed.

The following is a summary of the proposal relative to Zoning requirements.

	Existing Conditions	Proposed	Required
Lot Size		,	
Parcel # 1(Front):	27,447 sq.ft. (0.63 acres)	28,652 sq.ft. (0.66 acres)	3 acres min.
Parcel # 2 (East):	146,273 sq.ft. (3.36 acres)	148,009 sq.ft. (3.41 acres)	3 acres min.
Parcel # 3 (Rear):	146.262 sq.ft/ (3.36 acres)	144,453 sq.ft. (3.32 acres)	3 acres min.
Building Setbacks			
Front:	24 feet	60 feet	20 feet min.
Rear:	34 feet	7.5 feet	20 feet min.
Side (west):	40 feet	45 feet	70 feet combined min.
Side:(east):	89 feet	33.5 feet	70 feet combined min.
Stady (Casty).	0,5 1000	:	(15 ft. min. on 1 side)
Building Size			
Tunnel	N/A	1,427 sq.ft.	N/A
Retail	N/A	313 sq.ft.	N/A
Lube/Smog Bays	1,560 sq.ft.	1,380 sq.ft.	N/A
Storage Room	N/A	437 sq.ft.	N/A
Other space	N/A	612 sq.ft.	N/A
Patio Covers:	1,200 sq.ft.	714 sq.ft.	N/A
Subtotal:	2,760 sq.ft.	4,883 sq.ft.	N/A
Second Floor Office:	N/A	243 sqft.	N/A
Building Height	19 ft.	21 ft.	35 ft.
Building Lot Coverage	10%	17%	30% min.
Parking			
	N/A	10 spaces	10 spaces
Retail	N/A	1 space	1 space
Office	N/A	1 space	1 space
Lube/Smog Bays	6 spaces	4 spaces	4 spaces
	6 spaces	16 spaces	16 spaces
Landscape Coverage	17%	23%	20% min.
Oak Trees	None	15 trees	2 trees min.

The new layout would result in a building setback of 60 feet, instead of 24 feet, from the front (north) property line. This results in a more compact building design which will create a primary façade visible from the street and greater architectural quality, instead of a narrow long tunnel-like building with no primary entrance. The tunnel would be

screened by the existing service building and the new retail area and the canopy cover. The larger building envelope would still maintain enough separation between the on-site and off-site buildings. As proposed, the tunnel and service bays will be over 100 feet away from the new building to the west and 12 feet lower and 40 feet away from the closest storage facility to the east and 13 feet above. With respect to the separation between the storage room and the storage building in the rear of the property, it is proposed to be setback 22 feet and graded 5 feet above. The tunnel is proposed to be at a lower elevation than the retail and service bays, which results in a lower roof line than the retail area in the front. The roof lines vary between 16.5 feet and 21 feet in height, which is below the maximum allowable building height of 35 feet. The new building will be below the roof line of the adjacent, new building to the west. Although the proposed building coverage increased from 11% to 18%, it remains below the maximum allowable for the zone.

Parking is provided to serve each individual use on the site including the car wash which is based on the number of employees, the lube and smog check uses which is based on the number of bays, the retail space and the office space which is based on the gross floor area. As proposed, the site plan provides sufficient parking to accommodate all the aspects of the business with a total of 16 spaces. No Traffic Study was required to be prepared by the applicant given the low number of expected of vehicle trips per peak hour. Traffic impacts are not expected on Roadside Drive.

#### Architectural Design:

Each component of the proposed facility has individual characteristics. The lube/smog check service building is designed with a flat roof perpendicular to the street with an upgraded exterior and roll-up doors on the east and west elevations. The lobby and retail areas and office mezzanine of the car wash, which would face Roadside Drive, is designed as a two-story window curtain and a hip, standing seam metal roof. The car wash tunnel is designed with a gable, standing seam metal roof. The storage room attached to the back of the tunnel is designed with a shed standing seam metal roof approximately half of the length of the tunnel. The building is enhanced with decorative 2.5-foot wide wood trellis covers over the roll-up doors of the service bays and wash tunnel and with a larger trellis cover (13 by 23 feet) for a customer waiting area which contributes to more screening. The building will be entirely stuccoed with a smooth finish. The colors selected for the project include browns for the walls, green for the trims and metal roof, green-tinted windows and wood stain for the trellis covers. The project also uses a stone veneer for the support columns of the trellis covers.

The applicant worked closely with the Architectural Review Panel who reviewed several iterations of the project design. The project design has been enhanced with each revision. The plans for review by the Planning Commission are supported by the Architectural Review Panel which found them to comply with various aspects of the City's Architectural Design Standards and Guidelines.

#### Signage:

The proposed signage consists of a 50 square-foot wall-mounted sign which is proposed to be installed on the façade of the service bay building facing the street; two, 10 squarefoot secondary signs on the west building elevation, one for the lube and one for the smog check service bay, and a 23.5 square-foot car wash menu board along the driveway leading to the tunnel entry. The signs will not be illuminated. The applicant will be replacing the existing monument sign with a new 30 square-foot sign not to exceed 6 feet in height (not the 7-foot high structure shown on the plans). The monument sign structure will match the materials as the finishing materials of the building and the sign will be externally illuminated. The structure will be installed parallel to Roadside Drive. A condition was added to restrict the height of the monument sign to 6 feet. The scheme colors are forest green and burgundy. The signs are made out of high-density foam and painted. Square footage of the signs complies with the Sign Ordinance. The billboard sign located along the western property line is actually on the neighbor's property and will remain in its location. The new property line will stop short of the billboard to provide access for maintenance.

#### Landscape Review:

The new Site Plan allows for more opportunities to increase the landscaping. applicant has been able to provide for 23% landscape coverage from the existing 17% coverage and 53% tree canopy coverage of the parking area from almost non-existent shade coverage. The drive-aisles and parking areas are bordered by landscape planters which allow the planting of trees for canopy coverage and screening of the operation as viewed from the freeway. The slope along the west property line is now under the control of this applicant and will be permanently landscaped to stabilize it and provide green coverage. The rear of the property which serves as a catch basin will be landscaped and will provide partial screening of the storage room and tunnel as viewed from below on Agoura Road. The landscaped areas along the front of the property will be increased and will provide sufficient space for trees and naturalistic ground covering. The landscape palette generously incorporates Coast Live Oak trees, Cedar, Crape Myrtle and Chinese Elm trees. The use of more condensed tree planting was dictated by the desire to screen the facility from the freeway. Since there is not enough area to landscape all along the eastern property line at the top of the slope, the applicant chose to install a soil nail wall which would be designed to resemble a rock formation and would not need as much landscape screening. However, approximately half of the length of the wall would be built on the property line and the other half between 10 and 20 feet inside the property line which provides enough space to landscape and screen the wall above. Furthermore, the Zoning Ordinance requires a twenty-foot-wide (20') fully landscaped planter along the full property lines adjacent to any public or private street or highway whenever the parking area abuts a public or private street. Approximately one-third (1/3) of the landscaped planter along Roadside Drive as proposed is less than 20' deep, or sixteen feet (16') deep at the narrowest. As an average, the planter is 20 feet wide however. Due to the width required for drive aisles and parking spaces the applicant is unable to meet the requirement of a 20' deep planter. The Planning Commission may allow up to 50% encroachment in the front landscape planter along the full property lines. In this case, the encroachment is 33% of the total length. The 16' depth of the planter is sufficiently wide to allow adequate screening of the parking area through the use of plant material and landscape mounding.

#### Engineering/Public Works Review:

The proposed grading is expected to generate 1,900 cubic yard of fill, mostly to be applied to the eastern side of the property line. The pad elevation will not be changed but rather the pad will be widened. The whole parcel will remain below the freeway corridor elevation. The existing retaining wall bordering the east property line will remain, and the soil nail wall will be built on top. A black vinyl-coated chain link fence will be reinstalled atop the retaining wall and along the rear property line as a security measure. The Engineering Department has tentatively approved the proposed drainage plan for this project.

Customers would enter the site using the driveway to the west, and would either drive to the east of the planter to the tunnel or to the west of the planter to the bays. Cars are permitted to circulate through the building. Cars exiting the tunnel would be parked along the east side of the property to be dried and would ultimately exit the parcel using the east driveway. The parking in the middle of the parcel is intended for employees and customers only and a two-way circulation is permitted in that area. All car traffic has to be contained on the site as no parking is allowed on Roadside Drive on either side of the street. The Public Works Department will only require the applicant add a side walk to provide handicap accessibility to the site. The applicant will be required to pay traffic improvement fees for the new building construction as well.

#### Variance:

The applicant is requesting the approval of three separate Zoning Ordinance Variance requests. One request is to approve a parcel map with a smaller size than permitted in the BP-M zone; a second is to allow a retaining wall with a height in excess of 6 feet and a third is to allow a reduction in building setback from the rear property line from 20 feet to 7. In order for the Planning Commission to grant all three requests for a Variance, the Zoning Ordinance requires that the following five (5) findings be made. Staff has analyzed the applicant's request per the required findings and recommends that the Variance be approved. These variances are necessary to properly redevelop the site. The following are the required findings and staff's analysis as they apply to this case.

#### 1. Required Finding:

That because of special circumstances applicable to the subject property, including size, shape, topography, location or surroundings, the strict application of this Zoning Ordinance deprives the property of privileges enjoyed by other property owners in the vicinity and under identical zoning classification.

#### Staff Analysis:

By moving the east property line further west, the owner of the property to the east would be gaining land, and in exchange would be giving land along the west

side of the parcel to enlarge the applicant's site for better on-site circulation. The result is a larger parcel for this project, with a front property line in alignment with the right-of-way and without encroachment on neighboring properties. The new design results in a property closer in compliance with the Zoning Code standards and eliminates this shared responsibility of the use of the sidewalk. In doing so, a taller retaining wall had to be erected on the edge of the pad. As the driveway of the adjacent property slopes downward from the street, the retaining height increases. The existing development does not provide sufficient room to build a tiered wall system with each wall less than six feet per code requirement. The applicant has chosen to build a soil nail wall which would be designed to resemble a rock formation with an earth tone color instead of a conventional block wall. The wall would be entirely below the street level however and would have various heights from 1 foot closest to the street to 13 feet at midpoint and would merge into the slopes in the back of the property where it would be screened by trees. The wall would not be visible from the Roadside terminus. The wall faces east where parcels are developed and where no street access is provided, the closest being Agoura Road, 700 feet away. The applicant is also asking to place the storage room which is part of the car-wash building closer to the rear property line than permitted by the zone but would maintain the minimum setback for the main building. The zone requires a 20 foot setback in the rear of the property, the applicant is asking for 7.5 feet over a distance of 35 feet. The tunnel, the storage room is attached to is 80 feet long and the parcel width 158 feet. The encroachment represents 22% of the length of the parcel and 14% of the total rear yard area. This storage room is an asset to the project as it allows all operation-related equipment to be screened from public view and is located in the most logical location within the non-conforming lot. The reduced rear yard area is adjacent to one of the building of the self storage facility which is placed at the base of a slope behind the rear property line.

#### Required Finding:

That the granting of the Variance will not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone.

#### Staff Analysis:

The lot is non-conforming in size and the three Variance requests will allow the redevelopment of this site with conforming uses.

#### 3. Required Findings:

That the strict interpretation and enforcement of the provisions of the Zoning Ordinance would result in practical difficulty or unnecessary hardship inconsistent with the objectives of the Zoning Ordinance.

#### Staff Analysis:

The strict enforcement of the development standards of the BP-M zone would not allow for the proper redevelopment of this parcel for this permitted use. The proposed Variance would allow for the correction of property boundaries and usage of the land, the redevelopment of the zone and needed landscaping and screening from the right-of-way. The existing size of the lot presents a hardship in meeting the required development standards of the BP-M zone.

#### 4. Required Findings:

That the granting of the Variance will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements of the aesthetic value in the vicinity.

#### Staff Analysis:

The physical improvements are proposed for the protection of the slopes and improvement of the drainage on and off-site. With the proposed lot size, the slopes will be under the control of one owner and conditioned to be maintained in perpetuity. Access will be maintained on properties adjacent to the project site. The circulation throughout the site is improved, pedestrian travel will be protected and handicap accessibility to the building and the services will be provided. The scale of the development is commensurate with the size of the parcel and the neighborhood. The building will be constructed in compliance with the most recently adopted Building Code.

#### 5. Required Findings:

That the granting of the Variance will be consistent with the character of the surrounding area.

#### Staff Analysis:

The Variance would allow for one parcel that is larger than what currently exists. Only one of the three parcels would be non-conforming and be under the 3-acre minimum size requirement of the BP-M zone. Thus this Variance would make that parcel less non-conforming than the current lot size. Parcels vary in size from less than an acre to over 5 acres within a distance of less than a half-mile. The Variance would also allow for a comprehensive redevelopment of the site with modernization of the buildings and uses appropriate building and site design and significantly increased landscaping. The improvement will be an asset to the community and will contribute to the orderly development of the corridor. Soil nail walls have been approved with the development of other parcels within the freeway corridor. The reduced building setback will not be viewed from the freeway and will still maintain light, privacy and open space for adjacent businesses.

#### RECOMMENDATION

Based on the foregoing analysis, staff recommends that the Planning Commission adopt a motion to approve Site Plan/Architectural Review, Case No. 07-SPR-012, Sign Permit, Case No. 07-SP-024, Variance request, Case No. 07-VAR-003, and a Tentative Parcel Map 70808, subject to conditions, based on the findings of the attached Draft Resolutions.

#### **ATTACHMENTS**

- Draft Resolutions and Conditions of Approval for the SPR & SP, VAR & TPM
- Exhibit A: Vicinity/Zoning Map
- Exhibit B: Architectural, Grading, Landscaping, Sign Program & Tentative Parcel Map Exhibits
- Exhibit C: Applicant's Description of the Use / Car Wash Technology
- Exhibit D: Environmental Determination
- Exhibit E: City Oak Tree/Landscape Consultant Memorandum
- Exhibit F: City Traffic Consultant Memorandum
- Exhibit G: Color and Material Board, Color Renderings and Photographs

Case Planner: Valerie Darbouze

#### DRAFT RESOLUTION NO. \_\_\_\_

# A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS APPROVING SITE PLAN/ARCHITECTURAL CASE NO. 07-SPR-012, AND SIGN PERMIT CASE NO. 07-SP-024

THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS HEREBY FINDS, RESOLVES, AND ORDERS AS FOLLOWS:

Section I. An application was duly filed by Moe Sherif with respect to the real property located at 29338 Roadside Drive (Assessor's Parcel Numbers 2061-004-038, 039 and 027) requesting approval of a Site Plan/Architectural Review application to replace a self-serve car wash and lube/smog-check facility with a new car wash, lube and smog-check facility. The applicant also requested approval of a Sign Permit for the facility signage. A public hearing was duly held on April 16, 2009 at 6:30 p.m. in the City Council Chambers, City Hall, 30001 Ladyface Court, Agoura Hills, California. Notice of the time, date, place and purpose of the aforesaid hearing was duly given.

<u>Section II.</u> Evidence, both written and oral, was duly presented to and considered by the Planning Commission at the aforesaid Hearing.

<u>Section III.</u> Pursuant to Sections 9677.5, 9677.7.G. and 9655.5.D of the Agoura Hills Zoning Ordinance, the Planning Commission finds that:

- A. The proposed use, as conditioned, is consistent with the objectives and provisions of the Zoning Ordinance and the purposes of the land use district in which the use is located. The zoning designation, Business Park-Manufacturing (BP-M) allows for development of car wash facilities and related automotive services. The proposal meets the development standards for the BP-M-FC (Business Park Manufacturing and Freeway Corridor Overlay) Zones relative to building height, lot coverage, landscape coverage and parking.
- B. The proposed use, as conditioned, and the manner in which it will be operated or maintained will not be detrimental to the public health safety, or general welfare. Access to the property will be via two driveways. The project expansion will preserve light, air, privacy and open space for neighboring parcels. The proposed grading will minimally change the topography of the lot enjoyed by the surrounding community but will improve soil retention. Drainage control and landscaping are also improved as part of the project. The new construction will be in compliance with the most recently adopted Building Code.
- C. The proposed use shall not conflict with the character and design of the buildings nearby. The proposed use, as conditioned, is compatible with the surrounding properties. The proposed car wash facility is allowed within the Business Park Manufacturing zone. The design of the buildings, the use of earth-tone colors and

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exterior finishing materials are consistent with the expected commercial development design in that zone. The project provides varied building setbacks amongst on-site and off-site structures.

- D. The proposed use, as conditioned, will comply with each of the applicable provisions of the Zoning Ordinance except for approved variances. The two-story, main building meets the 35-foot building height limitation for structures within the zone. The remaining development is single-story in height. Building lot coverage is below the maximum allowed for the zone. The slope in the rear of the property and east and west sides provide an opportunity for additional landscaping in addition to the newly created landscape finger planters. The new site layout will allow for the required number of parking spaces.
- E. The proposed use, as conditioned, is consistent with the goals, objectives and policies of the General Plan. The proposed car wash tunnel is partially screened by the ascending slope along the west side of the property and by the lube and smog check services building located in front of it, as called for in the General Plan Land Use Element. All on-site amenities will also be screened from public view at all time. Although the project is in the Freeway Corridor Overlay, it is screened by other commercial buildings and generous landscaping.
- F. The proposed use, as conditioned, preserves and enhances the particular character and assets of the surrounding area and its harmonious development. The architectural style and design of the mass remains in keeping with surrounding commercial structures. The use of landscaping will act as a screen to the outdoor activities. All equipment will be contained in a room attached to the back of the tunnel in the rear of the property. The activities occurring in the lube and smog check building will be screened from view from eastbound traffic by a slope and from westbound traffic by landscaping which is consistent with the Freeway Corridor Overlay District requirements.
- G. The proposed signage is in keeping with the design of the building, the colors are toned down, the letters are legible and the construction style is rustic. At the exception of the monument sign which is externally lit, the signs are not illuminated which maintains a dark-sky development.

Section IV. The Planning Commission finds that the proposed Site Plan/Architectural Review and Sign Permit applications to be categorically exempt from the requirements of the California Environmental Quality Act, per Section 15301, in that the project involves the expansion of an existing commercial facility less than 10,000 square feet in size.

<u>Section V.</u> Based on the aforementioned findings, the Planning Commission hereby approves Site Plan/Architectural Review Case no. 07-SPR-012 and Sign Permit Case No. 07-SP-024, subject to the attached conditions, with respect to the property described in Section I hereof.

Draft Resoluti Page 3 of 3	ion No				
PASSI following vote	ED, APPROVED, e to wit:	and ADOPTED t	his 16th day of	April 2009, by	the
AYES: NOES: ABSTAIN: ABSENT:	(0) (0) (0) (0)				
ATTEST:		John O	'Meara, Chairpe	Son	_
Doug Hooper,	, Secretary			,	

### CONDITIONS OF APPROVAL Case Nos. 07-SPR-012 & 07-SP-024

#### PLANNING CONDITIONS

#### **Entitlement Requirements**

- 1. This decision, or any aspect of this decision, can be appealed to the City Council within fifteen (15) days from the date of Planning Commission action, subject to filing the appropriate forms and related fees.
- 2. This action shall not be effective for any purpose until the applicant has agreed in writing that the applicant is aware of, and accepts all Conditions of these Permits with the Department of Planning and Community Development.
- 3. Except as modified herein, the approval of this action is limited to and requires complete conformation to the approved labeled exhibits: Site Plan; Elevation Plans; Floor Plans, Roof Plan, Landscape Plan and Grading Plan.
- 4. All exterior materials used in this project shall be in conformance with the materials samples submitted as a part of this application.
- 5. It is hereby declared to be the intent that if any provision of this Permit is held or declared to be invalid, the Permit shall be void and the privileges granted hereunder shall lapse.
- 6. It is further declared and made a Condition of this action that if any Condition herein is violated, the Permit shall be suspended and the privileges granted hereunder shall lapse provided that the applicant has been given written notice to cease such violation and has filed to do so for a period of thirty (30) days.
- 7. All requirements of the Zoning Ordinance and of the specific zoning designation of the subject property must be complied with unless set forth in the Permit or on the approved Site Plan.
- 8. No occupancy shall be granted for any building until all Conditions of Approval have been complied with as determined by the Director of Planning and Community Development.
- 9. Unless this permit is used within two (2) years from the date of City approval, Case Nos. 07-SPR-012 & 07-SP-024 will expire. A written request for a one (1) year extension may be considered prior to the expiration date.
- 10. The applicant shall pay to the City the applicable General Plan Update Recovery Fee prior to the issuance of a Building Permit. The current fee is \$1.41/\$1,000 of building valuation. Actual fees will be determined at the time of building permit issuance.
- 11. The applicant shall comply with all applicable Public Health Statutes, Ordinances, and Regulations related to the disposal of sewage.

- 12. The Forester and Fire Warden shall be consulted to ascertain the required fire flows and fire hydrants to accommodate the proposed development.
- 13. The applicant shall comply with the school impact fee requirements of the Las Virgenes Unified School District. At this time, the required school impact fee is \$0.47 per square foot.
- 14. Prior to the issuance of a Building Permit, the applicant shall pay the Fire District Development Fee, at the rate in effect at the time of Building Permit issuance. The current rate is \$ 0.9296 per square foot of new floor area.
- 15. Prior to issuance of a Building Permit, the applicant shall submit a letter to the Director of Planning and Community Development agreeing to suspend construction in the vicinity of a cultural resource encountered during development of the site, and leave the resource in place until the City's Environmental Planner is notified and a qualified archaeologist can examine them and determine appropriate mitigation measures. All fees and expenses for the retaining of a qualified archaeologist shall be paid by the applicant and shall not be at City expense. The applicant shall agree to comply with mitigation measures recommended by the archaeologist and approved by the Director of Planning and Community Development.
- 16. The approved grading plan and construction plans, resolution, conditions of approval, the mitigated negative declaration and the mitigation monitoring and reporting program and a color and material board shall be on site at all time during the construction of the project.
- 17. All outstanding fees owed to the City, if any, shall be paid by the applicant within thirty (30) days from the date of this approval.

#### Construction Requirements

- 18. Prior to the starting construction, the site shall be temporarily fenced and screened on all sides for the duration of the construction project. The height of the fence shall be six (6) feet and fence material shall be overlaid on the exterior with a dark, opaque vinyl screen, or other equivalent fencing and screening material as approved by the Director of Planning and Community Development. Temporary construction fencing and gates shall be maintained in good order at all times.
- 19. All proposed retaining walls shall consist of materials subject to review and approval by the Director of Planning and Community Development.
- 20. Vehicle routes and access to the property for construction purposes shall be subject to review and approval by the City Engineer.
- 21. No construction work or repair work shall be performed between the hours of 7:00 p.m. to 7:00 a.m. or any Sunday or holiday.

- 22. The applicant and delegated contractors shall participate with City staff in a preconstruction meeting prior to issuance of a grading permit. Any change in the construction team shall be reported to the Building and Safety Department in a timely manner.
- 23. A lighting plan shall be submitted for review and approval by the Director of Planning and Community Development.
- 24. A copy of all communications between the City and the applicant shall be kept on-site at all times.
- 25. It is the responsibility of the applicant and/or his or her representatives to report to the City any changes related to any aspects of the construction prior to undertaking the changes.
- 26. Intermittent inspections shall be scheduled by the applicant as required by the Building and Safety Department and coordinated with the Engineering and Planning Department.

#### Solid Waste Management Requirements

- 27. To ensure that solid waste generated by the project is diverted from the landfill and reduced, reused, or recycled, the applicant shall submit a "Waste Reduction & Recycling Plan" to the City for review and approval. The plan shall provide for at least 50% of the waste generated on the project to be diverted from the landfill. Plans shall include the entire project area, even if tenants are pursuing or will pursue independent programs. The plan shall be submitted to and approved by the Department of Planning and Community Development prior to issuance of a building permit. The plan shall include the following information: material type to be recycled, reused, salvaged, or disposed; estimated quantities to be processed, management method used, and destination of material including the hauler name and facility location. The City's Waste Reduction & Recycling Plan form or a similar format shall be used.
- 28. The project shall comply with the plan and provide for the collection, recycling, and/or reuse of materials (i.e. concrete, wood, metal, cardboard, green waste, etc.) and document results during demolition and/or construction of the proposed project. After completion of demolition and/or construction, the applicant shall complete a Waste Reduction & Recycling Summary Report and provide legible copies of weight tickets, receipts, invoices or letters of verification for materials sent to disposal or reuse/recycling facilities. For other discarded or salvaged materials, the applicant shall provide documentation, on the disposal facility's letterhead, identifying where the materials were taken, type of materials, and tons or cubic yards disposed, recycled or reused and the project generating the discarded materials. The Waste Reduction & Recycling Summary Report shall be submitted and approved prior to issuance of a certificate of occupancy, or final inspection if issuance of a certificate of occupancy is not applicable.
- 29. The applicant shall arrange for materials collection during construction, demolition, and occupancy with a City permitted hauling company, or shall arrange for self-hauling to an authorized facility.

#### Landscape/Oak Tree Requirements

- 30. Landscape plans shall be submitted for review and approval by the City Planning and Community Development Department prior to issuance of a Grading Permit.
- 31. One copy of each of the following approved plans shall be submitted with the initial landscape plan check:
  - Site Plan
  - Elevations
  - Grading Plan
  - Conditions Of Approval
- 32. The applicant shall submit three (3) sets of landscape plans meeting the following requirements:
  - a. A California-licensed landscape architect shall prepare, stamp and sign the plans.
  - b. All plans shall be legible and clearly drawn.
  - c. Plans shall not exceed thirty inches (30") by forty-two inches (42") in size. Plans shall be a minimum of twenty-two inches (22") by thirty-six inches (36") in size.
  - d. A true north arrow and plan scale shall be noted. The scale shall be no smaller than one inch equals twenty feet (1"=20"), unless approved by the City Landscape Consultant.
  - e. A title block shall be provided, indicating the names, addresses and telephone numbers of the applicant and landscape architect.
  - f. The project identification number shall be shown on each sheet.
  - g. The plans shall accurately and clearly depict the following existing and proposed features:
    - Landscape trees, shrubs, ground cover and any other landscaping materials
    - Property lines
    - Streets, street names, right-of-ways, easements, driveways, walkways, bicycle paths, and any other paved areas
    - Buildings and structures
    - Parking areas, including lighting, striping and wheel stops
    - General contour lines
    - Grading areas, including tops and toes of slopes
    - Utilities, including street lighting and fire hydrants
    - Natural features, including watercourses, rock outcroppings
  - h. The Planting Plan shall indicate the botanical name and size of each plant.
  - i. Plant symbols shall depict the size of the plants at maturity.
  - j. Plant container sizes and/or spacing shall be provided. Minimum sizes shall be acceptable to the City Landscape Consultant and the Director.

- k. The Irrigation Plan shall be provided separate from but utilizing the same format as the Planting Plan.
- 1. The irrigation design shall provide adequate coverage and sufficient water for the continued healthy growth of all proposed plantings with a minimum of waste and over spray on adjoining areas.
- m. The Irrigation Plan shall be concise and accurate and shall include the manufacturer, model, size, demand, radius, and location of the following, as appropriate:
  - Design and static pressures
  - Point of connection
  - Backflow protection
  - Valves, piping, controllers, heads, quick couplers
  - Gallon requirements for each valve
- n. Three (3) copies of details and specifications shall be provided, addressing but not limited to, planting, soil preparation, tree staking, guying, installation details, and post installation maintenance.
- o. The landscape plans shall prominently display the following notes:
  - All plant material shall conform to the most recent edition of ANSI Z60.1 -American Standard for Nursery Stock.
  - All trees shall also conform to the California Department of Forestry and Fire Protection "Standards for Purchasing Container-Grown Landscape Trees".
  - Prior to scheduling an inspection of the landscape installation with the City, the applicant's landscape architect shall certify in writing that the installation is in conformance with the approved landscape plans.
- 33. Proposed light standard locations shall be depicted on the planting plan. Any conflicts between light standard and tree locations shall be resolved to the satisfaction of the City Landscape Consultant.
- 34. The final plans shall not include any palm species.
- 35. All landscaping shall be irrigated and maintained in perpetuity in accordance with the approved Landscape Plan.
- 36. The landscape plan may not include any non-native plants considered invasive in the Santa Monica Mountains by the California Native Plant Society or the California Exotic Pest Plant Council.
- 37. The landscape plan shall include at least one (1) twenty-four inch (24") box size oak tree.

- 38. A complete Landscape Documentation package is required at the time of initial plan check submittal, prepared in accordance with Article IX, Section 9658.6 Water Efficient Landscaping, contained in the Zoning Code.
- 39. The landscape plan must be approved by the Fuel Modification Unit at the County of Los Angeles Fire Department.
- 40. All plant material must be considered compatible with Sunset Zone 18.
- 41. Poor landscape practices such as topping, hedging and "lollipopping" shall not be permitted and may require that plant materials be replaced with like size materials at the discretion of the City Landscape consultant.
- 42. Proposed light standard locations must be depicted on the planting plan. Any conflicts between light standard and tree locations shall be resolved to the satisfaction of the City Landscape Consultant.
- 43. The landscape design shall be naturalistic in style, emphasizing native oak trees per the design standards for the Freeway Corridor Overlay District. The applicant and his landscape architect shall work with the City Landscape Consultant to ensure this requirement is met.
- 44. A minimum of twenty percent (20%) of the total lot shall be landscaped.
- 45. A minimum of fifteen percent (15%) of the parking lot, including driveways and aisles, shall be landscaped, distributed evenly throughout the parking lot.
- 46. Since the front planter at the east side of the site along Roadside Drive is less than 20' deep as required by the Municipal Code, the final landscape plan shall ensure that proper screening is provided through the use of plant material and landscape berming to the satisfaction of the City Landscape Consultant.
- 47. Shade trees shall be provided such that fifty percent (50%) of the parking lot, including driveways and aisles, shall by covered by tree canopies within fifteen (15) years after installation.
- 48. Landscaped areas shall be a minimum of four feet (4') wide (including curbs).
- 49. Landscape berming shall be included in the planters along the public right-of-way, having a minimum elevation variation of thirty inches (30").
- 50. Any new perimeter walls shall be decorative with a height and design subject to review and approval by the City Landscape Consultant and the Director.
- 51. The planting area where parking abuts on two sides shall be widened to a minimum of eight feet (8') wide.

- 52. The sidewalk that abuts the parking stalls on the west side of the site shall be reduced to four feet (4') in width to allow more room for planting immediately to the west of the sidewalk.
- 53. Vines shall be used to soften proposed retaining walls and columns.
- 54. The four and one-half foot (4-1/2') wide planters west of the building are too narrow for the proposed *Quercus agrifolia*. Another tree shall be selected for this planter that satisfies the City Landscape Consultant.
- 55. Trees must be spaced to provide for their expected ultimate spread. Close spacing will result in the need for excessive maintenance and/or pruning. Trees shall be spaced on the final landscape plan to the satisfaction of the City Landscape Consultant.
- 56. The Planting Plan shows a two foot (2') wide rock-lined swale near the south property line; however the most recent Grading Plan now shows this as a grass bioswale and was not shown in any form on the Architectural Site Plan. These discrepancies must be coordinated in all of the final working drawings.
- 57. The applicant and his civil engineer are working with Public Works on modifications to the grass swale to be located to the south of the proposed storage room. Landscape screening shall be provided between this storage room and the south property line.

#### **ENGINEERING CONDITIONS**

58.	PRIOR	RIOR TO FINAL MAP RECORDATION		
		1.01 Dedicate the following right-of-way in locations listed below:		
		Variable areas along the frontage on Roadside Drive as shown on the Tentative Parcel Map No. 70808.		
		1.02 Dedicate or reserve the following public utility easement(s) and emergency access easement(s): Easement to City and/or Flood Control District to maintain flood channel areas, including but not limited to existing retaining wall in area to be vacated by the City.		
		1.03 Vacate the following street or easement: Variable areas along the parcel frontage of Roadside Drive as shown on TPM 70808. Provide accurate meets and bound description of these areas at the plan check stage for approval by the City Engineer.		
		1.04 Provide a preliminary title report not older than 30 days.		
		1.05 Other Conditions: Provide adequate security fencing at or near the		

relocated property line between the applicant's property and existing Storage

facility on three sides of the property. The height, location and type of fencing shall be reviewed by and approved by the City and the concerned property owner.

#### 59. PRIOR TO PERMITTING (GRADING, BUILDING, ENCROACHMENT, ETC)

	2.01 Record Parcel/Tract No. 70808 pursuant to the Subdivision Map Act and in accordance with City Code. Provide a duplicate photo mylar of the recorded map to the City Engineer.
	2.02 All required plans and studies shall be prepared by a Registered Professional Engineer in the State of California, and submitted to the City Engineer for review and approval.
	2.03 For all work within public right-of-way, the applicant shall obtain an Encroachment Permit. Prior to issuance of this permit, all public improvement plans, which include but are not limited to, street, water, sewer, storm drain, lighting, signing and striping, etc shall be reviewed and approved by the City Engineer. Water plans shall be designed to meet LVMWD standards and contain a signature block for the City Engineer. All associated fees and securities shall be based upon completed Engineering Cost Estimate forms, approved by the Engineering Department. Forms are available for download from the City's website at <a href="https://www.ci.agoura-hills.ca.us">www.ci.agoura-hills.ca.us</a> .
	2.04 Applicant shall pay all applicable Transportation Impact Fees (TIF) to the Building and Safety Department.
]	2.05 All existing street and property monuments within or abutting this project site shall be preserved consistent with AB1414. If during construction of onsite or offsite improvements monuments are damaged or destroyed, the applicant shall retain a licensed land surveyor or civil engineer to reset those monuments per City's Standards and file the necessary information with the County Recorder's office.
	2.06 Detailed on-site utility information shall be shown on the grading plan, which includes, but is not limited to, backflow prevention devices, exact location of laterals water meter size and location, invert elevations and grades for all gravity lines. The grading plan will not be approved by the Engineering Department until this detailed utility information is included on the plans.
]	2.07 The applicant shall submit electronic files (i.e., CAD file, on disc) of project-related off-site improvement plans as deemed necessary by the City Engineer. These electronic files shall accompany original mylars of improvement plans to be approved/signed by the City Engineer. Improvement

Conditions of Approval Page 9 of 13 plans will not be approved by the City Engineer if not accompanied by CAD files. Submit a soils/geology report to the project engineer for review and 2.08 approval in accordance with Government Code, Section 66434.5 as required by the City Engineer. The report shall be reviewed and approved by the City Geotechnical/Geological Consultant. Other Agency Permit/Approval: Prior to issuance of permits from the 2.09 Engineering Department, this project will require a permit from the following agencies: Las Virgenes Municipal Water District 2.10 Building Permits shall not be issued until graded building pad(s) have been certified for compaction and elevation to the City's satisfaction. Contact Engineering Department @ 818.597.7322 for approved City certification forms. B. Public Improvements PCC Drive/Approach: Construct two new 26 feet wide driveways. Sidewalk: Construct new 5 foot wide sidewalk for entire property frontage with width transition on west end. All water appurtenances are per LVMWD standards. Other required improvements: Sawcut existing concrete pad under utility cabinet to 4-foot minimum behind curb face. Coordinate with utility owner for such work. 2.11 Design full public improvements in accordance with City Code, Specifications, approved specific plan, and/or approved Conditions of Approval for the area. All public improvements shall be designed and constructed to the satisfaction of the City Engineer. Previous infrastructure plans will continue to be plan checked from the point of the previous check. 2.12 This property is within the LVMWD service area. Applicant shall make arrangements with LVMWD for those services and provide the City with proof that all LVMWD fees have been paid.

C. Sewer
2.14 Applicant shall use existing laterals, whenever provided, for connection to the public sewer system.

Provide a preliminary title report not older than 30 days.

2.13

Conditions of Approval Page 10 of 13

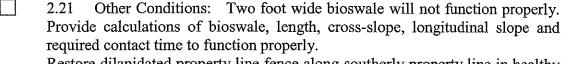
D. W	ater
	2.15 All water facilities shall be designed to comply with all LVMWD requirements. Final plans must be reviewed and approved by LVMWD and City.
E. Dr	rainage/Hydrology
	2.16 A hydrology study and drainage analysis, prepared and signed by a Civil Engineer registered in the State of California, in accordance with the Los Angeles County Hydrology Manual is required. Additional drainage facilities or portions of the site/grading plan may need to be altered as a result of the findings of this study.
	2.17 Other Conditions: Recycling of car wash water is required. Consult LVMWD for requirements.
F. Sto	ormwater (NPDES)
	2.18 Prior to the approval of the Grading Plan and issuance of Grading Permits, an Erosion and Sediment Control Plan (ESCP) shall be submitted to and approved by the Engineering Department. The Erosion and Sediment Control Plan shall specifically identify the Best Management Practices (BMPs) that will be implemented on this project, during construction, to reduce the discharge of sediment and other pollutants into the City's storm drain system. Said plan shall ensure, among other things, that the following minimum requirements are effectively implemented at all construction sites:
	<ol> <li>Sediments generated on the project site shall be retained using adequate Treatment Control or Structural BMPs;</li> </ol>
	<ol> <li>Construction-related materials, wastes, spills, or residues shall be retained at the project site to avoid discharge to the streets, drainage facilities, receiving waters, or adjacent properties by wind or runoff;</li> </ol>
	<ol> <li>Non-storm water runoff from equipment and vehicle washing and any other activity shall be contained at the project site;</li> </ol>
	4. Erosion from slopes and channels shall be controlled by implementing an effective combination of BMPs such as the limiting of grading scheduled during the wet season; inspecting graded areas during rain events; planting and maintenance of vegetation on slopes; and covering erosion susceptible slopes.
	2.19 Prior to the approval of the Grading Plan and issuance of Grading Permits, a completed Urban Stormwater Mitigation Plan (USMP) shall be submitted to and approved by the Engineering Department. The USMP shall be

prepared per the Los Angeles County Standard Urban Stormwater Mitigation Plan (SUSMP) design guidelines. SUSMP shall identify, among other things, all Post-Construction, Site Design, Source Control and Treatment Control Best Management Practices (BMPs) that will be incorporated into the development project in order to minimize the adverse effects on receiving waters.

SWPPP Plan - All projects that develop one (1) acre or more of total land area or which are part of a larger phased development that will disturb at least one acre of land, are required to prepare a Storm Water Pollution Prevention Plan (SWPPP), utilizing the model form in Appendix B of the 2003 **CASQA** Stormwater BMP Handbook for Construction www.cabmphandbooks.com and submit a copy of the plan to the City of Agoura Hills Engineering Department for review. A copy of the adopted SWPPP shall be maintained in the construction site office at all times during construction and the Site Superintendent shall use the plan to train all construction site contractors and supervisory personnel in construction site Best Management Practices, prior to starting work on the site.

Said plan shall, among other things, ensure that the following minimum requirements are effectively implemented at all construction sites:

- 1. Sediments generated on the project site shall be retained using adequate Treatment Control or Structural BMPs;
- 2. Construction-related materials, wastes, spills, or residues shall be retained at the project site to avoid discharge to the streets, drainage facilities, receiving waters, or adjacent properties by wind or runoff;
- 3. Non-storm water runoff from equipment and vehicle washing and any other activity shall be contained at the project site;
- 4. Erosion from slopes and channels shall be controlled by implementing an effective combination of BMPs such as the limiting of grading scheduled during the wet season; inspecting graded areas during rain events; planting and maintenance of vegetation on slopes and covering erosion susceptible slopes.



Restore dilapidated property line fence along southerly property line in healthy condition and reestablish berm on top of the slope to prevent storm water sheet flow over the slope to adjoining property.

Bio-swale terminates on a slope area where excessive erosion is a concern. The applicant shall provide rock rip-rap or approved method to control the erosion and contain spill.

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	G. Traffic/Transportation			
		2.21 A prevailing Transportation Impact Fee is due prior to the issuance of a Building Permit.		
60.	PRIOR 7	TO CERTIFICATE OF OCCUPANCY		
		3.01 All remaining fees/ deposits required by the Engineering Department must be paid in full.		
		3.02 All requirements including construction of improvements covered in Section 2 must be completed to the satisfaction of the City Engineer.		
		3.03 The Applicant's Engineer shall submit a set of MYLAR, Record (asbuilt) Drawings, for off-site improvements, to accurately reflect the constructed improvements. This set of Record Drawings reflecting all change orders during construction, must be submitted to the City via City's inspection prior to scheduling of final inspection for acceptance of the improvements. Please note that no final inspection will be scheduled and subsequently no release of securities, posted for the project if any, will take place unless MYLAR, Record (As-built) Drawings, satisfactory to the City, are submitted.		
		3.04 The applicant shall record a covenant for continued stormwater maintenance, using City-approved forms, with the Los Angeles County. An electronic copy of this document is available on the City's website: <a href="https://www.agoura-hills.ca.us">www.agoura-hills.ca.us</a> .		
		3.05 All monuments shall be set in accordance with the final map, and all centerline ties shall be submitted to the Engineering Department. Any monuments damaged as a result of construction, shall be reset to the City's satisfaction.		

#### **BUILDING AND SAFETY**

- 61. The City Building Code requires all new residences to be protected by a residential fire sprinkler system. Plans for the required system shall be approved by the Fire Department prior to the issuance of Building Permits for the residence. Fire Sprinklers are required per Sec. 904.2.9 of the Agoura Hills Building Code.
- 62. The City Building Code requires that a minimum setback of structure to toe of slope per Agoura Hills Building Code, Sec. 1806.5.3 shall be demonstrated. Minimum setback from a descending slope is H/2, (½ the vertical height of the slope, including portions not on property), or provide the equivalent protection determined by the soils engineer. This deviation will need to be verified by City soils engineer and approved by Building Official prior to the issuance of a Building Permit.

- 63. Exterior elements and materials must be in compliance with all Fire Zone 4 requirements, Agoura Hills Building Code, Sec.6402.1.
- 64. Dual pane windows shall be utilized as required for Fire Zone 4 compliance.
- 65. Projects shall demonstrate the use of Class-A roofing material.
- 66. The final site plan and construction plan shall show location of A/C condensing units or other HVAC equipment located on or around structure.
- 67. Building Permits shall not be issued until grading is approved and City, Fire District and all other Departments' requirements have been satisfied.

#### **SPECIAL CONDITIONS**

- 68. No mechanical equipment and equipment related to the operation of the business shall be visible from the right-of-way during and outside business hours.
- 69. Property line fencing and retaining walls shall require the review and approval of the Director of Planning and Community Development.
- 70. All proposed lighting and lighting fixtures shall be subject to the review and approval by the Director of Planning and Development.
- 71. The landscape planter located between the sign and the building shall be extended to 8 feet with 16-foot long striping for the parking spaces.
- 72. A minimum of 16 spaces shall be provided on site as required by the Zoning Ordinance based on the proposed uses.
- 73. No outdoor carwash or lube activity shall be conducted outside of the building and no auto detailing shall be conducted outdoors.
- 74. No temporary structure is permitted to be erected on the site as part of this approval.
- 75. The applicant shall inquire with the Los Angeles County Industrial Waste Division as to what permits are required and obtain them accordingly.
- 76. The sale of alcoholic products is prohibited in the Freeway Overlay District.
- 77. There shall be no off-site parking of vehicles (on the public right-of-way and on private property).

#### DRAFT RESOLUTION NO.

#### A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS APPROVING VARIANCE CASE NO. 07-VAR-003

Section I. An application was duly filed by Moe Sherif with respect to the real property located at 29338 Roadside Drive (Assessor's Parcel Numbers 2061-004-038, 039 and 027) requesting approval of a Variance Case No. 07-VAR-003 to provide a 7.5-foot rear (south) yard building setback instead of a least 20 feet, to construct a 13-foot high retaining wall instead of a maximum height of 6 feet, and to provide for a parcel smaller than the minimum requirement of three acres. This application for a Variance was considered in conjunction with Site Plan/Architectural Review Case No. 07-SPR-012, Sign Permit Case No. 07-SP-024 and Tentative Parcel Map Case No. 70808. A public hearing was duly held on April 16, 2009 at 6:30 p.m. in the City Hall Council Chambers, City Hall, 30001 Ladyface Court, Agoura Hills, California on the appeal. Notice of the time, date, place and purpose of the aforesaid hearing was duly given.

Section II. Evidence, both written and oral, was duly presented to and considered by the City Council at the aforesaid public hearing.

Section III. Pursuant to Sections 9383.4, 9606.2.E., and 9383.1 of the Zoning Ordinance, the City Council finds that:

- A. Because of special circumstances applicable to the subject property, including size, shape, topography, location or surroundings, the strict application of this article deprives such property of privileges enjoyed by other property in the vicinity and under identical zoning classification. Land is being gained as a result of the parcel boundary adjustment and street improvements completed. The retaining wall is designed to resemble a rock formation and all of it will be below the street elevation and therefore would not be visible from the Roadside and Agoura Road rights-of-way. In addition, the encroachment represents only 22% of the length of the parcel. The storage room is an asset to the project as it allows all operation-related equipment to be screened from public view.
- B. The granting of the Variance will not constitute a grant of special privileges inconsistent with the limitations upon other properties in the vicinity and zone in which the subject property is situated. Parcels in the vicinity are of many different sizes and non-conformity with respect to commercial development standards. No homogenous development pattern exists in the area including formal parking or landscaping. The proposed Variance reduces the non-conformity and provides the ability to maintain the on-site landscaping in perpetuity. The proposed building setback is not uncommon in the area and given the existing topography, there is no measurable impact to light and air requirement enjoyed by adjacent uses.
- C. The strict interpretation and enforcement of the provisions of the Zoning Ordinance would result in practical difficulty or unnecessary hardship inconsistent with the objectives of the Zoning Ordinance. The proposed Variance would allow for the correction of property boundaries and usage of the land, the redevelopment of the zone and needed landscaping and screening from the right-ofway.
- D. The granting of the Variance will not be detrimental to the public health, safety, or welfare, or materially injurious to properties or improvements of the aesthetic value in the vicinity. The

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physical improvements are proposed for the protection of the slopes and improvement of the drainage on and off-site. The slopes will be under the control of one owner and conditioned to be maintained in perpetuity. Access will be maintained on properties adjacent to the project site. The circulation throughout the site is improved, pedestrian travel will be protected and handicap accessibility to the building and the services will be provided. The scale of the development is commensurate with the neighborhood. The Freeway Corridor Design Overlay guidelines goals are accomplished in that the unsightly outdoor equipment storage would be eliminated and the activities screened from the freeway.

E. The granting of the Variance will be consistent with the character of the surrounding area. The Variance would allow for one larger parcel than existed. Only one of the three parcels would be non-conforming and be under the 3-acre minimum size requirement of the BP-M zone. Parcels vary in size from less than an acre to over 5 acres within a distance of less than a half-mile. The improvement will be an asset to the community and will contribute to the orderly development of the corridor. Soil nail walls have been approved with the development of other parcels within the freeway corridor. The reduced building setback will not be viewed from the freeway and will still maintain light, privacy and open space for adjacent businesses.

Section IV. The Planning Commission finds that the proposed the Variance application to be categorically exempt from the requirements of the California Environmental Quality Act, per Section 15301, in that the project involves the expansion of an existing commercial facility less than 10,000 square feet in size.

<u>Section V.</u> Based on the aforementioned findings, the Planning Commission hereby approves Variance Case No. 07-VAR-003, subject to the attached conditions, with respect to the property described in Section I hereof.

PASSED, APPROVED, and ADOPTED this 16<sup>th</sup> day of April, 2009 by the following vote to wit:

AYES:	(0)
NOES:	(0)
ABSTAIN:	(0)
ABSENT:	(0)

ATTEST:

John O'Meara, Chairperson

Doug Hooper, Secretary

#### CONDITIONS OF APPROVAL (Case No. 07-VAR-003)

#### STANDARD CONDITIONS

- 1. This decision, or any aspect of this decision, can be appealed to the City Council within fifteen (15) days from the date of Planning Commission action, subject to filing the appropriate forms and related fees.
- 2. This action shall not be effective for any purpose until the applicant has agreed in writing that the applicant is aware of, and accepts all Conditions of this Permit with the Department of Planning and Community Development.
- 3. Except as modified herein, the approval of this action is limited to and requires complete conformation to the approved labeled exhibits (Site Plan; Elevation Plans; Floor Plans, Roof Plan, and Grading Plan) approved on April 16, 2009.
- 4. It is hereby declared to be the intent that if any provision of this Permit is held or declared to be invalid, the Permit shall be void and the privileges granted hereunder shall lapse.
- 5. It is further declared and made a Condition of this action that if any Condition herein is violated, the Permit shall be suspended and the privileges granted hereunder shall lapse; provided that the applicant has been given written notice to cease such violation and has failed to do so for a period of thirty (30) days.
- 6. Unless the approval is used within two (2) years from the date of City approval, Case No. 07-VAR-003 will expire. A written request for a one (1) year extension may be considered prior to the expiration date.
- 7. The Variance Case No. 07-VAR-003 is valid only in conjunction with Site Plan/Architectural Review Case No. 07-SPR-012, Sign Permit Case No. 07-SP-024, and Tentative Parcel Map No. 70808 and the approved Conditions of approval therein.

**END** 

#### DRAFT RESOLUTION NO. \_\_\_\_

## A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS APPROVING TENTATIVE PARCEL MAP NO. 70808

THE PLANNING COMMISSION OF THE CITY OF AGOURA HILLS HEREBY FINDS, RESOLVES AND ORDERS AS FOLLOWS:

Section I. An application was duly filed by Moe Sherif with respect to the real property located at 29338 Roadside Drive (Assessor's Parcel Numbers 2061-004-038, 039 and 027) requesting approval of a Tentative Parcel Map to adjust the boundaries of three (3) parcels. A public meeting was duly held on April 16, 2009 at 6:30 p.m. in the Council Chambers of City Hall, 30001 Ladyface Court, Agoura Hills, California; and that notice of time, date and place and purpose of the aforesaid was duly given.

Section  $\Pi$ . Evidence, both written and oral, was duly presented to and considered by the Planning Commission at the aforesaid Public Meeting.

<u>Section III.</u> The Planning Commission finds, pursuant to the Agoura Hills Zoning Ordinance and Subdivision Ordinance that:

- A. The proposed map is consistent with the City's General Plan Land Use Element in that the proposed parcel map will allow for the revitalization of existing development within the Freeway Corridor Overlay, and provide employment and additional services useful to the community.
- B. The site is physically suitable for the proposed development and the new map will improve the circulation throughout the site and will not impact Roadside Drive. The landscaped slopes along the east and west sides of the property will be maintained by one owner instead of two, the secondary access on the adjacent parcel to the east will not be encumbered by an access easement. The increase will allow the user to maximize the use of the property and provide necessary landscaping. The manufacturing zone does not require a minimum lot width or depth. The proposed map will increase the size of an otherwise non-conforming lot.
- C. The design of the Tentative Parcel Map or proposed improvements is not likely to cause substantial environmental damage or serious public health issues. Street improvements are partially in place and the map will rectify the front property line to match the new street alignment.
- D. The design of the Tentative Parcel Map or type of improvements will not conflict with easements acquired by the public at large for access through or use of property within the proposed development.

Draft Resoluti Page 2	on No				
	V. The Tentative Parcel Map is Quality Act, Section 15305.	exempt pursuant to the California			
<u>Section V.</u> Based on the aforementioned findings, the Planning Commission hereby approves Tentative Parcel Map No. 70808, subject to attached Conditions, with respect to the property described in Section I hereof.					
PASSED, APPROVED and ADOPTED this 16 <sup>th</sup> day of April, 2009 by the following vote to wit:					
AYES: NOES: ABSTAIN: ABSENT:	(0) (0) (0) (0)				
		:			
		John O'Meara, Chairperson			
ATTEST:					
•					
Doug Hooper,	Secretary				

#### **CONDITIONS OF APPROVAL (CASE NO. PM 70808)**

#### STANDARD CONDITIONS

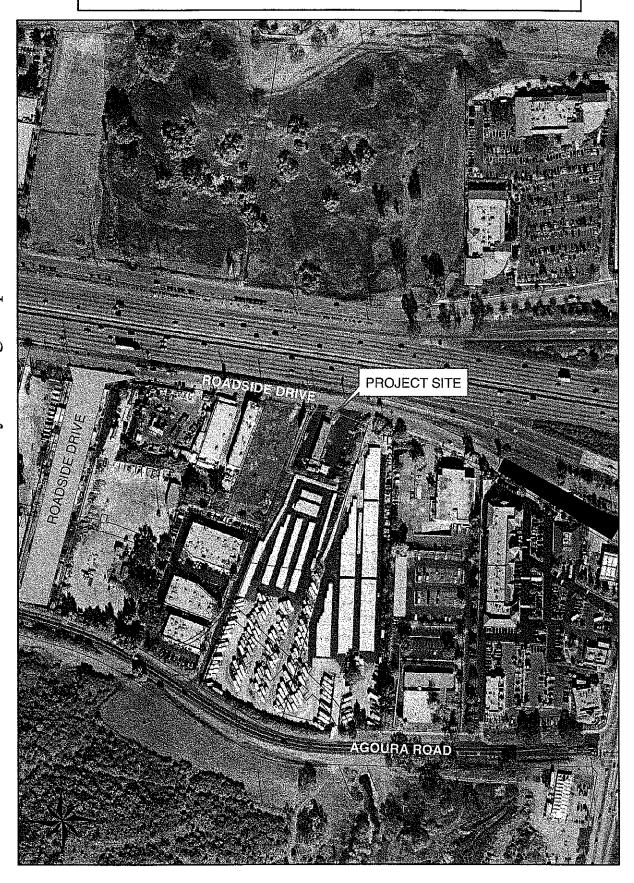
- 1. This decision for approval of the Tentative Parcel Map application, or any aspect of this decision, can be appealed to the City Council within fifteen (15) days from the date of Planning Commission action, subject to filing the required forms and related fees with the City.
- 2. The approval of this permit shall not be effective for any purpose until the applicant and property owner have agreed in writing that they are aware of, and accept all Conditions of this Permit with the Department of Planning and Community Development.
- 3. Except as modified herein, the approval of this action is limited to and requires the complete conformation to the approved Tentative Parcel Map reviewed and approved by the Planning Commission on April 16, 2009.
- 4. It is hereby declared to be the intent that if any provision of this Permit is held or declared invalid, the Permit shall be void and the privileges granted hereunder shall lapse.
- 5. It is further declared and made a Condition of this action that if any Condition herein is violated, the Permit shall be suspended and the privileges granted hereunder shall lapse; provided that the applicant has been given written notice to cease such violation and has failed to do so for a period of thirty (30) days.
- 6. The approval of Tentative Parcel Map No. 70808 shall expire in two (2) years from the date of the Planning Commission approval. A written request for a one (1) year extension may be considered by the city prior to the expiration date.
- 7. All requirements of the City Zoning Ordinance, City Subdivision Ordinance and of the specific Zoning of the subject property must be complied with unless set forth in the Permit or on the approved Parcel Map. Further, the Conditions of Approval for Case Nos. 07-SPR-012, 07-SP-024 and 07-VAR-003 are conditions of this approval.



#### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808

#### SITE PLAN/ARCHITECTURAL REVIEW - CASE NO. 07-SPR-012 VARIANCE REQUEST - CASE NO. 07-VAR-003 SIGN PERMIT - CASE NO. 07-SP-024 TENTATIVE PARCEL MAP - CASE NO. 70808



Vicinity/Zoning Map



#### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808

EXHIBIT B: ARCHITECTURAL, GRADING, LANDSCAPING PLANS, SIGN PROGRAM & TENTATIVE PARCEL MAP EXHIBITS

SITE COVERAGE TABULATION: AT ACRES LANDAGAS DEVELORARI FRANCES TO RETURNE AT THE STANDAGE ST MATE DOOR NO. TO STEEL NO. STEEL N MAN HARMAN HERE-OF-THEO, \$120-00-HEC. IE OF BECOR FLOOR OFFICE 0:49 | 128711 4147 CHAMIT. CASTATI. TO SAFT. ZONING NOTES 19:-0: VENTERAL FREEWAY AGOURA CAR WASH & LUBE SOUTHBOUND OFFRAMP H 2 MACON FORDAT = 2 DATE # 2 = 4 BFACO 1 FFR DP, 4 (2 DP, = 2) SFACO MORE 4 PARKING SPACES TOTAL PARKING SPACES RESIDED - IN SPACES
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TOTAL PARKING SPACES RESIDED - IN SPACES HIGHWAY-104-4 PARKING SPACES LEGAL DESCRIPTION 4 0 AP# 206|-33-38 AS NOVED APPLICANTS.
HIMK ENGINEERING INC.,
14001 VERTILAR BOLLEVARD, SATE 102
CALABASAS, CA. 43007 A.I SITE PLAN

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FIRST FLOOR PLAN

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A.2

MALL KEY

SCALE: 1/4" - 1'-0"

INCIDED.

INCIDED.

INCIDENT STATE OF STATE OF SALES OF THE SALES OF T MGR'S OFFICE AGOURA CAR WASH € LUBE WALL KEY A.3 SECOND FLOOR PLAN SCALE: 1/4" = 1"~0"

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LANDACKS DEVELOPMENT SERVICES
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AGOURA CAR WASH & LUBE STORAGE CAR WASH LOBBY SECTION B OIL CHANGE/ LUBRICATION CAR WASH SALLERY TOIL 2 EQUIP. ROOM SMOG TESTING SECTION A A.6 SECTIONS PARTITION OF STREET 50ALE: 141-4 140\*

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AGOURA CAR WASH & LUBE SECTION AT RETAIL (3) SECTION AT CAR WASH 2 SECTION AT SMOG A.7 SECTIONS RESERVED SERVED

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AGOURA CAR WASH ≰ LUBE SECTION AT RETAINING WALL 4 AN HOTEO A.8 SECTIONS Character frame. SCALE 5/4" + 1'-0"

ш.

GONTAGT: SLS 714-761-3212 STATISTICS LUMINAIRE SCHEDULE Description Symbol Avg PARKING DRIVEWAY VISIONAIRE: PST-T3-175PS-SLS-BOAS-S COLOR @ 15' NTG 3.9 fc 13.6 to 0.8 60 16.61 1.8:1 176 WATT PULSE SYART METAL HALIDE PLAT LENS - CUT OFF 0.2 tc 204 NIA NIA ô ₩ AGOURA CAR MASH ACRONT LANGUAGE BRIG HICHER A.4 LIGHTING PLAN

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### **GRADING NOTES**

- ALL BRASING BRALL BE IN ACCORDANCE WITH ARTICLE B OF THE ACCURA HILLS MUNICIPAL CODE.
- A PRE-CONSTRUCTION CONFERENCE OF ALL INTERESTED PARTIES SHALL REHIDLD PRICE TO ANY CONSTRUCTION. THE SHALL INCLUDE ALL APPROPRIATE CITY STAFF.
- ALL EXPORT MATERIAL SHALL BE DELIVERED TO A SITE APPROVED BY THE CITY.
- ALL GEOLOGIC AND BOIL RECOMMENDATIONS IMPOSED BY THE CONSULTANT OR CONTURED IN THE CONSULTANT SOCIE AND GEOLOGIC REPORT ARE TO BE COMPLED WITH AND ARE HERBBY MADE AN INTEGRAL PART OF THE GRADING SPICERCATIONS AND KOTELS.
- any changes at the work hereon skall be subject to the approyal of the city engineer.
- THE PERMITTEE SHALL EMPLOY A RECISTERED CIVIL ENGINEER TO PROMOE COMETANT ON-SITE GRADING SUPERVISION TO ASSUSS COMPLIANCE WITH THE APPROVED FLAMS AND A DOUGH SECONDER TO PROVIDE CONSTANT SHESS HOPECTION OF ACCORDANCE WITH THE ADOURA HELD BURNICUMAL CODE.
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  TANK ALL ROUGH GRADING HAS SEEN COMPLETED PER THE APPROVED GRADING FLAME.
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- EYGAVATIONS SHALL BE MADE IN COMPLIANCE WITH CALIDONA REGISATIONS.
- A COPY OP THE GRADING PERMIT AND GRADING PLANS SHALL BE AVAILABLE CH-STEAT ALL TRIES.
- ALL CONSTRUCTION ACTIVITY SHALL BE COMPINED TO THE HOURS OF THE AND TO THE HOUDAY THROUGH FROLKY, UNLESS OTHERWISE APPROVED BY THE CITY ENGINEER. NO CONSTRUCTION SHALL BE PERMITTED ON GOVERNMENT-CRESSIVE HOLLDAYS.

### INSPECTION NOTES

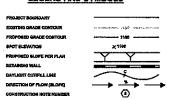
THE PERMITTEE OR HIS AGENT SHALL HOTSFY THE BUILDING AND SAFETY DEPARTMENT AT LEAST TWO WORKING DAYS IN ADVANCE OF REQUIRED HISFECTIONS AT THE FOLLOWING STARES OF WORK.

### **ABBREVIATIONS**

AG - ARPHALTIC CONCRETE
BF - BUTTON OF POOTHING
CS - CATCH BARCE
GF - CONTRIBUTE
CS - FRIENCE
CS - CONTRIBUTE

NO - HATURAL GROWNO NTS - HOTTO BEALE 72. - PROPETTY LINE POS - POORT OF SHIGHTEN SHIM - SEVER MANNOLS SE - SANETARY SEWER . TE - TOP OF SERIE TE - TOP OF GRATE TW - TOP OF GRATE TW - TOP OF GRATE TW - TOP OF WALL TYP - TYPICAL WM - WATER METER WV - WATER VALVE

### LEGEND AND SYMBOLS



### **PUBLIC UTILITIES / SERVICES**

LAS VIRGENES MUNICIPAL WATER DISTRICT 1221 LAS VIRGENES ROAD CALABASAS, CA 81903 (914) 480-4110

SOUTHERN CALIFORNIA EDISON 3500 FOOTHELL DRIVE THOUSAND CIAKS, CA 91301

TELEPHONE: SSC (PAC BELL) 19201 RAYWER STREET, #118

VAN NIIYS, GA 81406 [818] 378-6880

SOUTHERN CALIFORNIA GAS 8400 CANDALE AVENUE

EKATAMOKIH, GA 91313

LA COUNTY, DEPT, OF PUBLIC WORKS SEWER MAINTENANCE DIVISION 1000 S. FREMCHT AVENUE, BLDG AN EAST ALFAMBER, CA 91063 (624) 360-3208

TIME WARNER CARLE 2323 TELLER ROAD NEWBURY PARK, CA 81325 (803) 375-8213

CHARTER COMMUNICATIONS 3806 CROSSCREEK ROAD

3806 CROSSCREE BALLBU, CA 90286 (310) 458-0010

Caltrans 5000 Reserva Boulevard Tarzana, Ca 31355 (600) 328-1436



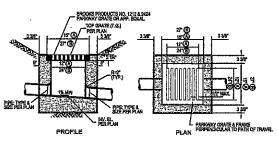
### STORMWATER POLLUTION NOTES

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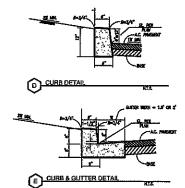
### **OAK TREE NOTES**

APPLICANT MUST CONTACT CITY GAK TREE CONSULTANT, (\$15) 567-7550, TO OBTAIN PROJECT SPECIFIC TOAK TREE NOTICE."

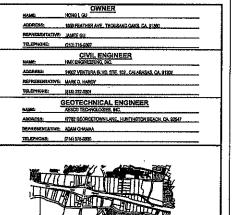




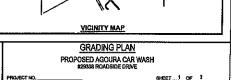




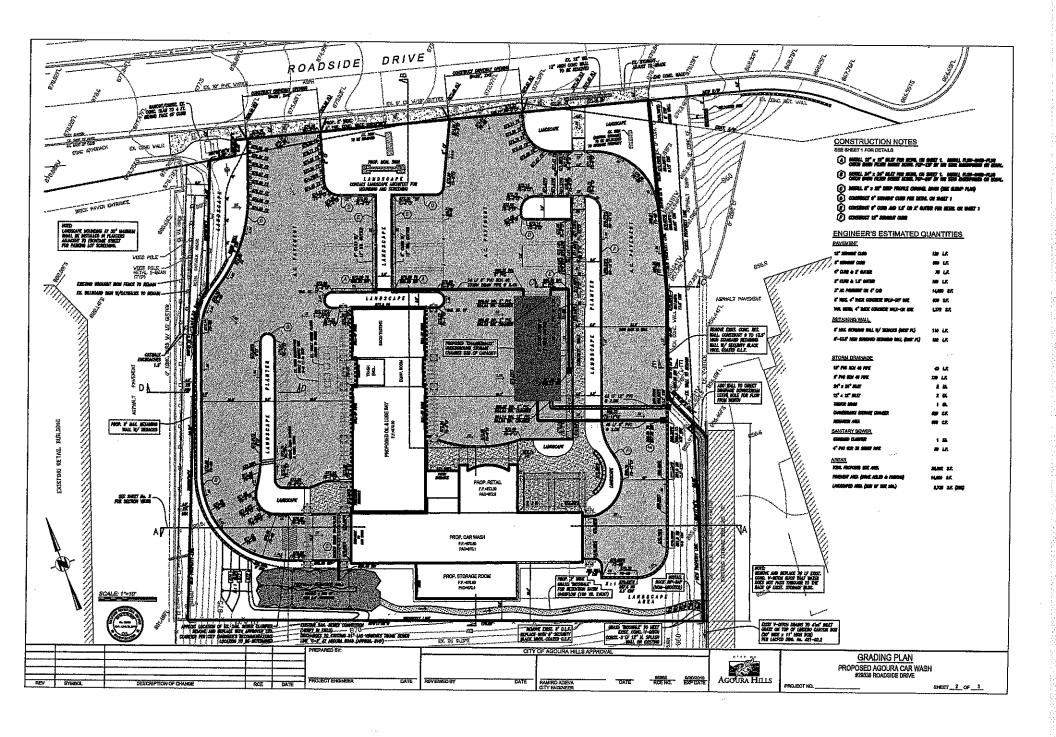
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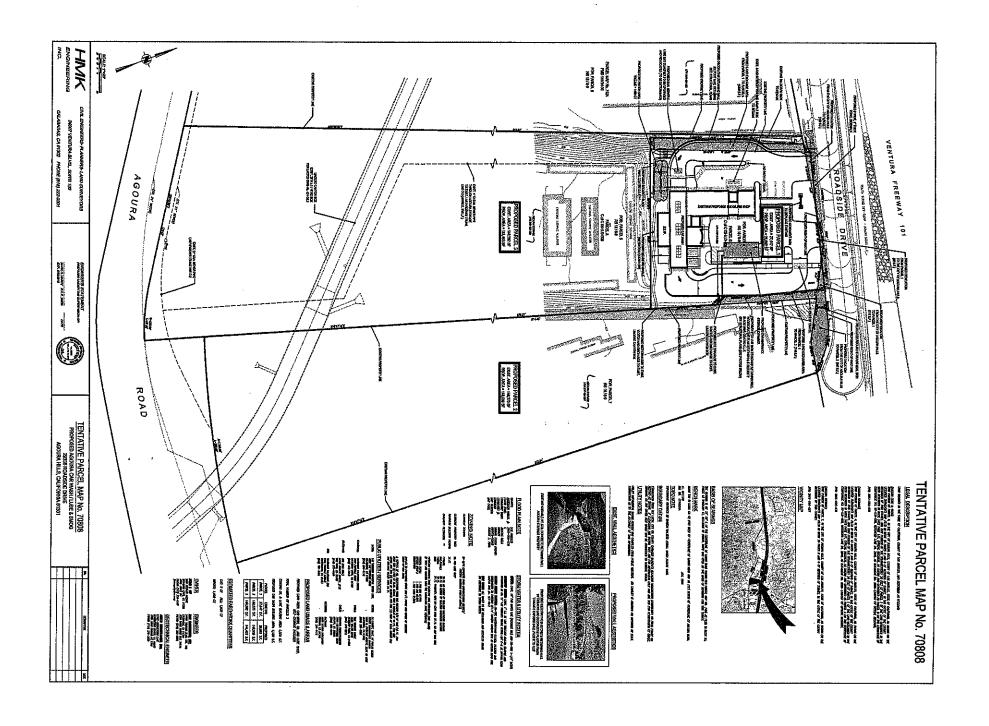


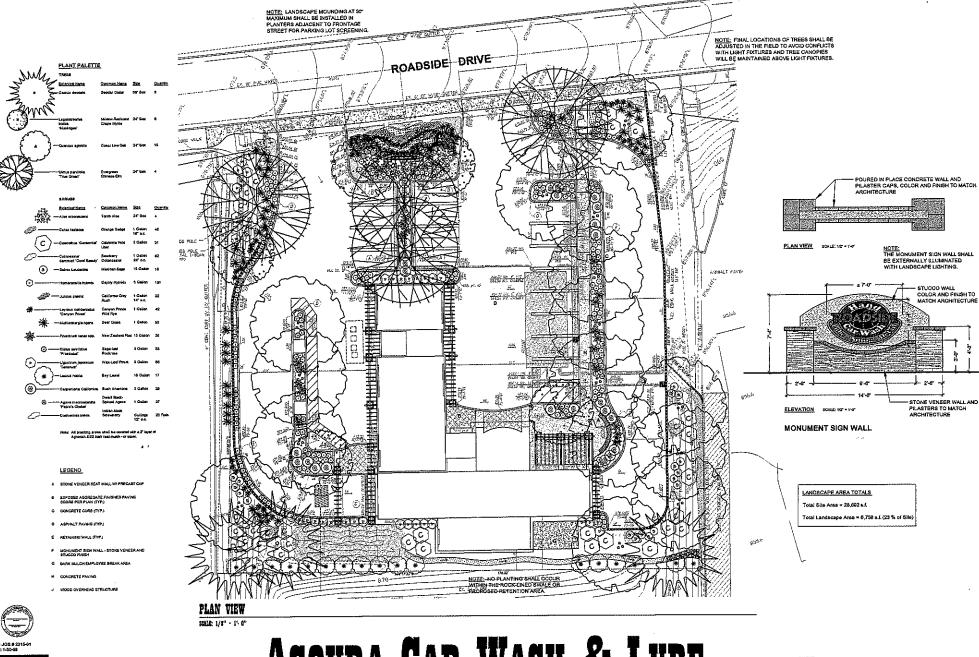




PREPARED BY: CITY OF AGOURA HILLS APPROVAL GRADING F	GRADING PLAN							
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PROPOSED AGOURA #2838 ROADSIDE #2838 ROADSIDE	A CAR WASH E DRIVE							









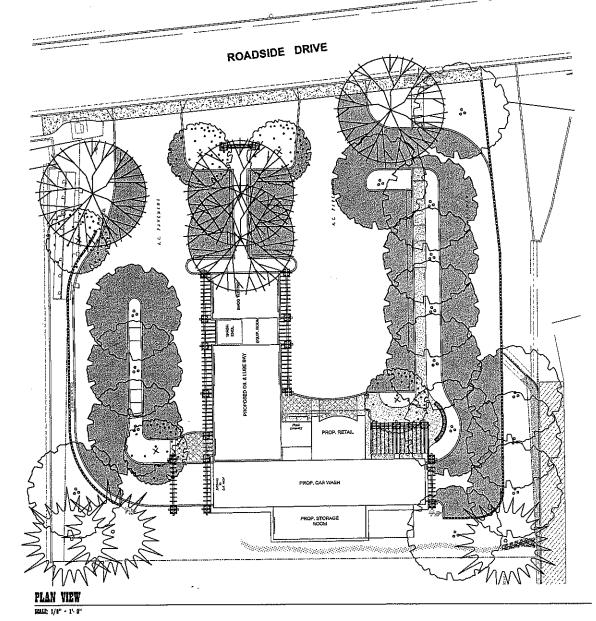


### AGOURA CAR WASH & LUBE PRELIMINARY LANDSCAPE PLAN

CLIENT:

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

APN 92001-004-030



14,600 ft²	PAVEMENT AREAS (DRIVEWAYS, DRIVE AISLES, AND PARKING AREAS)
7,726 ft²	TREE CANOPY SHADE COVERAGE OF PAVEMENT AREAS
53%	SHADE COVERAGE



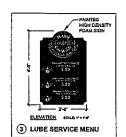




### AGOURA CAR WASH & LUBE PARKING LOT SHADE STUDY PLAN

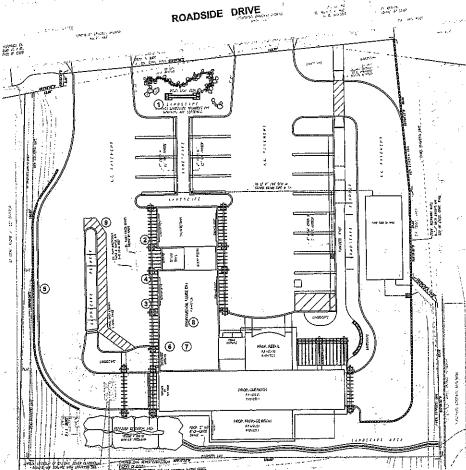
CLIENT:











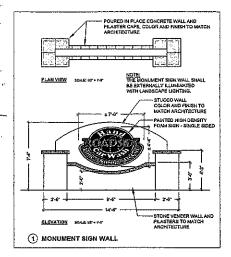
PLAN VIEW

LNCQ JOE # 2354-09
OATE 1-23-09

E. Mewenan
Design Chap, Inc.



### AGOURA CAR WASH & LUBE SIGNAGE PLAN











NOTE: ALL RESTROOM SIGNAGE (6, 7 & 8) SHALL COMPLY WITH GALFORNIA GTADE (1) THE 24 AND INCLUDE CALFORNIA GRADE (1) REALLE. ALL SIGNS SHALL BE ANDE OF THE "UV AND ABRASION RESISTANT VINT". NOA DROP SIGN SHALL BE MADE OF NON-REFLECTIVE ALLONDHIM, COLOR - BLUE / WHITE.

CLUE





### AGOURA CAR WASH & LUBE SIGNAGE PLAN

CLIENT:



### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808 Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301 Tel. 818.889.6488 agouralube@hotmail.com

In February 2007, I approached my architect and asked if he would design me a "Descanso Gardens meets Car Wash". The idea was simple. Design a car wash that doesn't look like a "car wash". I wanted it to stand out from the rest of the crowd in more ways than one. If my customers are going to be a captive audience for thirty minutes, I want that time to be as tranquil and comfortable as possible.

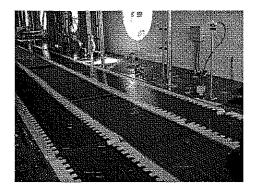
I wrote this short brief for no other reason than to familiarize you with how this car wash will operate. It will not delve in the design or aesthetics part of this project. I have left that in the very capable hands of the architect.

My intention for this car wash is as follows:

- Operate in the most environmentally responsible way possible
- Meet the specific needs of my cliental.
- Operate in a socially conscious way

California in a simple description is basically a desert. Record water shortfalls over the past few years haven't helped the situation much. Currently state law requires all new car wash facilities to implement a water reclamation system that reclaims a minimum of 40% of its water usage. I have a problem with that. That still leaves about 50 to 60% going back to the sewer line and into our oceans. Our water reclaim system is designed to not only meet current standards, but future ones. We will be implementing two reclaim systems in our wash tunnel recycling close to 90% of our water usage. This also saves us a tremendous amount in both water and sewer bills. My future plan is to install solar panels along the entire length of the tunnel to produce 40-60% of our energy needs.

In interviewing my clients over the years, one of their main concerns pertained to them not being able to wash their oversized vehicles at a traditional car wash. Traditional conveyors cannot fit larger tires, or extremely low vehicles. We have many clients that own either dually type trucks, or sports cars with very wide tires. These vehicles cannot be washed inside the wash tunnel, and must be washed outside. This ends up costing more at the car wash and bypasses any type of reclaim system or even the clarifier system tied to the sewer line. The waste is usually channeled straight through the storm drains and into the ocean. Our system will be the first in California of its kind. It utilizes two flat conveyor belts that will move the vehicle through tunnel with the transmission in the "Park" position. This will allow us to wash everything within the controlled tunnel. We will be able to not only wash the dually truck, but also the horse trailer behind it.





### The Gift Shop

Why not a gift shop that actually gives back? My intention for the gift shop is simple. Sell products that are socially and ecologically conscious. Our Fair Trade Gift Shop is as unique as the rest of the car wash. It will have an eclectic and interesting mix of products. We will also be featuring many handmade products sourced locally.

### Why Fair Trade?



- 60-70 % of the artisans providing fair trade handcrafted products are women. Often these women are mothers and the sole wage earners in the home.
- Fair Trade Importers work with producer co-operatives that use democratic principles to ensure
  that working conditions are safe and dignified, and that producers have a say in how their
  products are created and sold. Co-operatives are encouraged to provide benefits such as health
  care, childcare and access to loans.
- Fair Trade products must be produced via ecologically sustainable methods.
- Fair Trade Importers can return up to 40% of the retail price of an item to the producer.

The planning department brought up the question of outdoor signage, and I would like to shed a little light on that matter. This will not be about the two main signs that we have proposed (monument and building sign). It concerns the other smaller signs in and around the facility. On the south sidewall of the gift shop immediately facing customers that are waiting under the outside shade structure, I am proposing to install a paid advertising board. Various businesses such as mortgage brokers, realtors, (no car washes!) will have the opportunity to advertise their services on this panel allowing customers to read a small description of the services offered and take a business card with them. I call this my "Community Board" because 100% of the funds generated by this board will assist various local charities. I got a chance a while back to visit Manna (Conejo Valley Food Bank) for the first time. I had heard of them, but just never really got a chance to stop by. What I saw in my brief visit was inspiring. I was in awe to say the least. Their kindness, generosity and discreetness towards their clients was incredible. As I left, I knew full well that I wanted to help in any way possible.

I know with certainty that this car wash will be a full success. If one of the end results happens to be helping our immediate community, that will be icing on the cake!

Sincerely Yours

Moe Sherif

# It's time to look delicate to sely at Safe Tyeyr.

"Move the floor... not the car."

No chains, no carrelator, no dollies.
With Safe I veyr, all types of vehicles glide through your operation parked safely on a moving belt. It's a powerful improvement over old technology, secause it increases capacity, decrease



process time, and eliminates damage risks associated with guide rails ... generating greater profits at your site.

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your future.

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sales@safetvevr.com

### Now Proven Worldwide.

"I saw it, I loved it, I bought it, and I'm buying another." Chris Johns Hoppy's Car Wash Cafe Brisbane, Australia

"I haven't turned a vehicle away in two years because of wheel size!" Scott Lizzo Scotty's Auto Spa Staten Island, New York





### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808

### **Notice of Exemption**

Office of Planning and Research To: 1400 Tenth Street, Room 121

Sacramento, Ca 95814

From: City of Agoura Hills

30001 Ladyface Court

Agoura Hills, California 91301

[] County Clerk

County of Los Angeles Los Angeles County Clerk 12400 E. Imperial Hwy. Norwalk, CA 905690

Project Title: Agoura Car Wash and Lube, a conversion of a self-serve car wash into a full service car wash, expansion of the use to include a retail and office space and remodel of the existing lube and smog check building and associated improvements including parking, landscaping and handicap accessibility amenities and the adjustment of three parcels' boundaries.

Project Location-Specific: 29339 Roadside Drive

Agoura Hills, California

APNs: 2061-004-038, 039, & 027. The project is located south of Roadside Drive and west of Kanan Road, at the Roadside Drive

Terminus.

**Project Location-City:** 

City of Agoura Hills

Project Location-County:

Los Angeles

Description of Nature, Purpose, and Beneficiaries of Project: A request for a Site Plan/Architectural Review to convert a self-serve car-wash into a full service car-wash, which includes removing a canopy cover and water connections and free-standing vacuum pumps and building a tunnel. The project proposes to add retail and office space, a storage room and remodel the existing lube and smog check building. The total square footage is 4,883 from 2,760 square feet. The project requires the approval of a Tentative Parcel Map which would adjust the parcel boundaries in order to comply with development standards currently in effect in the City. In addition, a request for a Variance to adjust the boundaries of a parcel less than 3-acres in size in the Business Park - Manufacturing zone was considered. The Variance also includes findings for a 14% encroachment area of the proposed storage room into the rear yard and for a retaining wall height in excess of 6 feet. The site plan improvements include the redesign of the parking lot, landscaping and signage. The property is an in-fill property with developed parcels all around, including storage facilities on 2 sides. The uses serve a local and regional community. Adjacent property owners are in support of the project.

The proposed structure conforms to the Municipal Code relative to the front and side vard setback, height, and other relevant standards prescribed by the Business Park - Manufacturing zone with three exceptions, the size of the lot, the rear yard setback, and the retaining wall height. The aesthetic value of the project will be consistent with the area and will not significantly impact distant vistas.

Name of Public Agency Approving Project:

City of Agoura Hills

Name of Person or Agency Carrying Out Project:

City of Agoura Hills 30001 Ladyface Court

Agoura Hills, California 91301

Agoura Car Wash and Lube
Page 2 of 2

Exempt Status: (Check One)

[ ] Statutory Exemption (14 Cal. Code of Regs. Sections 15260 et seq.);
[ ] No Possibility of physical impact. (14 Cal Code of Regs. Section 15061 (b)(3));
[ ] Ministerial (14 Cal Code of Regs. Sec. 15268);
[ ] Declared Emergency (14 Cal Code of Regs. Sec. 15269(a);
[ ] Emergency Project (14 Cal Code of Regs Sec. 15269(b),(c), (d) and (e));
[ √ ] Categorical Exemption (14 Cal Code of Regs. Sections 15300 et seq.) State of California

Reasons why project is exempt: This exemption is based on the finding that the actions which will result in the expansion of an existing structure and use is within the exemptions contained in Section 15300 of the list of permitted exemptions in CEQA Guidelines, Class 1. This exemption consists of "Additions to existing structures provided to that the addition will not result in an increase of more than 10,000 square feet and that the project is served by all necessary public services and facilities and is not located in an environmentally sensitive area. In addition, the scope of the Parcel Map scope is within the exemptions contained in Section 15305 which includes "Minor lot line adjustment, side yard and setback variances not resulting in the creation of any new parcel." Review of the evidence in the record as a whole, including Grading and Hydrology Studies and review of City and State CEQA thresholds applicable to the project, shows that the request demonstrates that the project meets these criteria. Therefore, the undertaking is exempt from further CEQA review. Planning, landscaping and engineering conditions have been incorporated into the Site Plan/Architectural Review Conditions of Approval as well as those for the Tentative Parcel Map. Therefore, this project will not have a significant impact on the environment.

Lead Agency Contact Person: Valerie Darbouze, Associate Planner

CEQA Guidelines Section 15301 (e) (2) and 15305

Area Code/Telephone/Extension: (818) 597-7328

Notice of Exemption

Signature:	Date:	Title:	•	
· · · · · · · · · · · · · · · · · · ·				



### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808

### Memo

To: Valerie Darbouze, City of Agoura Hills

From: Ann Burroughs for Kay Greeley, Landscape and Oak Tree Consultant

Date: March 31, 2009

Re: 07-SPR-012 – Sherif for Gu (Agoura Lube and Smog)

As requested, we performed a review of the plans submitted with respect to the subject entitlement request located at 29338 Roadside Drive. Documents reviewed included the following:

- Grading Plan and Sections prepared by HMK Engineering, Inc., dated February 20, 2009
- Tentative Parcel Map prepared by HMK Engineering, Inc., dated February 20, 2009
- Preliminary Landscape and Canopy Coverage Plans prepared by L. Newman Design Group, Inc., dated January 30, 2009

Section 9654.5.B of the Municipal Code requires a twenty-foot-wide (20') fully landscaped planter along the full property lines adjacent to any public or private street or highway whenever the parking area abuts a public or private street. Approximately one-third (1/3) of the landscaped planter located along Roadside Drive as proposed is less than 20' deep, or sixteen feet (16') deep at the narrowest. Due to widths required for drive aisles and parking spaces the applicant is unable to meet the requirement of a 20' deep planter. The 16' depth of the planter is sufficiently wide to allow adequate screening of the parking area through the use of plant material and landscape mounding.

As requested, we developed recommended conditions of approval related to landscaping for the subject entitlement request. They are as follows:

### Landscaping

- 1. Prior to the approval of building permits, the applicant shall submit three (3) sets of landscape plans meeting the following requirements:
  - A California-licensed landscape architect shall prepare, stamp and sign the plans. The plans shall generally conform to the Preliminary Landscape Plan prepared by L. Newman Design Group, Inc., dated January 30, 2009.
  - b. All plans shall be legible and clearly drawn.
  - c. Plans shall not exceed thirty inches (30") by forty-two inches (42") in size. Plans shall be a minimum of twenty-two inches (22") by thirty-six inches (36") in size.
  - d. A true north arrow and plan scale shall be noted. The scale shall be no smaller than one inch equals twenty feet (1"=20"), unless approved by the City Landscape Consultant.

- e. A title block shall be provided, indicating the names, addresses and telephone numbers of the applicant and landscape architect.
- The project identification number shall be shown on each sheet.
- g. The plans shall accurately and clearly depict the following existing and proposed features:
  - Landscape trees, shrubs, ground cover and any other landscaping materials
  - Property lines
  - Streets, street names, right-of-ways, easements, driveways, walkways, bicycle paths, and any other paved areas
  - Buildings and structures
  - Parking areas, including lighting, striping and wheel stops
  - · General contour lines
  - · Grading areas, including tops and toes of slopes
  - Utilities, including street lighting and fire hydrants
  - Natural features, including watercourses, rock outcroppings
- h. The Planting Plan shall indicate the botanical name and size of each plant.
- 2. Plant symbols shall depict the size of the plants at maturity. Tree spacing specifically shall be adjusted to allow for optimum growth of each tree species.
- 3. The final plans shall not include any palm species.
- 4. Plant container sizes and/or spacing shall be provided. Minimum sizes shall be acceptable to the City Landscape Consultant and the Director. In general, woody shrubs shall be at least five gallon container size.
- 5. The landscape plan shall include at least one (1) twenty-four inch (24") box size oak tree.
- 6. The landscape plans shall prominently display the following notes:
  - a. All plant material shall conform to the most recent edition of ANSI Z60.1 American Standard for Nursery Stock.
  - b. All trees shall also conform to the California Department of Forestry and Fire Protection "Standards for Purchasing Container-Grown Landscape Trees".
  - c. Prior to scheduling an inspection of the landscape installation with the City, the applicant's landscape architect shall certify in writing that the installation is in conformance with the approved landscape plans.
- Proposed light standard locations shall be depicted on the planting plan. Any conflicts between light standard and tree locations shall be resolved to the satisfaction of the City Landscape Consultant.
- The Irrigation Plan shall be provided separate from but utilizing the same format as the Planting Plan.

- The irrigation design shall provide adequate coverage and sufficient water for the continued healthy growth of all proposed plantings with a minimum of waste and over spray on adjoining areas.
- 10. The Irrigation Plan shall be concise and accurate and shall include the manufacturer, model, size, demand, radius, and location of the following, as appropriate:
  - a. Design and static pressures
  - b. Point of connection
  - c. Backflow protection
  - d. Valves, piping, controllers, heads, quick couplers
  - e. Gallon requirements for each valve
- 11. Three (3) copies of details and specifications shall be provided, addressing but not limited to, planting, soil preparation, tree staking, guying, installation details, and post installation maintenance.
- 12. One copy of each of the following approved plans shall be submitted with the initial landscape plan check:
  - Site Plan
  - Elevations
  - Grading Plan
  - Conditions Of Approval
- 13. A complete Landscape Documentation package is required at the time of initial plan check submittal, prepared in accordance with Article IX, Section 9658.6 Water Efficient Landscaping, contained in the Zoning Code.
- 14. The landscape plan must be approved by the Fuel Modification Unit at the County of Los Angeles Fire Department.
- 15. All plant material must be considered compatible with Sunset Zone 18.
- All landscaping shall be irrigated and maintained in perpetuity in accordance with the approved Landscape Plan.
- 17. Poor landscape practices such as topping, hedging and "lollipopping" shall not be permitted and may require that plant materials be replaced with like size materials at the discretion of the City Landscape consultant.
- 18. Proposed light standard locations must be depicted on the planting plan. Any conflicts between light standard and tree locations shall be resolved to the satisfaction of the City Landscape Consultant.
- 19. The landscape design shall be naturalistic in style, emphasizing native oak trees per the design standards for the Freeway Corridor Overlay District. The applicant and his landscape architect shall work with the City Landscape Consultant to ensure this requirement is met.
- 20. A minimum of twenty percent (20%) of the total lot shall be landscaped.

- 21. A minimum of fifteen percent (15%) of the parking lot, including driveways and aisles, shall be landscaped, distributed evenly throughout the parking lot.
- 22. Since the front planter at the east side of the site along Roadside Drive is less than 20' deep as required by the Municipal Code, the final landscape plan shall ensure that proper screening is provided through the use of plant material and landscape berming to the satisfaction of the City Landscape Consultant.
- 23. Shade trees shall be provided such that fifty percent (50%) of the parking lot, including driveways and aisles, shall by covered by tree canopies within fifteen (15) years after installation.
- Landscaped areas shall be a minimum of four feet (4') wide (including curbs).
- 25. Landscape berming shall be included in the planters along the public right-of-way, having a minimum elevation variation of thirty inches (30").
- 26. Any new perimeter walls shall be decorative with a height and design subject to review and approval by the City Landscape Consultant and the Director.
- 27. The planting area where parking abuts on two sides shall be widened to a minimum of eight feet (8') wide.
- 28. The sidewalk that abuts the parking stalls on the west side of the site shall be reduced to four feet (4') in width to allow more room for planting immediately to the west of the sidewalk.
- 29. Vines shall be used to soften proposed retaining walls and columns.
- 30. The four and one-half foot (4-1/2') wide planters west of the building are too narrow for the proposed Quercus agrifolia. Another tree shall be selected for this planter that satisfies the City Landscape Consultant.
- 31. Trees must be spaced to provide for their expected ultimate spread. Close spacing will result in the need for excessive maintenance and/or pruning. Trees shall be spaced on the final landscape plan to the satisfaction of the City Landscape Consultant.
- 32. The Planting Plan shows a two foot (2') wide rock-lined swale near the south property line; however the most recent Grading Plan now shows this as a grass bioswale and was not shown in any form on the Architectural Site Plan. These discrepancies must be coordinated in all of the final working drawings.
- 33. The applicant and his civil engineer are working with Public Works on modifications to the grass swale to be located to the south of the proposed storage room. Landscape screening shall be provided between this storage room and the south property line.

Please contact me should further information be required.



### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808



### INTEROFFICE MEMORANDUM

DATE:

September 17, 2008

TO:

Valerie Darbouze – Associate Planner

CC:

Ramiro Adeva, P.E – City Engineer

Jean Fares, P.E - City Traffic Engineer

FROM:

Sri Chakravarthy, P.E

SUBJECT: Agoura Carwash Review

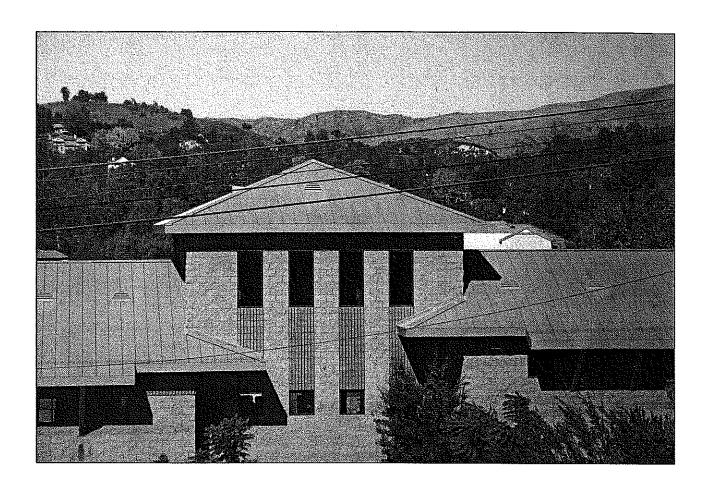
I reviewed the siteplan to determine if a traffic study needs to be completed for this proposed project. Based upon the size and type of different uses proposed on the site, a traffic study will not be required because the proposed uses are estimated to generate less traffic than the existing uses based upon Institute of Transportation Engineers (ITE) Trip generation manual, 2003.

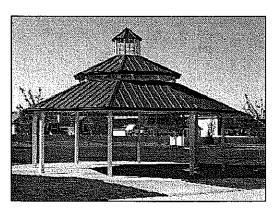


### CAR WASH EXPANSION FOR THE PROPERTY LOCATED AT 29338 ROADSIDE DRIVE, AGOURA HILLS

SITE PLAN/ARCHITECTURAL REVIEW CASE NO. 07-SPR-012 SIGN PERMIT CASE NO. 07-SP-024 VARIANCE REQUEST CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP 70808

BOARD, COLOR RENDERINGS &





### STANDING SEAM METAL ROOFING

STANDING SEAM ROOF PANELS - 24 GAUGE STEEL / ALUMINUM WITH FACTORY APPLIED POWDERCOAT PAINT. COLOR: EVERGREEN

### Multi-Rib, Mega-Rib & Standing Seam Roof Panel Colors Galvalume roof panels with factory applied Kynar 500 paint finish, except where noted. All panels are 24 ga. except where noted. Multi-Rib and Mega-Rib panels are pre-cut. Standing Seam panels must be cut to fit in the field by others



M, G, S





Surrey Beige M, G, S

Colonial Red M, S

Galvalume Plus M, G, 5\*\*\*

Bluegreen M

M, G, S

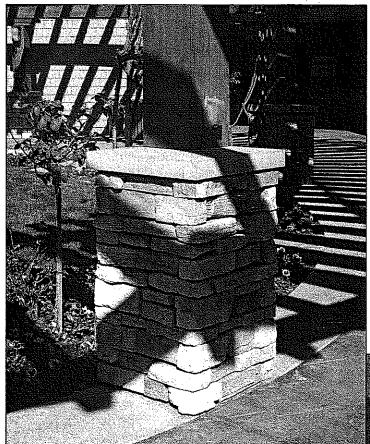
M = Multi-Rib G = Mega-Rib S = Standing Seam \* = 24 ga. in Mega-Rib & Standing Seam, 26 ga. in Multi-Rib \*\* = Roman Blue in Standing Seam may incur extra costs

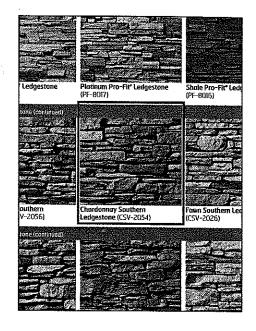
\*\*\* = Galvalume Plus is not Kynar 500 coated

LNDG JOB # 2315-02 DATE: 11-07-08



### AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS





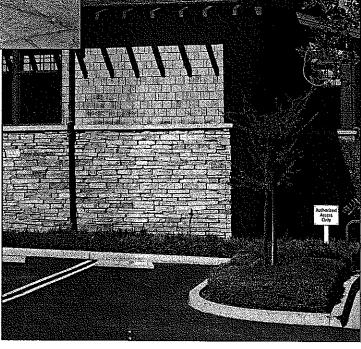
### STONE VENEER

WALL AND COLUMN BASE VENEER -CULTURED STONE, CHARDONNAY SOUTHERN LEDGESTONE (CSV-2054)

WATER TABLE / SILL WALL TRIM -CULTURED STONE, CHAMPAGNE (SWT-1370)

### COLUMN POURED-IN-PLACE CAP

CUSTOM POURED-IN-PLACE CAP (2 PIECES), NATURAL GRAY COLOR, SAND FINISH.



LNDG JOB # 2315-02 DATE: 11-07-08



## AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS

CLIENT

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

SHEET 2 OF 6



### **ENHANCED CONCRETE PAVING**

WASHED AGGREGATE CONCRETE FIELD WITH SAND FINISH CONCRETE BANDS, NATURAL GRAY COLOR, SCORE PER PLAN.



LNDG JOB # 2315-02 DATE: 11-07-08

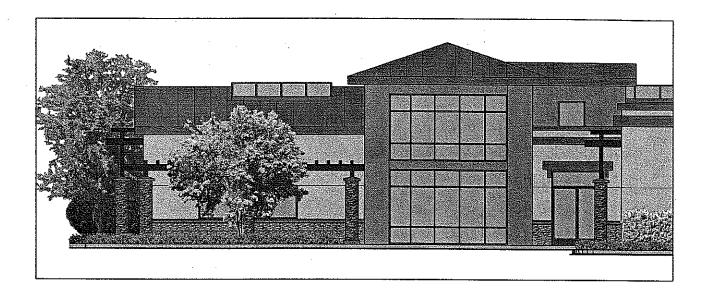


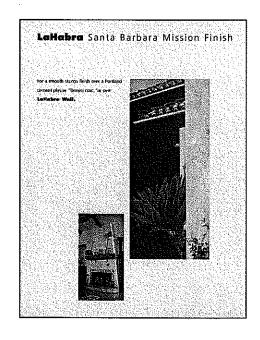
## AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS

CLIENT:

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

SHEET 3 OF

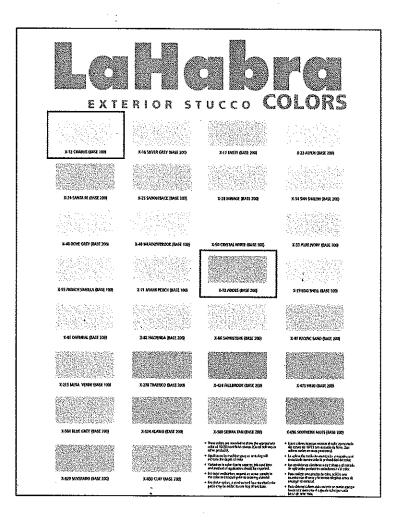




### EXTERIOR STUCCO WALL FINISH

SINGLE STORY BUILDING - LA HABRA EXTERIOR STUCCO, X-12 CHABLIS (BASE 100), SANTA BARBARA MISSION FINISH.

TWO STORY BUILDING - LA HABRA EXTERIOR STUCCO, X-72 ADOBE (BASE 200), SANTA BARBARA MISSION FINISH.



LNDG JOB # 2315-02 DATE: 11-07-08



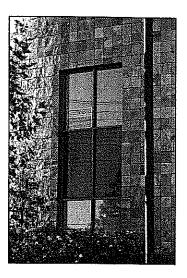
## AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS

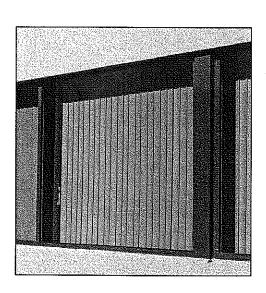
CLIENT

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

SHEET 4 OF 6







### **TINTED GLAZING / METAL FRAMES**

LIGHT GREEN TINTED SPECTRALLY SELECTIVE GLAZING.

STEEL / ALUMINUM METAL FRAMES, COLOR DARK GRAY.



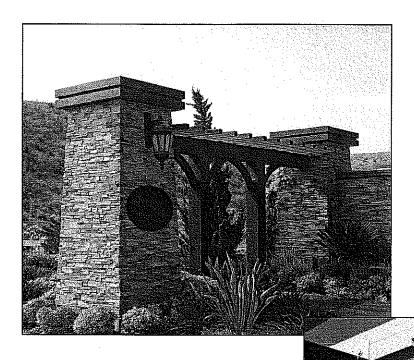


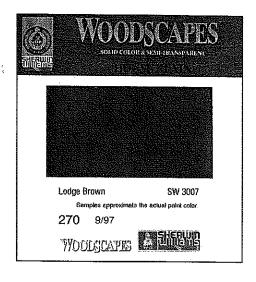
## AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS

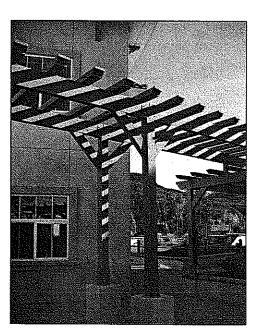
CLIENT:

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

SHEET 5 OF 6







### **WOOD OVERHEAD STRUCTURES**

KILN DRIED SDS DOUGLAS FIR, STAIN ALL SIDES, COLOR: SHERWIN WILLIAMS WOODSCAPES SOLID COLOR STAIN, LODGE BROWN SW 3007.



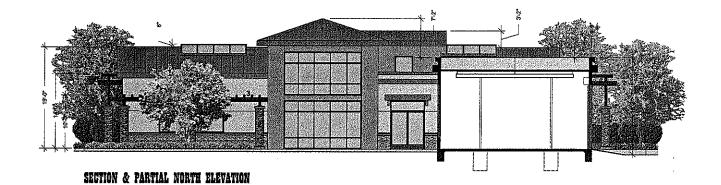


## AGOURA CAR WASH & LUBE PRELIMINARY MATERIALS

CLIENT

Agoura Lube & Smog 29338 Roadside Drive Agoura Hills, CA 91301

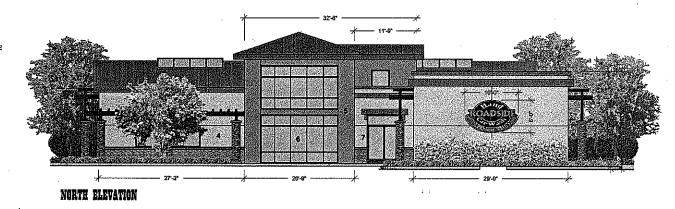
SHEET 6 OF 6

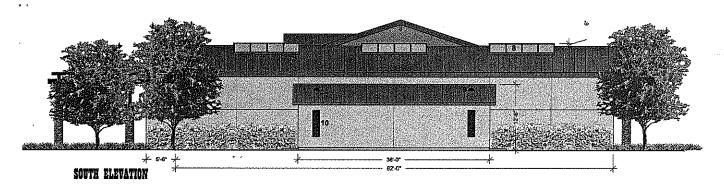


### **MATERIALS LEGEND**

- STANDING SEAM STEEL ROOF
- COLOR EVERGREEN, 24 GA.

  2. STONE PILASTERS W P.I.P. CONCRETE
  CAP, CULTURE STONE WISCONSIN
  WEATHER EDGE LEDGESTONE',
  CVS-2091 (OR EQUAL)
- WOOD OVERHEAD STRUCTURE COLOR - DARK BROWN
- LA HABRA STUCCO SMOOTH FINISH COLOR - SAN SIMEON (OR EQUAL)
- 5. LA HABRA STUCCO SMOOTH FINISH COLOR ALAMO (OR EQUAL)
- 6. TINTED GLAZING
- COLOR BLUE/GREEN
  7. STEEL DOORWINDOW FRAMES
- COLOR CHARCOAL
- SKY LIGHTS WITINTED GLAZING AND STEEL FRAMES
- STEEL ROOF VENTS COLOR - CHARCOAL
- 10. STEEL LOUVER WALL VENTS COLOR - CHARCOAL



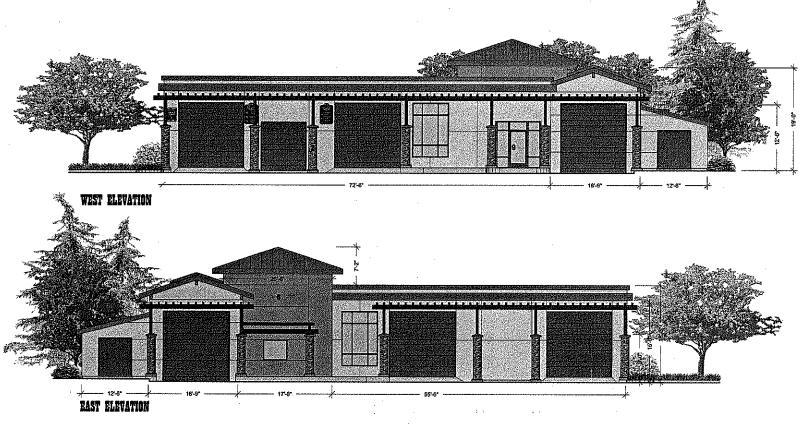






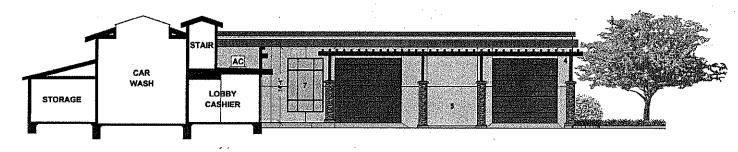
### AGOURA CAR WASH & LUBE

ARCHITECTURAL ELEVATIONS



### **MATERIALS LEGEND**

- STANDING SEAM STEEL ROOF COLOR - EVERGREEN, 24 GA.
- STONE PILASTERS W/P.I.P. CONCRETE CAP, CULTURE STONE WISCONSIN WEATHER EDGE LEDGESTONE, CVS-2091 (OR EQUAL)
- STEEL ROLL-UP DOORS GOLOR - CHARCOAL
- 4. WOOD OVERHEAD STRUCTURE COLOR - DARK BROWN
- 5. LA HABRA STUCCO SMOOTH FINISH COLOR - SAN SIMEON (OR EQUAL)
- 6. LA HABRA STUCCO SMOOTH FINISH
- COLOR ALAMO (OR EQUAL)
  7. TINTED GLAZING
- COLOR BLUE/GREEN
- 8, STEEL DOORS COLOR - CHARCOAL
- STEEL DOOR/WINDOW FRAMES COLOR - CHARCOAL



SECTION & PARTIAL EAST ELEVATION

### NUG JUB # 2319-02 DATE: 11-18-08

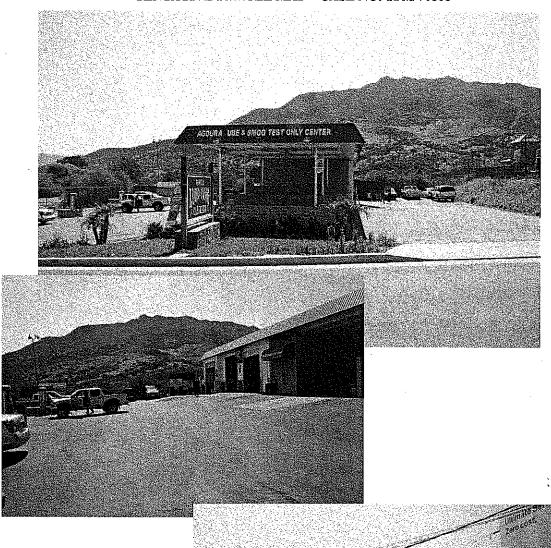


GRAPHIC SCALE

### AGOURA CAR WASH & LUBE

ARCHITECTURAL ELEVATIONS

### SITE PLAN/ARCHITECTURAL REVIEW—CASE NO. 07-SPR-012 SIGN PROGRAM—CASE NO. 07-SP-024 VARIANCE REQUEST—CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP—CASE NO. TPM 70808





### SITE PLAN/ARCHITECTURAL REVIEW—CASE NO. 07-SPR-012 SIGN PROGRAM—CASE NO. 07-SP-024 VARIANCE REQUEST—CASE NO. 07-VAR-003 TENTATIVE PARCEL MAP—CASE NO. TPM 70808

