



**DEPARTMENT OF PLANNING AND  
COMMUNITY DEVELOPMENT**

**TO: Planning Commission**

**FROM: Planning Staff**

**SUBJECT: Selection of Chairperson and Vice Chairperson**

**DATE: January 21, 2010**

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Staff is requesting that the Planning Commission select a member to serve as Chairperson and Vice Chairperson of the Commission for a one-year period. The Municipal Code requires the Planning Commission to select from among its members a Chairperson and Vice Chairperson, for a one-year term, at its first regular meeting after appointment and annually each year thereafter. Commissioners are now serving in their first year of a two-year term. A simple majority vote of the Commission is required for the selection of each position.

**RECOMMENDATION**

Staff recommends that the Planning Commission adopt a motion for selection of Planning Commission Chairperson, and adopt a separate motion for the selection of Planning Commission Vice Chairperson, to serve a one-year term.