

## REPORT TO CITY COUNCIL

**DATE:** JUNE 9, 2010

**TO:** HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

**FROM:** GREG RAMIREZ, CITY MANAGER

**BY:** LOUIS CELAYA, ASSISTANT TO THE CITY MANAGER

**SUBJECT: APPROVAL OF RESOLUTION NO 10-1583, AUTHORIZING PARTICIPATION IN THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) USED OIL PAYMENT PROGRAM AND AUTHORIZING THE CITY MANGER TO EXECUTE AND DELIVER ALL DOCUMENTS NECESSARY FOR THE PURPOSE OF SECURING PAYMENT**

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Historically, the City has been a recipient of a Used Oil Block Grant from the former California Integrated Waste Management Board, where the grant provided funding for the City's monthly used oil collection program. As a result of the elimination of California Integrated Waste Management Board, the Department of Resource Recycling and Recovery (CalRecycle) was created and replaced the board. The administrative staff now acts in the capacity of the former board, and restructuring at the State level has also resulted in many of the current programs formally managed by the board being revised and streamlined. The former Used Oil Block Grant Program is now being changed to the Used Oil Payment Program (OPP). The program will essentially remain the same, however the CalRecycle staff has streamlined the administrative paperwork, and initial reports indicate that grant recipients will no longer have the 10% grant withholding as part of the grant process. This will result in participants receiving full grant allocations.

As part of the program, CalRecycle is requiring all qualifying public agencies (cities, counties, etc.) to submit new resolutions authorizing participation in the new OPP by June 30, 2010. The attached resolution authorizes the City Manager to execute all documents associated with the Used Oil Payment Program. As the resolution is open-ended, it will no longer require the City to resubmit resolutions every five years, and can be rescinded by the City Council at any time. Additionally, there is a letter of designation which authorizes the City Manager to designate a staff member to execute all documents, reports, and other administrative issues on his behalf. The City is anticipating the continued receipt of approximately \$5,700 in grant funding, with the funds to be used for the City's monthly used oil collection.

### RECOMMENDATION

Staff recommends the City Council approve Resolution No. 10-1583 authorizing participation in the Department of Resources Recycling and Recovery (CalRecycle) Used Oil Payment Program and authorizing the City Manager to execute and deliver all documents necessary for the purpose of securing payment.

**RESOLUTION NO. 10-1583**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF AGOURA HILLS, CALIFORNIA, AUTHORIZING THE CITY'S PARTICIPATION IN THE DEPARTMENT OF RESOURCES RECYCLING AND RECOVERY (CALRECYCLE) USED OIL PAYMENT PROGRAM AND DESIGNATING THE CITY MANAGER TO EXECUTE AND DELIVER ALL DOCUMENTS NECESSARY FOR THE PURPOSES OF SECURING PAYMENT**

**WHEREAS**, Public Resources Code sections 48690, *et seq.*, authorizes the Department of Resources Recycling and Recovery (CalRecycle), formerly known as the California Integrated Waste Management Board, to make payments to qualifying jurisdictions for implementation of their Used Oil Payment Program as required by PRC § 48690 *et seq.*; and

**WHEREAS**, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the Used Oil Payment Program; and

**WHEREAS**, CalRecycle's procedures for administrating the Used Oil Payment Program require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the Used Oil Payment Program.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Agoura Hills, California, authorizes the submittal of a Used Oil Payment Program application to CalRecycle; and

**BE IT FURTHER RESOLVED**, that the City Manager, or his/her designee, is hereby authorized and empowered to execute in the name of the City of Agoura Hills all documents including but not limited to, applications, agreements, annual reports including expenditure reports and amendments necessary to secure said payments to support the City's Used Oil Collection Program; and

**BE IT FURTHER RESOLVED**, that this authorization is effective until repealed by City Council of the City of Agoura Hills.

**PASSED, APPROVED, AND ADOPTED**, this 9<sup>th</sup> day of June, 2010.

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William D. Koehler  
Mayor

ATTEST:

State of California            )  
County of Los Angeles        )        SS  
City of Agoura Hills         )

I, Kimberly M. Rodrigues, City Clerk of the City of Agoura Hills, California, do hereby certify that the foregoing Resolution No. 10-1583, was duly approved and adopted by the City Council of the City of Agoura Hills at a regular meeting of said Council held on the 9<sup>th</sup> day of June, 2010, by the following vote to wit:

AYES:        ( )  
NOES:        ( )  
ABSENT:     ( )  
ABSTAIN:    ( )

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Kimberly M. Rodrigues, MMC  
City Clerk

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William D. Koehler  
Mayor

ATTEST:

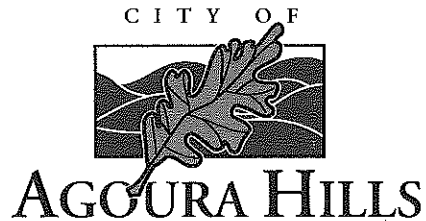
State of California            )  
County of Los Angeles    )        SS  
City of Agoura Hills        )

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AYES:        ( )  
NOES:        ( )  
ABSENT:      ( )  
ABSTAIN:     ( )

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Kimberly M. Rodrigues, MMC  
City Clerk



*"Gateway to the Santa Monica Mountains National Recreation Area"*

June 10, 2010

Mr. Harnak Samra  
California Department of Resources, Recycling and Recovery  
Used Oil & HHW Branch  
1001 I Street, P.O. Box 4025  
Sacramento, CA 95812

Re: Use Oil Payment Program – Cycle 1 (Letter of Designation – Agoura Hills)

Dear Mr. Samra:

I am the designated Signature Authority for the City of Agoura Hills. I am authorized to execute on behalf of the City Agoura Hills all Used Oil Payment Program documents, including but not limited to, applications, guidelines, and annual reports necessary to secure said payment to support the City's Used Oil Collection program.

I am authorized to delegate this authority. Accordingly, I hereby designate this authority to the Assistant to the City Manager, who is specifically identified below:

Louis Celaya – Assistant to the City Manager  
City of Agoura Hills  
30001 Ladyface Court  
Agoura Hills, CA 91301  
(818) 597-7314

This designation will remain until rescinded by my authority. If you have any questions, regarding this designation, please contact Louis at the number above.

Sincerely,

Greg Ramirez  
City Manager