

## REPORT TO CITY COUNCIL

**DATE: JUNE 24, 2009**

**TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL**

**FROM: GREG RAMIREZ, CITY MANAGER**

**BY: AMY BRINK, DIRECTOR OF COMMUNITY SERVICES**

**SUBJECT: APPROVAL OF AMENDED PARK RESERVATION POLICIES**

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The City of Agoura Hills offers its residents six beautiful parks that have a variety of recreational amenities including grass areas, picnic shelters, basketball and tennis courts, and an equestrian arena. At the December 10, 2008, City Council meeting, the City Council approved several amendments to the Park Reservation Policy. These amendments included a new park reservation rate sheet and the addition of picnic shelters, multi-purpose sports fields, and basketball and tennis courts, to the list of amenities available for rent. The Council approved to continue the policy of prohibiting inflatables, animal rides, and special shows in the parks. They also created a policy that parks will not be available for commercial use.

At the same meeting, staff was also directed to make policy recommendations to the City Council regarding the use of the Equestrian Arena in Old Agoura and special events being held in any of the parks. Staff met with the Community Services Committee to discuss the options with respect to both the concept of special events in the parks and the Equestrian Arena.

The following are staff recommendations for City Council consideration:

1. Special Events:

- a. Special Events will only be allowed to take place at Chumash Park. This park is the home to all of the city-sponsored events and is equipped to handle large events.
- b. Events that require permits from either the City or outside local agencies, including the Los Angeles County Health, Fire, and Sheriff Departments, will not be permitted. Such permits would include, but not be limited to, health permits or temporary use permits.

2. Equestrian Arena:

- a. The Equestrian Arena will not be available for private reservations. It is open to the public on a first-come, first-served basis.

- b. As with all city-owned public facilities, the Equestrian Arena will not be available for private or commercial use.
- c. The City reserves the right to regulate the Equestrian Arena based on excessive use. Staff will develop an official policy for the community outlining specific procedures and guidelines for use of the arena.

Staff recommends the aforementioned amendments to the Park Reservation Policy be effective July 1, 2009. Both amendments have been reviewed and approved by the Community Services Committee.

### **RECOMMENDATION**

Staff respectfully recommends the City Council approve the proposed Park Reservation Policies and Procedures.