

REPORT TO CITY COUNCIL

DATE: JUNE 23, 2010

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: GREG RAMIREZ, CITY MANAGER *gr*

BY: NATHAN HAMBURGER, ASSISTANT CITY MANAGER *nh*
CHRISTY PINUELAS, DIRECTOR OF FINANCE *CP*

SUBJECT: REQUEST TO PURCHASE HARDWARE/SOFTWARE FOR INFORMATION TECHNOLOGY AND TO TRANSFER MONIES BETWEEN PUBLIC WORKS AND AUTOMATED OFFICE SYSTEMS DIVISIONS

The Computer Network System for the City is currently maintained in an inadequate space to support the equipment. With the technological advances that have occurred over the past decade, the amount of servers and equipment that is required to operate the city on a day-to-day basis has increased, which has caused the room to be more impacted by the heat created by the equipment. Staff has sought numerous solutions, including improving the air conditioning, but we have continued to have heat related issues that causes the servers to overheat and shut down, which leads to damage of the equipment. Staff has sought a long-term solution to this problem and feels that the best resolution is to move some of the equipment/servers to an offsite data center.

Staff reviewed offsite data center choices and found the best solution to be IS West, which is located here in Agoura Hills. The choice of this data center allows for some cost savings because it is close in proximity and reduces IT consulting costs in working with all of our equipment. It also provides the best costs in running network lines to support the system.

Based on this decision to relocate servers off-site, and the need to constantly improve our document protection system and security features, the City will need to purchase up to \$52,000 in equipment to improve the firewalls, insure continuity of the City's network operations, and provide for a more state-of-the-art back-up solution. Staff has received three quotes for the equipment needs and is reviewing them to determine the most qualified and cost effective bidder.

The Fiscal Year 2009/10 Budget has monies available in the General Fund for the purchase of the equipment, but they are currently appropriated to the Public Works, landscape division. Staff has reviewed the funding available for Public Works and has determined that the transferring of these funds will not negatively affect the work plan or goals established for this division. Staff is recommending that \$52,000 be reallocated within the General Fund from Public Works, Landscape to Automated Office Systems.

Additionally, in 2010/11 the City will need to spend approximately \$15,000 with our IT Consultants, Neocomp, to relocate the equipment and create the secure and controlled environment required for the City's network. No additional appropriation is being requested for this cost as funds are available in the proposed budget being approved by the City Council.

RECOMMENDATION

Staff recommends the City Council authorize the City Manager to purchase hardware/software for the relocation of the computer network, not to exceed \$52,000 and approve the transfer of \$52,000 within the General Fund from Public Works to Automated Office Systems.