

REPORT TO CITY COUNCIL AND REDEVELOPMENT AGENCY

DATE: MARCH 24, 2010

TO: HONORABLE MAYOR/CHAIR AND MEMBERS OF THE CITY COUNCIL/REDEVELOPMENT AGENCY

FROM: GREG RAMIREZ, CITY MANAGER/EXECUTIVE DIRECTOR

BY: CHRISTY PINUELAS, DIRECTOR OF FINANCE

SUBJECT: AWARD CONTRACT FOR PROFESSIONAL AUDIT SERVICES FOR THE CITY OF AGOURA HILLS, THE AGOURA HILLS REDEVELOPMENT AGENCY, AND THE AGOURA HILLS CALABASAS COMMUNITY CENTER FOR THE THREE FISCAL YEARS BEGINNING WITH THE FISCAL YEAR ENDING JUNE 30, 2010

On January 27, 2010, City Council authorized staff to issue Requests for Proposals (RFP) for auditing services for the City of Agoura Hills, the Agoura Hills Redevelopment Agency, and the Agoura Hills Calabasas Community Center for the three fiscal years beginning with the fiscal year ending June 30, 2010, with the option of extending the agreement for two (2) additional one-year periods.

Staff requested bids from 17 firms and received responses from eight. Five of the firms were selected to be interviewed by the Finance Committee and staff on March 10, 2010. Following the interviews, the committee ranked the firms and then opened the sealed bids. The bid results for three years were as follows:

Name	Total Bid for 3 audit years
Vavrinek, Trine, Day and Co.	\$118,351
Moss, Levy and Hartzheim	121,422
Lance Soll and Lunghard	127,005
Diehl Evans	139,255
Caporicci and Larson	154,500
Mayer Hoffman McCann	159,201
Macias, Gini and O'Connell	166,794
Nigro, Nigro and White	222,418

Vavrinek, Trine, Day and Company, LLP (VTD) is the recommended firm following the interviews and is the low bidder for the three years. VTD serves numerous cities and counties throughout the State and their references stated that they were in good standing. Their most recent peer report states that they received the highest peer review rating of "passed".

RECOMMENDATION

Staff respectfully recommends the City Council and Redevelopment Agency award the contract for auditing services for the City of Agoura Hills, the Agoura Hills Redevelopment Agency, and the Agoura Hills Calabasas Community Center for the three fiscal years beginning with the fiscal year ending June 30, 2010, to Vavrinek, Trine, Day and Company, LLP; and authorize the Mayor to sign the contract agreement.